



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
March 3, 2020
8:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 8:32 a.m. Tuesday, March 3, 2020, at the Government Services Center in Fergus Falls, MN, with Commissioners; Lee Rogness, Chair; Betty Murphy, Vice-Chair; Wayne Johnson, John Lindquist and Doug Huebsch present.

Approval of Agenda

Chair Rogness called for approval of the Board Agenda. Motion by Johnson, second by Murphy and unanimously carried to approve the Board of Commissioners Agenda of March 3, 2020 with the following changes:

Addition to Consent Agenda: Receipt of Ditch 45 Public Hearing Notice and Property Report
Addition: Minnesota Counties Intergovernmental Trust (MCIT) Information Meeting Update
Addition: Bois de Sioux Board Appointment
Addition of a Public Works Committee regarding County Garage

Consent Agenda

Motion by Lindquist, second by Huebsch and unanimously carried to approve the Consent Agenda items as follows:

1. February 25, 2020 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for March 3, 2020 (Exhibit A)
3. Receipt of Ditch 45 Public Hearing Notice and Property Report

Coronavirus Prevention and Control

Public Health Director Jody Lien provided an update to the Board regarding coronavirus prevention and control in Otter Tail County. She provided recommendations to reduce the spread of the virus and general preparedness guidelines. Ms. Lien reported that the Public Health Department is ready to respond and is providing reliable sources to assist with questions concerning the coronavirus.

Out of State Travel Request

Motion by Johnson, second by Lindquist and unanimously carried to authorize the County Veterans Service Officer (VSO) to attend the National Association of County Veteran's Service Officers Conference in Atlanta, GA June 6th-13th, 2020. This event provides training that allows the VSO to perform certain duties within the position.

Blandin Broadband

Motion by Huebsch, second by Johnson and unanimously carried to authorize the County Deputy Administrator to select and apply for up to five (5) Broadband Task Force Members to attend the Community Broadband Leadership Workshop in Grand Rapids, MN April 30th – May 1st, 2020. The workshop will address challenges Otter Tail County is experiencing to provide access to broadband and assist to meet the state's broadband speed goals. Travel expenses, including a one-night hotel stay, will be paid by the Broadband Budget.

Explore MN Tourism Awards

County Deputy Administrator Nick Leonard reported to the Board that Otter Tail County received two out of the ten state-wide awards that were presented at the Explore MN Tourism Conference in February. The awards received are the Social Media Campaign Award and the Trailblazer Award, which recognizes the county's rural rebound efforts and utilizing tourism as an opportunity to recruit.

Motion by Johnson, second by Murphy and unanimously carried to recognize those involved in receiving the awards and extend appreciation for their time and efforts.

Open Forum Policy

Motion by Johnson, second by Lindquist and unanimously carried to approve the Open Forum Policy as presented by the County Deputy Administrator. The Policy will serve as a living document and will be made available on the county website. The Open Forum is planned to begin at the March 17, 2020 Board of Commissioners' meeting at the Perham City Hall.

Board of Commissioners' Meeting Protocol

Motion by Johnson, second by Huebsch and unanimously carried to authorize staff to develop a proposed Board of Commissioners' Protocol for review at the March 17th, 2020 meeting. The proposed protocol will educate the public on meeting structure and how to address the Board.

Minnesota Counties Intergovernmental Trust (MCIT)

Commissioner Huebsch provided an update regarding an MCIT informational meeting held in February and was attended by representatives from multiple counties. Commissioners expressed and discussed concerns regarding MCIT.

Motion by Huebsch, second by Johnson and unanimously carried to refer this issue to the Internal Services Committee for further discussion.

Bois de Sioux Appointment

Motion by Lindquist, second by Johnsons and unanimously carried to reappoint Ben Brutlag to as the Bois de Sioux Board Manager. Mr. Brutlag will serve a three-year term beginning May 1, 2020.

2020 Seasonal Highway Supplies

Motion by Johnson, second by Lindquist and unanimously carried to award the following 2020 seasonal highway supplies as follows:

| Hot Mix Bituminous | Engineer's Est. | Est. Quantity | Price Per Ton | Bid Amount |
|---|------------------------|----------------------|----------------------|-------------------|
| Central Specialties, Inc. Alexandria, MN | \$756,000.00 | 14,000/ton | \$54.70 | \$765,800.00 |
| Ferguson Asphalt Paving, Inc. Alexandria, MN | \$756,000.00 | 14,000/ton | \$56.00 | \$784,000.00 |
| Knife River Materials Bemidji, MN | \$756,000.00 | 14,000/ton | \$57.00 | \$798,000.00 |
| Mark Sand & Gravel Co. Fergus Falls, MN | \$756,000.00 | 14,000/ton | \$54.75 | \$766,500.00 |
| Northern Improvement Co Fargo, ND | \$756,000.00 | 14,000/ton | \$62.00 | \$868,000.00 |
| Wadena Asphalt, Inc. Wadena, MN | \$756,000.00 | 14,000/ton | \$52.00 | \$728,000.00 |

