



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
February 11, 2020
8:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 8:32 a.m. Tuesday, February 11, 2020, at the Government Services Center in Fergus Falls, MN, with Commissioners; Lee Rogness, Chair; Betty Murphy, Vice-Chair; Wayne Johnson and John Lindquist present. Commissioner Doug Huebsch was absent.

Approval of Agenda

Chair Rogness called for approval of the Board Agenda. Motion by Lindquist, second by Johnson and unanimously carried to approve the Board of Commissioners Agenda of February 11, 2020 with the following changes:

Addition: Agriculture Utilization Research Institute (AURI) Annual Conference
Addition to Public Works Committee: Proposed County Ditch 71/Nelson Lake

Consent Agenda

Motion by Johnson, second by Murphy and unanimously carried to approve the Consent Agenda items as follows:

1. January 28, 2020 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for February 11, 2020 (Exhibit A)
3. Human Services & Public Health Warrants/Bills for February 11, 2020 (Exhibit A)
4. Human Services Contract Renewals
5. Issuance of a County Credit Card to OTC Jail Program Coordinator Brent Floden, Veterans Service Officer James Olson, Deputy Sheriff Colby Palmersheim and County Board Secretary Tara Bakken
6. HRA Services Agreement

Fraud Prevention Investigation (FPI) Grant

Human Services Director Deb Sjostrom and Collections Officer Crystal Herman provided a brief summary to the Board regarding the Fraud Prevention Investigation Grant. Otter Tail County will receive \$50,000 for the remainder of state fiscal year 2020 and \$100,000 for state fiscal year 2021. The FPI grant allows the county to maintain and improve the fraud investigation program while remaining budget neutral to the State of Minnesota by keeping administrative costs low and taxpayer return on investment high. The fraud prevention/investigation program works to prevent individuals from misrepresenting their circumstances in an effort to obtain public benefits that they would not otherwise be entitled to.

Motion by Johnson, second by Lindquist and unanimously carried to authorize appropriate County Officials' signatures to execute the State of Minnesota Department of Human Services County Grant Contract between the State of Minnesota, acting through its Department of Human Services, Office of Inspector General, Financial Fraud and Abuse Investigations Division and Otter Tail County Human Services Department.

Agriculture Utilization Research Institute (AURI) 2020 New Uses Forum

Motion by Johnson, second by Lindquist and unanimously carried to authorize Commissioners to attend the AURI 2020 New Uses Forum April 8th - 9th, 2020. The event will take place at the Earle Brown Heritage Center in Minneapolis, MN and will discuss areas related to entrepreneurship, innovation, development and investment in the food and agriculture sphere. Expenses will be paid by the county.

Recess & Reconvene

At 8:51 a.m., Chair Rogness declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioners meeting was reconvened at 8:58 a.m.

Sale of Property

Motion by Johnson, second by Murphy and unanimously carried to authorize the public sale of a 450' by 600' County owned parcel (38000160104002) located in Section 16 of Maine Township. The County plans to retain a 60' highway right of way easement along CSAH 35.

Motion by Johnson, second by Murphy and unanimously carried to authorize the public sale of a one-acre parcel (27000230155001) located in the Northeast quarter of the Southwest quarter of Section 23 in Folden Township. The tract is adjacent to the west side of County Highway 65 and is surrounded on the North, West and South sides by property owned by Joerger Land LLC.

Canvassing Board

Motion by Johnson, second by Murphy and unanimously carried to appointment Commissioners' Lee Rogness and John Lindquist to the County Canvassing Board for the March 3, 2020, Presidential Nomination Primary. The County Canvassing Board will meet at 11:00 a.m. on Friday, March 6, 2020.

Accessing Supporting Documents

County Board Secretary Tara Bakken explained to the Board how they can access supporting documents.

Deputy Administrator Position

Motion by Lindquist, second by Murphy and unanimously carried to approve the addition of a Deputy Administrator position to the organizational structure. Nick Leonard was appointed as the Otter Tail County Deputy Administrator effective January 1, 2020.

