



**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**  
Government Services Center, Commissioners' Room  
515 West Fir Avenue, Fergus Falls, MN

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**March 17, 2020  
8:30 a.m.**

**Call to Order**

The Otter Tail County Board of Commissioners convened at 8:31 a.m. Tuesday, March 17, 2020, at the Government Services Center in Fergus Falls, MN, with Commissioners; Lee Rogness, Chair; Betty Murphy, Vice-Chair; Wayne Johnson, John Lindquist and Doug Huebsch present.

**Approval of Agenda**

Chair Rogness called for approval of the Board Agenda. Motion by Johnson, second by Murphy and unanimously carried to approve the Board of Commissioners Agenda of March 17, 2020.

**Consent Agenda**

Motion by Johnson, second by Lindquist and unanimously carried to approve the Consent Agenda items as follows:

1. March 03, 2020 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for March 17, 2020
3. Ten Mile Lake Resort Inc. – Renewal of Consumption and Display Permit
4. Lori and Dwayne Codner dba The Peak Supper Club – Seasonal On Sale Liquor & Sunday

**Coronavirus (COVID-19)**

Public Health Director Jody Lien presented information to the Board regarding the Novel Coronavirus (COVID-19). She provided strategies to prevent the spread of the virus and resources to assist with questions. Ms. Lien shared that the Public Health Department meets daily to prepare and plan under the guidance of the Centers for Disease Control (CDC) and the Minnesota Department of Health (MDH). Emergency Management Director Patrick Waletzko addressed COVID-19 from an emergency standpoint and recommended Otter Tail County declare a local state of emergency due to the ongoing and expected response to and recovery from the virus. By declaring, this will also provide flexibility for employees to continue to provide services to the public during the pandemic. The Board discussed in length and expressed their concerns regarding COVID-19. Currently, no cases have been reported in Otter Tail County and the public is encouraged to continue to follow MDH guidelines and stay informed. For information regarding COVID-19, visit the MDH and CDC's Coronavirus Disease 2019 websites.

**Recess & Reconvene**

At 9:36 a.m., Chair Rogness declared the meeting of the Otter Tail County Board of Commissioners recessed until the start of the Public Hearing. The Board of Commissioners meeting was reconvened at 9:45 a.m.

**Coronavirus (COVID-19) Continued**

City of Fergus Falls Administrator Andrew Bremseth shared with the Board efforts made by city staff and the community to address the needs of residents. The City of Fergus Falls as developed a community outreach initiative to assist with questions and provide resources to ensure the concerns and needs of residents are met. The initiative staff members can be reached at 218-332-5200 or by e-mail [info@ci.fergus-falls.mn.us](mailto:info@ci.fergus-falls.mn.us).

Deputy County Administrator Nick Leonard expressed concerns for local business owners and their employees. He requested the Board to direct the Community Development Agency (CDA) to realign its priorities and efforts to focus on supporting businesses and workers impacted by COVID-19 in Otter Tail County.

County Administrator Nicole Hanson addressed the Board regarding temporary processes and policies to allow essential services and continued operation of critical systems of the county. This includes emergency meetings that may be called as necessary in accordance with Minn. Stat. Sec. 13D.04, subd. 3, to give immediate consideration for mitigating the impact COVID-19 on the county.

**RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY**

**Otter Tail County Resolution No. 2020 - 27**

WHEREAS, Novel Coronavirus Disease (COVID-19), a new strain of coronavirus respiratory disease not previously identified in humans can result in serious illness or death and can spread from person-to-person, has been identified in the United States and State of Minnesota; and

WHEREAS, the U.S. Department of Health and Human Services Secretary declared a Public Health Emergency for COVID-19 on January 31, and the President of the United States declared a National Emergency for COVID-19 on March 13; and

WHEREAS, the Governor of the State of Minnesota issued Executive Order 20-01, declaring a Peacetime State of Emergency to authorize all necessary resources to be used in support of the COVID-19 response, and issued subsequent Executive Orders 20-02 (Temporary Closure of Schools), 20-03 (Protecting Veterans Homes Residents), 20-04 (Temporary Closure of Bars, Restaurants and Other Place of Public Accommodation), and 20-05 (Relief to Employers and Unemployed Workers); and

WHEREAS, the COVID-19 pandemic will cause significant disruption to public services and subject matter experts have determined that protective measures must be taken to reduce the impact of COVID-19 and activity will be beyond the usual resources of Otter Tail County; and

WHEREAS, the Otter Tail County Emergency Management Director recommends that the Otter Tail County Board of Commissioners declare that a local state of emergency exists in Otter Tail County.