| Winter Sand | Engineer's Est. | Est. Quantity | Delivery Location | Bid Amount |
|--|-----------------|---------------|-------------------|-------------|
| Mark Sand & Gravel Co. Fergus Falls, MN | \$9.00/ton | 2,000/ton | Battle Lake | \$8.20/ton |
| Mark Sand & Gravel Co. Fergus Falls, MN | \$9.00/ton | 1,500/ton | Fergus Falls | \$9.45/ton |
| Alexandria Concrete Alexandria, MN | \$9.00/ton | 1,000/ton | Henning | \$8.60/ton |
| Alexandria Concrete Alexandria, MN | \$9.00/ton | 2,000/ton | New York Mills | \$9.30/ton |
| Alexandria Concrete Alexandria, MN | \$9.00/ton | 1,000/ton | Parkers Prairie | \$6.95/ton |
| Aggregate Industries Moorhead, MN | \$9.00/ton | 2,500/ton | Pelican Rapids | \$9.35/ton |
| Aggregate Industries Moorhead, MN | \$9.00/ton | 1,000/ton | Perham | \$13.00/ton |

Culverts

TrueNorth Steel
 Fargo, ND

State Bid - Contract #148430
 October 5, 2018 - April 30, 2020

Contech Engineered Solutions LLC
 West Chester, OH

State Bid - Contract #148431
 October 5, 2018 - September 30, 2020

Herbicides

Nutrien Ag Solutions
 Kasota, MN

State Bid - Contract #130368
 September 1, 2017 - December 31, 2020

Crack and Joint Sealers

Midstates Equipment & Supply Inc.
 Mountain Lake, MN

State Bid - Contract #118813
 January 1, 2017 - December 31, 2020

Right of Way Brush Control Tie Bids

County Engineer Charles Grotte presented to the Board three "Quotation Summary and Recommendation for Award" quotes for the County Highway Right of Way Brush Control. The amounts of the three quotes received by two separate bidders were identical and the Board referred the issue to the County Attorney for further research and recommendation.

Recess & Reconvene

At 9:32 a.m., Chair Rogness declared the meeting of the Otter Tail County Board of Commissioners recessed until the start of the Public Hearing. The Board of Commissioners meeting was reconvened at 10:32 a.m.

Public Hearing Regarding Property Tax Abatement

Chair Rogness opened the Public Hearing regarding Property Tax Abatements related to the Single and Two Family Property Tax Rebate Program. Community Development Director Amy Baldwin presented seven

(7) parcels from various locations throughout Otter Tail County that have applied and qualified for the abatement.

At 10:34 a.m., Chair Rogness opened the Public Hearing for comments from the public. No comments were received, and the Public Hearing was closed at 10:35 a.m.

The following Resolutions were offered:

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS
Otter Tail County Resolution No. 2020 - 19

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 2000099093600 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.
- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
- (c) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The Board hereby makes the following findings:

- (a) The tax abatement is the County's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").
- (b) The Board expects the benefits to the County of the Abatement to be at least equal or exceed the costs to the County thereof.
- (c) Granting the Abatement is in the public interest because it will increase the tax base in County.
- (d) The Tax Abatement Property is not located in a tax increment financing district.
- (e) In any year, the total amount of property taxes abated by the County by this and other resolutions and agreements, does not exceed the greater of ten percent (10%) of the net tax capacity of the County for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The County may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:
- (a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2022 and shall not exceed \$5,000. The County reserves the right to modify the commencement date, but the abatement period shall not exceed 5 years.
 - (b) The County will provide the Abatement as provided in this resolution.
 - (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was made by Commissioner Huebsch and duly seconded by Commissioner Murphy and, after discussion and upon vote being taken thereon, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 3rd day of March 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____

Attest: _____

Leland R. Rogness, Board of Commissioners Chair

Nicole Hansen, Clerk

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS

Otter Tail County Resolution No. 2020 - 20

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 5300099064600 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.
- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
- (c) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The Board hereby makes the following findings:

- (a) The tax abatement is the County's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").
- (b) The Board expects the benefits to the County of the Abatement to be at least equal or exceed the costs to the County thereof.