Essential Non-Licensed Jailer/Dispatchers Labor Agreement

Motion by Johnson, second by Murphy and unanimously carried to accept the Essential Non-Licensed Jailer/Dispatchers Labor Agreement for 2020-2022 and a Memorandum of Understanding.

Household Hazardous Waste (HHW) Paint Reuse Report

HHW Regional Program Manager Nick Heeter provided a brief overview to the Board regarding the HHW program. The program provides a convenient way for households to dispose of hazardous products safely and responsibly, free of charge for Otter Tail County residents. Many HHW products are recycled through special programs and usable products are offered back to the community at no cost at the reuse area located at the HHW facility in Fergus Falls, MN.

Houston-Galveston Area Council (HGAC) Buy Collective Purchasing Membership Agreement

Motion by Johnson, second by Lindquist and unanimously carried to authorize appropriate County Officials' signatures to execute the Interlocal Contract for Cooperative Purchasing between Otter Tail County and HGACBuy. Becoming a member of HGACBuy provides the opportunity to purchase equipment that is not otherwise available with existing cooperative purchasing partners.

Big Red Boxes Agreement

Motion by Johnson, second by Murphy and unanimously carried to approve the Otter Tail County Waste Delivery Agreement between Otter Tail County and Big Red Boxes, LLC. The agreement commits Big Red Boxes, LLC to deliver all acceptable waste they collect in Otter Tail County to the designated facilities for the benefit of a discounted rate.

2020 Ditch Assessments

Motion by Lindquist, second by Johnson and unanimously carried to approve the 2020 Ditch Assessments submitted by the Ditch Inspector with the removal of Ditch 30.

OTC Tobacco Ordinance

Public Health Director Jody Lien expressed concerns regarding conflicting information between the "Otter Tail County Public Health Regulation on the Distribution of Commercial Tobacco Products to Persons Under 21" Ordinance, which addresses purchasing age, and the "Otter Tail County Tobacco Ordinance", which addresses licensing. Each ordinance, which included tracked changes discussed amongst the Public Health Law Center, County Attorney, Public Health Director and the Prevention Coordinator with Partnership 4 Health, was provided in the packet to the Commissioners. Ms. Lien requested the Board to open the "Otter Tail County Public Health Regulation on the Distribution of Commercial Tobacco Products to Persons Under 21" Ordinance for a Public Hearing to allow for updates and hold off on updating the "Otter Tail County Tobacco Ordinance". It is anticipated that this issue will be addressed in the State's legislative session which would make updating the Otter Tail Tobacco Ordinance unnecessary.

Motion by Johnson, second by Lindquist and unanimously carried to authorize a Public Hearing regarding the "Otter Tail County Public Health Regulation on the Distribution of Commercial Tobacco Products to Persons Under 21" on Tuesday, March 24, 2020 at 10:00 a.m. at the Government Services Center in Fergus Falls, MN.

Public Hearing Regarding Parks and Trails Ordinance

Chair Rogness opened the Public Hearing regarding the Otter Tail County Parks and Trails Ordinance and County Engineer Charles Grotte provided a brief background.

At 10:03 a.m., Chair Rogness opened the Public Hearing for comments from the public. No comments or written correspondence was received, and the Public Hearing was closed at 10:04 a.m.

A final draft of the Ordinance will be brought to the February 25, 2020 meeting for approval.

Recess & Reconvene

At 10:05 a.m., Chair Rogness declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioners meeting was reconvened at 10:23 a.m.

Addition to Finance Committee

County Administrator Nicole Hansen requested an item be added to the Finance Committee regarding upcoming flooding issues that is anticipated based on information provided by the National Weather Service and how to inform the community of resources available.

Tax Abatement Agreement

Motion by Johnson, second by Murphy and unanimously carried to approve the Tax Abatement Agreement template as submitted by the Community Development Director. The Tax Abatement Agreement provides more details regarding the rebate.