NOW THEREFORE BE IT RESOLVED, that the Chair and members of the Otter Tail County Board of Commissioners declares a state of emergency exists under the authority given under Minnesota State Statute 12.29 due to the ongoing and expected response to and recovery from COVID-19;

BE IT FURTHER RESOLVE, the Board of Commissioners further direct:

1. The County Administrator and County Emergency Management Director to coordinate such actions and request such further local/state/federal assistance as may be needed to protect lives and public and private property in Otter Tail County and the recovery of the County from the impacts of this situation to the extent practical and as permitted by law and ordinance.
2. County departments to review ordinance, regulatory requirements, operations, civil and legal proceedings, events, and resources that can and should be suspended or otherwise provided in ways that promote public and employee health, or to enact emergency regulations to support Otter Tail County residents during the pandemic.
3. The County Administrator, County Emergency Management Director, and County Attorney to coordinate and implement the County's continuity of operations plans.
4. The County Administrator to implement temporary personnel policies necessary to effectively provide flexibility for employees to continue to provide services to the public during the pandemic.
5. This declaration be given prompt and general publicity, and that it be filed promptly by the Board Clerk.

Upon the motion of Huebsch, is seconded by Murphy, and passed unanimously, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted at Fergus Falls, Minnesota, this 17th day of March 2020:

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Leland R. Rogness, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Nicole Hansen, Clerk

**RESOLUTION FOR BUSINESS SUPPORT DUE TO CORONAVIRUS (COVID-19)**  
**Otter Tail County Resolution No. 2020 - 28**

WHEREAS, the County recognizes that Governor Tim Walz declared a state of emergency in response to the Coronavirus (COVID-19); and

WHEREAS, Governor Tim Walz issued Executive Order 20-04 providing for temporary closure of bars, restaurants, and other places of public accommodation; and

WHEREAS, the Center for Disease Control and Prevention (CDC) is providing guidelines for strategies to follow to slow the spread of COVID-19 in Minnesota and Otter Tail County; and

WHEREAS, these essential public health actions have created significant challenges for Otter Tail County businesses and workers; and

WHEREAS, there will be considerable recovery resources released in the coming months and communities that are prepared to access those resources will be better positioned to move towards recovery.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

The Otter Tail County Board of Commissioners directs the Community Development Agency to realign its priorities and efforts to focus on supporting businesses and workers impacted by COVID-19 in Otter Tail County, including but not limited to:

- Act as a contact point to connect area businesses with information and resources
- Form a task force that would convene regularly to provide updates on current situation and assessment of impacts to employers and the workforce in the county
- Prepare policy and program recommendations for short- and long-term policies and solutions at a local, state and federal level
- Build capacity and communication channels to be prepared to access and update impacted businesses on disaster resources from State and Federal programs as they are deployed

Upon the motion of Lindquist is seconded by Johnson, and passed unanimously, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted at Fergus Falls, Minnesota, this 17th day of March 2020:

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Leland R. Rogness, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Nicole Hansen, Clerk

**RESOLUTION FOR CORONAVIRUS (COVID-19)**  
**Otter Tail County Resolution No. 2020 - 29**

WHEREAS, the County recognizes that Governor Tim Walz declared a state of emergency in response to the Coronavirus (COVID-19); and

WHEREAS, at a minimum, the County will follow recommendations provided by the Minnesota Department of Health and Otter Tail County Public Health to protect the public's health and slow rate of transmission of COVID-19; and

WHEREAS, the Center for Disease Control and Prevention (CDC) is providing guidelines for strategies to follow to slow the spread of COVID-19 in Minnesota and Otter Tail County; and