- (c) Granting the Abatement is in the public interest because it will increase the tax base in County.
- (d) The Tax Abatement Property is not located in a tax increment financing district.
- (e) In any year, the total amount of property taxes abated by the County by this and other resolutions and agreements, does not exceed the greater of ten percent (10%) of the net tax capacity of the County for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The County may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

- (a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2022 and shall not exceed \$5,000. The County reserves the right to modify the commencement date, but the abatement period shall not exceed 5 years.
- (b) The County will provide the Abatement as provided in this resolution.
- (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was made by Commissioner Huebsch and duly seconded by Commissioner Murphy and, after discussion and upon vote being taken thereon, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 3rd day of March 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____

Attest: _____

Leland R. Rogness, Board of Commissioners Chair

Nicole Hansen, Clerk

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS

Otter Tail County Resolution No. 2020 - 21

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 29000990373000 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.

- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
- (c) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The Board hereby makes the following findings:

- (a) The tax abatement is the County's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").
- (b) The Board expects the benefits to the County of the Abatement to be at least equal or exceed the costs to the County thereof.
- (c) Granting the Abatement is in the public interest because it will increase the tax base in County.
- (d) The Tax Abatement Property is not located in a tax increment financing district.
- (e) In any year, the total amount of property taxes abated by the County by this and other resolutions and agreements, does not exceed the greater of ten percent (10%) of the net tax capacity of the County for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The County may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

- (a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2022 and shall not exceed \$5,000. The County reserves the right to modify the commencement date, but the abatement period shall not exceed 5 years.
- (b) The County will provide the Abatement as provided in this resolution.
- (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was made by Commissioner Huebsch and duly seconded by Commissioner Murphy and, after discussion and upon vote being taken thereon, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 3rd day of March 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Leland R. Rogness, Board of Commissioners Chair

Attest: _____
Nicole Hansen, Clerk

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS
Otter Tail County Resolution No. 2020 - 22

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 37000991338000 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.
- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
- (c) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The Board hereby makes the following findings:

- (a) The tax abatement is the County's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").
- (b) The Board expects the benefits to the County of the Abatement to be at least equal or exceed the costs to the County thereof.
- (c) Granting the Abatement is in the public interest because it will increase the tax base in County.
- (d) The Tax Abatement Property is not located in a tax increment financing district.
- (e) In any year, the total amount of property taxes abated by the County by this and other resolutions and agreements, does not exceed the greater of ten percent (10%) of the net tax capacity of the County for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The County may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

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- (a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2022 and shall not exceed \$5,000. The County reserves the right to modify the commencement date, but the abatement period shall not exceed 5 years.
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- (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was made by Commissioner Huebsch and duly seconded by Commissioner Murphy and, after discussion and upon vote being taken thereon, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 3rd day of March 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____

Attest: _____

Leland R. Rogness, Board of Commissioners Chair

Nicole Hansen, Clerk

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS

Otter Tail County Resolution No. 2020 - 23

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 51000120107053 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.
- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
- (c) The Abatement is authorized under the Abatement Law.

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- (a) The tax abatement is the County's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").
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The motion for the adoption of the foregoing resolution was made by Commissioner Huebsch and duly seconded by Commissioner Murphy and, after discussion and upon vote being taken thereon, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 3rd day of March 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____ Attest: _____
Leland R. Rogness, Board of Commissioners Chair Nicole Hansen, Clerk

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS
Otter Tail County Resolution No. 2020 - 24

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 72000220032003 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.
- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
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Adopted at Fergus Falls, Minnesota, this 3rd day of March 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Leland R. Rogness, Board of Commissioners Chair

Attest: _____
Nicole Hansen, Clerk

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS
Otter Tail County Resolution No. 2020 - 25

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 74000990457000 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.
- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
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- (a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2022 and shall not exceed \$5,000. The County reserves the right to modify the commencement date, but the abatement period shall not exceed 5 years.
- (b) The County will provide the Abatement as provided in this resolution.