Public Hearing Regarding Property Tax Abatement

Chair Rogness opened the Public Hearing regarding Property Tax Abatements related to the Single and Two Family Property Tax Rebate Program. Community Development Director Amy Baldwin presented four (4) parcels from various locations throughout Otter Tail County that have applied and qualified for the abatement.

At 10:34 a.m., Chair Rogness opened the Public Hearing for comments from the public. No comments were received, and the Public Hearing was closed at 10:35 a.m.

The following Resolutions were offered:

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS
Otter Tail County Resolution No. 2020 - 14

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 11000990344000 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.
- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
- (c) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The Board hereby makes the following findings:

- (a) The tax abatement is the County's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").
- (b) The Board expects the benefits to the County of the Abatement to be at least equal or exceed the costs to the County thereof.
- (c) Granting the Abatement is in the public interest because it will increase the tax base in County.
- (d) The Tax Abatement Property is not located in a tax increment financing district.
- (e) In any year, the total amount of property taxes abated by the County by this and other resolutions and agreements, does not exceed the greater of ten percent (10%) of the net tax capacity of the County for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The County may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

- (a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2022 and shall not exceed \$5,000. The County reserves the right to modify the commencement date but the abatement period shall not exceed 5 years.
- (b) The County will provide the Abatement as provided in this resolution.
- (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was made by member Johnson and duly seconded by commissioner Murphy and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

Commissioners Rogness, Murphy, Johnson, Lindquist

and the following voted against the same: None

Adopted at Fergus Falls, Minnesota, this 11th day of February 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Leland R. Rogness, Board of Commissioners Chair

Attest: _____
Nicole Hansen, Clerk

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS
Otter Tail County Resolution No. 2020 - 15

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 13000360231001 (the "Tax Abatement Property").

- (a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.
- (b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.
- (c) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The Board hereby makes the following findings:

- (a) The tax abatement is the County's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").
- (b) The Board expects the benefits to the County of the Abatement to be at least equal or exceed the costs to the County thereof.
- (c) Granting the Abatement is in the public interest because it will increase the tax base in County.
- (d) The Tax Abatement Property is not located in a tax increment financing district.
- (e) In any year, the total amount of property taxes abated by the County by this and other resolutions and agreements, does not exceed the greater of ten percent (10%) of the net tax capacity of the County for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The County may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

- (a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2022 and shall not exceed \$5,000. The County reserves the right to modify the commencement date but the abatement period shall not exceed 5 years.
- (b) The County will provide the Abatement as provided in this resolution.
- (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

The motion for the adoption of the foregoing resolution was made by member Johnson and duly seconded by commissioner Murphy and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

Commissioners Rogness, Murphy, Johnson, Lindquist

and the following voted against the same: None

Adopted at Fergus Falls, Minnesota, this 11th day of February 2020.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Leland R. Rogness, Board of Commissioners Chair

Attest: _____
Nicole Hansen, Clerk

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS
Otter Tail County Resolution No. 2020 - 16

BE IT RESOLVED by the Board of Otter Tail County, Minnesota (the "County"), as follows:

1. Recitals.

The County proposes to approve tax abatements in connection with the construction of a Single Family Home (the "Project"). The County proposes to use the abatement for the Project provided for in Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law"), from the property taxes to be levied by the County on Parcel Identification Number 20000280158002 (the "Tax Abatement Property").

(a) On this date, the Board held a public hearing on the question of the Abatement, (as defined below) and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof at which all interested persons appeared and were heard.

(b) The County proposes to approve tax abatements on a portion of the County's share of property taxes on the Tax Abatement Property in the amount of \$5,000 for a term of up to 5 years to finance a portion of the costs of the Project.

(c) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The Board hereby makes the following findings:

(a) The tax abatement is the County's share of real estate taxes which relate to the Project being constructed on the Tax Abatement Property and not the real estate taxes that relate to the value of the land (the "Abatement").