WHEREAS, residents are encouraged to postpone any non-essential travel during this state of emergency; and

WHEREAS, as necessary, the Board may initiate emergency meetings during this state of emergency; and

WHEREAS, the County is committed to working with the public and private sectors to mitigate the County's experience and exposure to COVID-19; and

WHEREAS, generally, all county policies, procedures and contracts for personnel will be in effect and followed but temporary processes and policies may be effectuated to better deliver essential services and continued operation of critical systems of the County.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. That the County will follow, at a minimum, recommendations provided by the Minnesota Department of Health and Otter Tail County Public Health during the declaration of the state of emergency.
2. That Emergency Meetings may be called as necessary in accordance with Minn. Stat. Sec. 13D.04, Subd. 3, to give immediate consideration for mitigating the impact COVID-19 on the County.

Upon the motion of Johnson, is seconded by Murphy, and passed unanimously, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted at Fergus Falls, Minnesota, this 17th day of March 2020:

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Attest: \_\_\_\_\_

Leland R. Rogness, Board of Commissioners Chair

Nicole Hansen, Clerk

**Otter Tail County Communications Process**

Motion by Johnson, second by Lindquist and unanimously carried to reaffirm that Otter Tail County has a communications process and that all information to the public will be distributed by the Public Information Officer as outlined in the Emergency Operation Plan.

**Otter Tail County Employees**

Motion by Huebsch, second by Murphy, and unanimously carried allowing employees the use of sick leave to provide childcare to immediate family members due to the closure of schools and daycares in response to Coronavirus Disease (COVID-19).

Motion by Huebsch, second by Johnson, and unanimously carried to adopt the Utilization of Paid Leave During a Public Emergency Policy as presented by the County Administrator. This motion includes that the County Administrator may approve of minor policy language changes to provide clarity as it is being implemented for employees.

Motion by Lindquist, second by Murphy, and unanimously carried that employees cancel all non-essential business travel until further notice, and that the County Administrator approves of any essential travel requests. This motion is not applicable to the Sheriff's Office in their routine operations of transporting prisoners, responding to emergencies outside of the county, etc.

Motion by Johnson, second by Murphy, and unanimously carried that employees who have recreational personal travel outside of the State will notify their Department Head and work with the Public Health Director and County Administrator to follow recommendations from the Center for Disease Control and Prevention, Minnesota Department of Health, and Otter Tail County Public Health to determine when the employee should return to work. The Utilization of Paid Leave During a Public Emergency Policy cannot be utilized if an employee is unable to return to work in accordance with guidelines provided by the CDC, MDH and OTCPH due to recreational personal travel that may have exposed he or she to the Coronavirus.

Motion by Huebsch, second by Lindquist, and unanimously carried for the County Administrator to develop and implement Remote Work From Home and Alternative Work Schedule policies in response to COVID-19. It is recognized that many job positions within the County cannot be performed off-site, but allowing employees that are able to work remotely or work an alternative schedule will assist in efforts to slow the spread (community transmission) of the Coronavirus as recommended by the Center for Disease Control and Prevention, Minnesota Department of Health and Otter Tail County Public Health.

#### **Recess & Reconvene**

At 10:53 a.m., Chair Rogness declared the meeting of the Otter Tail County Board of Commissioners recessed until the start of the Public Hearing. The Board of Commissioners meeting was reconvened at 10:59 a.m.

#### **Probation Overview**

Probation Director Michael Schommer provided a brief summary of the annual report and overview for Probation to the Board. He reviewed changes and improvements that have been made in the recent year as well as strategies to assist with reducing the number of juvenile clients. The Probation Annual Report and Overview is available to the public on the county website.

#### **Highway Labor Agreement**

Motion by Lindquist, second by Johnson and unanimously carried to accept the Highway Labor Agreement contract for 2020-2022 pending Union approval.

#### **Law Enforcement Essential Supervisory Unit Memorandums of Understanding (MOU)**

Motion by Huebsch, second by Lindquist and unanimously carried to approve an MOU for the Law Enforcement Essential Supervisory Unit which speaks about a Canine Officer.