- (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was made by Commissioner Huebsch and duly seconded by Commissioner Murphy and, after discussion and upon vote being taken thereon, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 3rd day of March 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____
Leland R. Rogness, Board of Commissioners Chair

Attest: _____
Nicole Hansen, Clerk

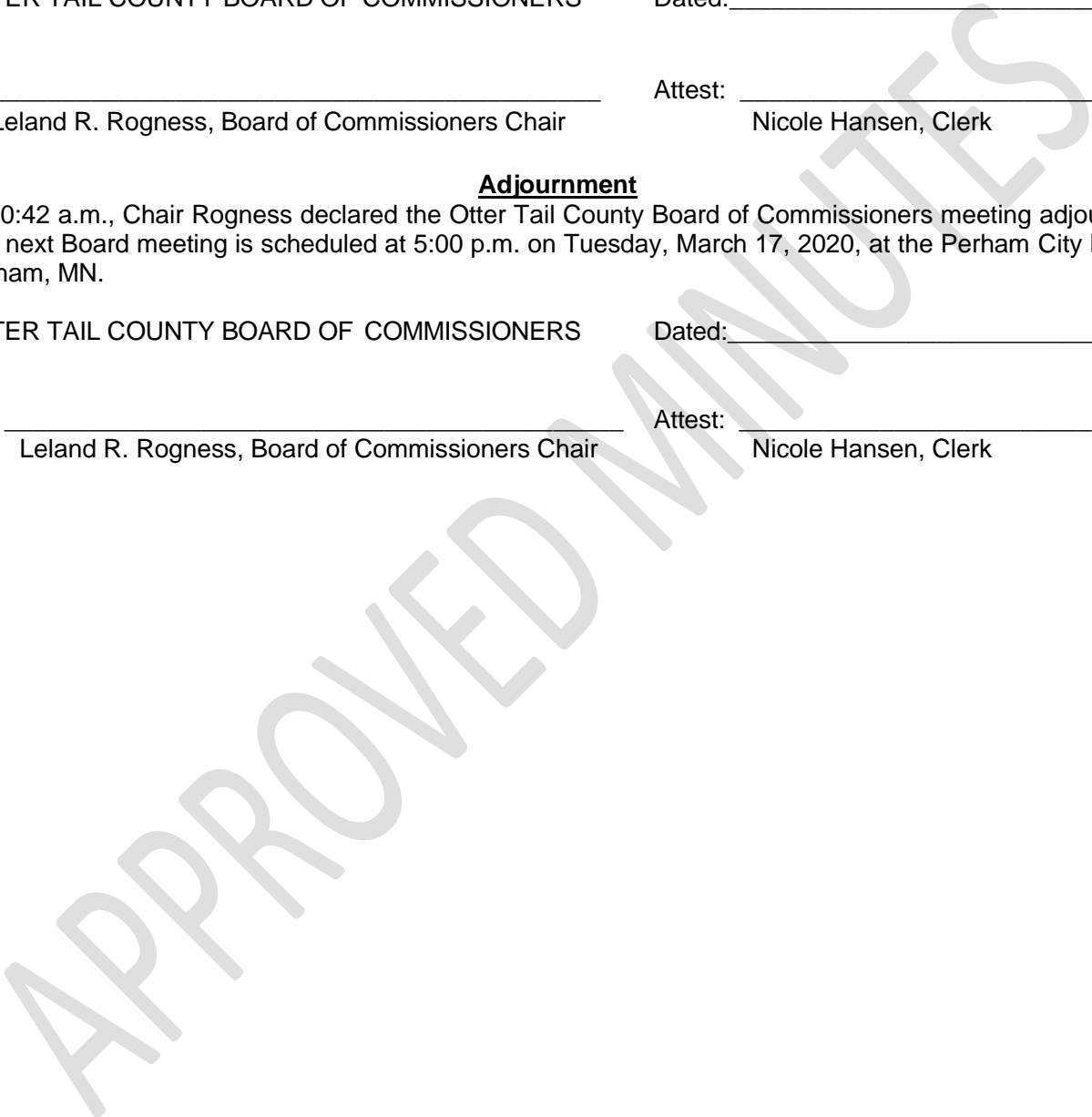
Adjournment

At 10:42 a.m., Chair Rogness declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 5:00 p.m. on Tuesday, March 17, 2020, at the Perham City Hall in Perham, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____
Leland R. Rogness, Board of Commissioners Chair