(b) The Board expects the benefits to the County of the Abatement to be at least equal or exceed the costs to the County thereof.

(c) Granting the Abatement is in the public interest because it will increase the tax base in County.

(d) The Tax Abatement Property is not located in a tax increment financing district.

(e) In any year, the total amount of property taxes abated by the County by this and other resolutions and agreements, does not exceed the greater of ten percent (10%) of the net tax capacity of the County for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The County may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

(a) The Abatement shall be for up to 5 years anticipated to commence for taxes payable 2022 and shall not exceed \$5,000. The County reserves the right to modify the commencement date but the abatement period shall not exceed 5 years.

CSAH 34 Update:

County Engineer Charles Grotte updated the Board regarding CSAH 34. All permits have been completed and competitive bid is planned for June 2020. Construction is expected to begin summer 2020 with final completion summer 2021.

Perham to Pelican Rapids Regional Trail:

Jeff Langan with Houston Engineering updated the Board regarding the Perham to Pelican Rapids Regional Trail. He reviewed a timeline of construction for each segment of the trail and plans to focus on the segments that have received funding. To date, the East Segment of the trail has received funding from the Federal Highway Administration Transportation Alternatives Grant, the Silent Lake Segment has received funding from Greater MN Regional Parks and Trails Commission Grant and the West Segment has conditionally received funding from the Legislative-Citizen Commission on Minnesota Resource (LCCMR) pending approval from state legislature. Mr. Langan plans to form a group to review drafted plans with property owners and provide the opportunity for property owners to be involved and provide input. Construction is expected to start summer/fall 2020.

Otter Tail County Collaborative

Ralph Hage, Greg Linden, Anne Schloegel and Tom Gossett from the Minnesota Department of Human Services recognized the Otter Tail County Collaborative team and thanked them for their contribution to eHealth in Minnesota and the United States. They summarized significant projects that were accomplished, and contributions made by the collaborative participation.

"Lake View Beach Locker" (Common Interest Community) – Conditional Use Permit (CUP)

Motion by Johnson, second by Murphy and unanimously carried to approve a CUP application, with a condition as recommended by the Planning Commission, creating a 14 unit storage unit development. Units are to be sold as private ownership through a CIC titled "Lake View Beach Lockers". The proposed is located at 50577 County Highway 9, Section 11, Scambler Township; Pelican (56-786), GD.

Final Plat – Walvatne Second Addition

Motion by Johnson, second by Lindquist and unanimously carried to approve the final Plat known as "Walvatne Second Addition" consisting of 10 non-riparian non-residential lots to be permanently attached to riparian lots, 1 block; Section 11, Everts Township, Blanche Lake (56-240).

Chippewa Joint Powers Agreement

Land and Resource Director Chris LeClair reported that the Chippewa River Watershed Association Joint Powers Agreement that was provided in the packet to the Commissioners is no longer valid due to a change in Board members to the Chippewa Watershed and the watershed borders. Rod Wenstrom with the Chippewa River Watershed Association provided a brief background regarding the request to become a Joint Powers Board and plan to switch by January 1, 2021.

Adjournment

At 11:43 a.m., Chair Rogness declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 8:30 a.m. on Tuesday, February 25, 2020, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____