Motion by Murphy, second by Lindquist and unanimously carried to approve an MOU for the Law Enforcement Essential Supervisory Unit which speaks about a Chief Deputy and their role in the Union.

#### **Lakeland Mental Health Service Agreement**

Motion by Huebsch, second by Murphy and unanimously carried to approve the Purchase of Service Agreement between the county of Otter Tail and Lakeland Mental Health for evaluation services for Otter Tail County Court Administration.

#### **Otter Tail County Meeting Protocol Policy**

The Otter Tail County Meeting Protocol Policy will be discussed at a later date.

### **Highway Department Projects**

#### **Tie Quotes/Bids Policy:**

Motion by Huebsch, second by Johnson and unanimously carried to authorize the County Attorney to develop a policy regarding tie quotes and/or bids.

#### **Rejection of Tie Quotes:**

Motion by Johnson, second by Lindquist and unanimously carried to reject the tie quotes received for County Highway Right of Way Brush Control, Weed Control – East and Weed Control - West that were presented to the Board on March 3, 2020. Commissioners requested a new quote be obtained from the same two companies that were rejected due to the ties.

#### **Bid Award - Bituminous:**

Motion by Johnson, second by Murphy and unanimously carried to award the bituminous material to Flint Hills Resources, LP, Inver Grove Heights, MN, in the amount of \$2.53 per gallon as recommended by the County Engineer.

#### **Bid Award – Salt:**

Motion by Lindquist, second by Huebsch and unanimously carried to award the salt to Compass Minerals America Inc., Overland Park, KS, in the amount of \$99.61 per ton as recommended by the County Engineer.

#### **Quote Award - Phelps Mill County Park Farmland Lease:**

Motion by Johnson, second by Lindquist and unanimously carried to award the quote for the Phelps Mill County Park farmland lease to the highest bidder, Daryl Tysdal of Fergus Falls, MN in the amount of \$2,201.99 as recommended by the County Engineer.

### **Ditch 45 Public Hearing - Postponed**

Motion by Johnson, second by Lindquist and unanimously carried to postpone the Public Hearing regarding Ditch 45 to June 1, 2020 at 7:00 p.m. at the Parkers Prairie Event Center in Parkers Prairie, MN.

### **Eagle Lake Improvement District (LID) Public Hearing – Cancelled**

Motion by Huebsch, second by Johnson and unanimously carried to cancel the Public Hearing regarding the potential Eagle Lake LID until further notice from the Eagle Lake Lakeshore Association.

### **Card**

Motion by Huebsch, second by Murphy and unanimously carried to authorize the County Administrator to send a card to the family of Pat Prunty in appreciation for his hard work and efforts between Otter Tail County and the Coalition Of Lake Associations (COLA).

### **Liquor License**

Motion by Johnson, second by Murphy and unanimously carried to approve a permit for a 1-4 day temporary on-sale liquor license for Phelps Mill Country for an event held July 11<sup>th</sup> as well as an on-sale seasonal liquor and Sunday liquor license for Zorbaz of Otter Tail Lake, Inc.

### **Request to Repurchase Tax Forfeited Property Otter Tail County Resolution No. 2020 - 30**

Commissioner Murphy introduced the following resolution and moved its adoption:

RESOLVED, by the Otter Tail County Board of Commissioners of Otter Tail County, Minnesota, that

WHEREAS, Patricia (Van Tassel) heir of Myrtle Van Tassel, previous owner, has made application to repurchase the following legally described parcel:

Maine Township

38-000-29-0225-000

Legal Description from Document No. 1042012 and Document No. 1224936 –  
Township of Maine

From Tax Rolls - 38-000-29-0225-000  
Section 29 Township 134 Range 41

Part of Government Lot 2, Commencing at the Northeast (NE) corner of Government Lot 2, South (S) 417.91' to point of beginning, Southwestely on road 716.79' , South (S) 280.34' to Lake, Easterly on Lake to East (E) line of Government Lot 2, North (N) to Beginning. 4.62 Acres

Legal Description Per Document 1042012--That part of Government Lot Two (2), Section Twenty-nine (29), Township One Hundred Thirty-four (134 North, Range Forty-one (41) West, Otter Tail County, Minnesota described as follows:

Commencing at the Northeast corner of said Government Lot Two (2); thence South 00 degrees 05 minutes 21 seconds East, assumed bearing along the East line of said Government lot Two, a distance of 417.91 feet to an iron pipe monument on the Southeasterly right-of-way line of Maine Township Road #T-835, the point of beginning of the tract to be described; thence Southwesterly 486.06 feet along the Southeasterly right-of-way line of said Township Road #T-835 and along a non-tangential curve concave to the Northwest having a central angle of 40 degrees 13 minutes 57 seconds, a radius of 692.21 feet, a chord bearing of South 38 degrees 45 minutes 56 seconds West and a chord distance of 476.14 feet to an iron pipe monument; thence South 58 degrees 52 minutes 54 seconds West 230.73 feet, tangent to last described curve and along the Southeasterly right-of-way line of said Township Road #T-835 to an iron pipe monument; thence South 00 degrees 55 minutes 27 seconds West 170.34 feet along the monumented line to an iron monument; thence South 00 degrees 22 minutes 16 seconds West 110 feet, more or less, along the monumented line to the shoreline of the Otter Tail River; thence Easterly, along the shoreline of the Otter Tail River, to the intersection with the monumented East line of said Government Lot Two (2), which bears South 00 degrees 05 minutes 21 seconds East from the point of beginning; thence North 00 degrees 05 minutes 21 seconds West 712, more or less along the monumented East line of said Government Lot Two (2), to the point of beginning containing 4.62 acres, more or less, and being more fully described in Deed Book Page Instrument 737112 recorded on 11/13/1992 among the land records in Otter Tail County, MN

Property Address –  
29388 Lazy Loop, Underwood, MN 56586

Said property having forfeited to the State of Minnesota on the 15th day of August 2019, for nonpayment of the 2008, 2009, 2010, 2011, 2018 and 20119, property taxes, and

WHEREAS, an application to repurchase the above described property was submitted in February of 2020; and

WHEREAS, the sum of \$10,903.55 represents the aggregate of all delinquent and current taxes, penalties, costs, assessments, and fees as of September 30, 2019, that would have been due and payable had the above described parcel not forfeited to the State of Minnesota; and

WHEREAS, the applicant has requested that the Otter Tail County Board of Commissioners consider his application to repurchase the above-described parcel and has requested that the Otter Tail County Board of Commissioners approve the applicant's request to repurchase the above-described property.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby approves the repurchase of the above described tax forfeited property with the condition that the amount stated above must be paid on or before, Tuesday, March 31, 2020; and

BE IT FURTHER RESOLVED, that the Otter Tail County Board of Commissioners hereby finds that the repurchase is in the best public interest, and that it will relieve any undue hardship which has result from the forfeiture. Commissioner Lindquist seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 17<sup>th</sup> day of March 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Leland R. Rogness, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Nicole Hansen, Clerk

**Donation**

Motion by Murphy, second by Lindquist and unanimously carried to accept a grant from West Central EMS in the amount of \$400.00 for the purchase of Individual First Aid Kits for the Sheriff's Department and a Protexus Electrostatic Sprayer valued at \$1,000.00.

**Boating Safety Patrol Grant**

Motion by Johnson, second by Huebsch and unanimously carried to accept a Boating Safety Grant from the Minnesota Department of Natural Resources in the amount of \$12,000. The grant will be used to assist with the cost of overtime in the Sheriff's Department.

**Board of Commissioners' Emergency Meeting**

The Otter Tail Board of Commissioners' will be holding an emergency meeting under Minn. Stat. Sec. 13D.04, Subd. 3, regarding COVID-19 on March 20, 2020 at 1:00 p.m. in the West Battle Lake Room at the Government Services Center in Fergus Falls. Members of the public are discouraged to attend per recommendation by the Center for Disease Control and Prevention and the Minnesota Department of Health regarding events with more than 10 people. The meeting will be available live via GoToMeeting. Join by computer, tablet or smartphone <https://global.gotomeeting.com/join/345173597>, or by phone, 1-872-240-3412. The access code is 345-173-597.