Attest: _____
Nicole Hansen, Clerk



| <u>Vendor Name</u> | <u>Amount</u> |
|----------------------------------|---------------|
| AMAZON CAPITAL SERVICES INC | 147.75 |
| AMERIPRIDE SERVICES INC | 66.13 |
| AVERY, ATTORNEY AT LAW/JILL | 4,414.97 |
| BARRY/ADAM | 57.92 |
| BEYER BODY SHOP INC | 200.00 |
| CARR'S TREE SERVICE | 1,293.50 |
| CENTRAL DOOR & HARDWARE INC | 280.00 |
| CHEMSEARCH | 1,302.00 |
| CODE 4 SERVICES, INC | 33,307.41 |
| COMPASS MINERALS AMERICA | 80,010.28 |
| COOPERS TECHNOLOGY GROUP | 722.25 |
| DAKOTA PLAINS MECHANICAL | 6,037.61 |
| DITTBERNER/TREVOR | 114.39 |
| DM ENTERPRISES | 27,950.00 |
| DS SOLUTIONS INC | 2,392.00 |
| EAST SIDE OIL COMPANIES | 124.00 |
| EGGE CONSTRUCTION INC | 225.00 |
| ENVIROTECH SERVICES INC | 11,201.85 |
| FASTENAL COMPANY | 7.96 |
| FRONTIER PRECISION INC | 28,000.67 |
| GIBBS/ANN | 88.80 |
| GLENDENILSON FUNERAL HOME | 545.00 |
| GODFATHERS EXTERMINATING INC | 315.00 |
| GRAINGER INC | 53.85 |
| GREATAMERICA FINANCIAL SVCS | 1,191.07 |
| GROTTE/CHARLES H | 40.33 |
| HANSON RPR/KATHRYN D | 120.00 |
| HAUGE/MARK | 9.35 |
| HEALTHCARE ENVIRONMENTAL SERVICE | 130.20 |
| HOUSTON ENGINEERING INC | 62,574.85 |
| JK SPORTS | 160.00 |
| JORGENSON/MICHELLE | 49.00 |
| JORUD/MATTHEW | 3,675.00 |
| KIMBALL MIDWEST | 847.37 |
| LAKE REGION HEALTHCARE | 1,450.29 |
| LAKELAND MENTAL HEALTH CENTER | 420.00 |
| LANDS' END BUSINESS OUTFITTERS | 90.84 |
| LARRY OTT INC TRUCK SERVICE | 1,000.00 |
| LEADS ONLINE LLC | 2,148.00 |
| LONG WEEKEND SPORTSWEAR | 75.00 |
| M-R SIGN COMPANY INC. | 537.62 |
| MAILFINANCE | 2,568.24 |

Board of Commissioners' Meeting Minutes
 March 3, 2020 (Exhibit A)

| <u>Vendor Name</u> | <u>Amount</u> |
|------------------------------------|-------------------|
| MARCO INC ST LOUIS | 167.96 |
| MARCO TECHNOLOGIES LLC | 8,117.80 |
| MCKESSON MEDICAL-SURGICAL INC | 693.34 |
| MID-CENTRAL EQUIPMENT INC | 151.95 |
| MIDWEST PRINTING CO | 9,087.12 |
| MINNKOTA ENVIRO SERVICES INC | 90.00 |
| MN DEPT OF TRANSPORTATION | 3,960.31 |
| MN STATE AUDITOR | 7,018.10 |
| NELSON BROTHERS PRINTING | 241.62 |
| NETWORK SERVICES COMPANY | 606.20 |
| OLSON/BRENDA | 102.60 |
| OTTER TAIL CO SHERIFF'S POSSE | 2,500.00 |
| OTTER TAIL POWER COMPANY | 227.26 |
| OTTERTAIL TRUCKING INC | 6,215.52 |
| OVERHEAD DOOR CO OF FERGUS FALLS | 375.00 |
| PALMERSHEIM/COLBY | 334.34 |
| PHOENIX SUPPLY | 35.33 |
| REGENTS OF THE UNIVERSITY OF MINNE | 590.00 |
| REGENTS OF THE UNIVERSITY OF MN | 3,000.00 |
| SAURER/MATTHEW | 35.00 |
| SCHWARTZ/STEVEN | 100.88 |
| STREICHERS | 1,062.81 |
| SUMMIT FOOD SERVICE, LLC | 19,683.26 |
| TEMPLEMAN LAW PLLP | 1,886.56 |
| THOMSON REUTERS - WEST | 1,677.73 |
| TOPLINE ELECTRIC | 599.96 |
| TOSHIBA FINANCIAL SERVICES | 403.80 |
| TWEETON REFRIGERATION, INC | 286.55 |
| UNITED STATES POSTAGE SERVICE | 10,000.00 |
| UPS | 25.57 |
| US AUTOFORCE | 1,739.96 |
| US BANK EQUIPMENT FINANCE | 1,483.26 |
| VAUGHN AUTO & MARINE CO | 708.84 |
| VERIZON WIRELESS - VSAT | 85.00 |
| VICTOR LUNDEEN COMPANY | 312.67 |
| WACH/DILLON | 99.13 |
| WALWORTH CO SHERIFF | 88.75 |
| Final Total: | 359,739.68 |