**Adjournment**

At 12:10 p.m., Chair Rogness declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 8:30 a.m. on Tuesday, March 24, 2020, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Leland R. Rogness, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Nicole Hansen, Clerk

<u>Vendor Name</u>	<u>Amount</u>
ACCURATE CONTROLS INC	1,150.86
AMAZON CAPITAL SERVICES INC	1,658.54
AMERICAN WELDING & GAS INC	100.06
AMERIPRIDE SERVICES INC	1,221.47
ANDERSON/RYAN	51.58
APEX ENGINEERING GROUP INC	11,097.50
ARK & SPARK	57.00
ASSOCIATION OF MN COUNTIES	1,400.00
AUTO VALUE FERGUS FALLS	773.96
AUTO VALUE WADENA	2.69
BAKKEN/BRODY	370.46
BATTLE LAKE STANDARD	92.89
BECKER CO ENVIRONMENTAL SERVICES	756.00
BEERY/CHARLES	124.43
BOBCAT OF OTTER TAIL COUNTY	4.36
BOSEK/DENNIS	155.00
BRAND/LYNN	112.50
BRANDON COMMUNICATIONS INC	300.00
BRAUN VENDING INC	16.00
BROGARD PLUMBING INC	34.01
BUY-MOR PARTS & SERVICE LLC	954.84
CERTIFIED AUTO REPAIR	127.34
CERTIFIED LABORATORIES	507.00
CHRISTENSEN CONSTRUCTION	15,603.75
CLAY CO AUDITOR-TREASURER	1,690.39
CLEAN SWEEP COMMERCIAL SERVICES	250.00
CODE 4 SERVICES, INC	566.23
COMPASS MINERALS AMERICA	117,025.85
COOP SERVICES INC	666.84
COOPERS TECHNOLOGY GROUP	1,586.39
CPS TECHNOLOGY SOLUTIONS	3,000.00
CULLIGAN	20.25
CULLIGAN OF DETROIT LAKES	30.00
CULLIGAN OF WADENA	26.25
D & T VENTURES LLC	814.00
DEANS DISTRIBUTING	316.54
DEM-CON MATERIALS RECOVERY LLC	1,741.61
DENNY'S WELDING	165.00
DENZEL'S REGION WASTE INC	120.51
DICK'S STANDARD	193.90
DITTBERNER/TREVOR	21.00
DOUBLE A CATERING	147.45

<u>Vendor Name</u>	<u>Amount</u>
ELECTION SYSTEMS & SOFTWARE INC	10,079.77
ENVIROTECH SERVICES INC	2,021.18
FARMERS CO OP OIL ASSN	2,542.54
FARNAM'S GENUINE PARTS INC	285.45
FERGUS FALLS DAILY JOURNAL	2,815.61
FIRST LUTHERAN CHURCH	1,260.00
FORCE AMERICA DISTRIBUTING LLC	647.99
FORUM COMMUNICATIONS COMPANY	760.60
FRANZ REPROGRAPHICS INC	40.26
GALLS LLC	5,760.32
GREWE/BRAD	207.03
HANSEN SERVICE LLC	1,480.00
HAUGEN PH.D./MARK L	1,000.00
HAUSER/MARY L	753.75
HAWES SEPTIC TANK PUMPING LLC	180.00
HEISING/KEENAN	70.24
HENNING HARDWARE	152.86
HILLTOP LUMBER INC	110.13
HOUSTON ENGINEERING INC	109,411.07
JC TACTICAL LLC	6,000.00
JOHNSON CONTROLS	8,583.80
JORGENSON/MICHELLE	2,144.75
KERR/JEFFREY	9.24
KOEP'S SEPTIC LLC	395.00
KRIS ENGINEERING INC	42,375.74
L & O ACRES TRANSPORT INC	11,572.76
LAKE REGION HEALTHCARE	1,800.00
LAKES AREA COOPERATIVE	1,372.54
LAKES COUNTRY SERVICE CO OP	613.50
LARRY OTT INC TRUCK SERVICE	1,000.00
LARSON/JOANNE	858.75
LAWSON PRODUCTS INC	535.84
LIBERTY BUSINESS SYSTEMS FARGO	172.54
LOKEN/JERRY	10.11
M-R SIGN COMPANY INC.	1,823.77
MANDERUD/VIOLA J	145.34
MANN/TERESA L	630.00
MARCO INC ST LOUIS	307.39
MCCC BIN#135033	105.00
McCONN/CHRISTOPHER	124.84
MEKASH/ALLEN	124.99
MEND CORRECTIONAL CARE	9,524.49

<u>Vendor Name</u>	<u>Amount</u>
MERICKEL LUMBER	117.90
MIDWEST MACHINERY CO - ELBOW LAKE	262.02
MINNESOTA MOTOR COMPANY	910.59
MINNESOTA SHERIFFS' ASSOCIATION	100.00
MN ASPHALT PAVEMENT ASSN	100.00
MN CONTINUING LEGAL EDUCATION	89.00
MN DEPT OF LABOR AND INDUSTRY	100.00
MN DEPT OF PUBLIC SAFETY	25.00
MORRIS/JASON	440.05
MOTOROLA SOLUTIONS INC	64,630.61
MULTI BUSINESS SOLUTIONS INC	250.00
MURDOCK'S ACE HARDWARE	59.99
NAPA CENTRAL MN	151.26
NAPA OF PERHAM	76.91
NELSON AUTO CENTER	1,073.00
NELSON/GARY M	562.50
NELSON/JANICE F	555.00
NELSON/VALERIE	787.50
NETWORK SERVICES COMPANY	79.20
NOR-TECH	4,103.00
NORTHERN SAFETY TECHNOLOGY INC	270.06
NORTHERN STATES SUPPLY INC	593.78
NORTHLAND BUSINESS SYSTEMS INC	3,721.00
OLSON TIRE & OIL INC	1,601.93
OLSON/BENJAMIN	253.28
PARK REGION CO OP	458.38
PARKERS PRAIRIE/CITY OF	325.00
PAW PUBLICATIONS LLC BATTLE LAKE R	1,942.05
PELICAN PETE BODY SHOP & TOWING IN	193.25
PELICAN RAPIDS PRESS	1,109.88
PEMBERTON LAW, PLLP	14,902.10
PHILLIPPI/DR JAY	475.00
PHOENIX SUPPLY	297.80
PIEPER/JORDAN	53.13
PIONEER INDUSTRIES INTERNATIONAL	84.25
POSTMASTER	120.00
POWERPLAN OIB	1,247.39
PRAIRIE EVENT CENTER	232.00
PRAXAIR DISTRIBUTION INC	419.19
PRECISE MRM LLC	975.00
PREMIUM WATERS INC	9.50
PRESTON/JASON	339.96

<u>Vendor Name</u>	<u>Amount</u>
PRO AG FARMERS CO OP	90.10
PRO AG FARMERS COOPERATIVE	805.88
QUICK'S NAPA AUTO PARTS	32.62
RATZ/JEFFREY	209.95
REGENTS OF THE UNIVERSITY OF MN	450.00
RIDOUT/JALENE	30.00
RINGDAHL AMBULANCE INC	200.00
RINKE NOONAN LAW FIRM	2,423.50
SAURER/MATTHEW	138.97
SIGNWORKS SIGNS & BANNERS LLC	150.00
SILLERUD/DAVID	375.89
SRF CONSULTING GROUP INC	792.44
STAPLES BUSINESS CREDIT	250.37
STEINS INC	3,083.75
STEVE'S SANITATION INC	74.88
STRAND ACE HARDWARE	73.57
STREICHERS	1,943.78
SURPLUS WAREHOUSE OF WILLMAR INC	510.00
TEXAS REFINERY CORP	568.44
THOMPSON/MARCIA	89.48
THOMSON REUTERS - WEST	392.49
THRIFTY WHITE PHARMACY	980.43
TOLLEFSON/THOR	53.88
TWEETON REFRIGERATION, INC	285.00
VERGAS HARDWARE	5.28
VIKING COCA-COLA	1,102.50
WALLWORK TRUCK CENTER	351.81
WASTE MANAGEMENT	7,367.69
<b>Final Total:</b>	<b>521,793.80</b>

APPROVED