Leland R. Rogness, Board of Commissioners Chair

Attest: _____

Nicole Hansen, Clerk

<u>Vendor Name</u>	<u>Amount</u>
3RD DISTRICT SHERIFF'S ASSOCIATION	50.00
ADVANCED ENGRAVING INC	22.75
ALBANY RECYCLING CENTER	1,301.73
ALLEN'S AUTO BODY & TOWING	252.30
AMAZON CAPITAL SERVICES INC	6,896.48
AMERICAN WELDING & GAS INC	82.45
AMERIMARK DIRECT	410.00
AMERIPRIDE SERVICES INC	30.00
ASPEN MILLS INC	373.58
AUTO VALUE FERGUS FALLS	683.17
BALLARD SANITATION INC	1,530.00
BARRY CONSTRUCTION INC	701.25
BATTERIES PLUS BULBS	632.07
BECKLUND OIL INC	620.72
BEN HOLZER UNLIMITED WATER LLC	61.00
BEYER BODY SHOP INC	860.00
BUY-MOR PARTS & SERVICE LLC	5,541.19
CAPSA HEALTHCARE	115.57
CASHIER DEPOT CORP	95.94
CITIZENS ADVOCATE	90.59
CLAY CO AUDITOR-TREASURER	1,833.56
CLEAN SWEEP COMMERCIAL SERVICES	1,183.00
CODE 4 SERVICES, INC	2,142.37
COLLEGE WAY AUTO INC	1,031.27
COMPASS MINERALS AMERICA	75,253.45
COOP SERVICES INC	329.44
COOPERS TECHNOLOGY GROUP	481.87
CULLIGAN OF WADENA	26.00
DACOTAH PAPER COMPANY	460.84
DAN'S TOWING & REPAIR	64.95
DEANS DISTRIBUTING	829.36
DEPT OF HUMAN SERVICES	394.17
DINSMORE/JOHN	436.52
DLM LLC	44,404.47
DM ENTERPRISES	8,700.00
DOUBLE A CATERING	40.00
EGGE CONSTRUCTION INC	915.00
ENVIROTECH SERVICES INC	6,233.90
F-M FORKLIFT SALES & SERVICE INC	136.02
FASTENAL COMPANY	347.46
FERGUS FALLS POLICE DEPT	1,475.00
FERGUS FALLS/CITY OF	387.50

<u>Vendor Name</u>	<u>Amount</u>
FERGUS POWER PUMP INC	3,000.00
FIELD/TERRY	88.55
FRAZEE-VERGAS FORUM	107.80
GALLS LLC	1,786.11
GIRL SCOUT TROOP 30027	250.00
GIRL SCOUT TROOP 30210	250.00
GONTAREK/JONAH	153.00
GOPHER STATE ONE CALL	67.55
GOVERNMENT FORMS & SUPPLIES	3,825.45
GRAINGER INC	508.65
GRANITE ELECTRONICS	1,453.13
GREATAMERICA FINANCIAL SVCS	279.37
GREWE/BRAD	184.99
HANSON/BRANDIE	648.06
HAWES SEPTIC TANK PUMPING LLC	100.00
HEALTHCARE ENVIRONMENTAL SERVICE	130.20
HEISING/KEENAN	349.94
HOUSTON ENGINEERING INC	47,519.56
HY-TEST SAFETY SHOE SERVICE	560.99
INNOVATIVE OFFICE SOLUTIONS	512.09
INTAB LLC	380.93
IVERSON/JAMES	221.57
J.P. COOKE CO	95.60
JAKE'S JOHNS LLC	320.00
JH SIGNS & DESIGNS INC	540.00
JK SPORTS	382.00
KIMBALL MIDWEST	378.24
L & O ACRES TRANSPORT INC	6,978.50
LAKE REGION HEALTHCARE	1,200.00
LAKES AREA COOPERATIVE	873.26
LANDS' END BUSINESS OUTFITTERS	297.94
LARRY OTT INC TRUCK SERVICE	2,600.00
LEIGHTON BROADCASTING/FF	1,018.00
LIBERTY TIRE RECYCLING LLC	701.51
LITTLE BEAR TOWING	209.00
LOCATORS & SUPPLIES INC	203.84
M-R SIGN COMPANY INC.	375.90
MACO	2,500.00
MADI	50.00
MARCO INC ST LOUIS	513.00
MARCO TECHNOLOGIES LLC	1,611.40
McCONN/CHRISTOPHER	230.68

Board of Commissioners' Meeting Minutes
 February 11, 2020 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
MCKESSON MEDICAL-SURGICAL INC	2,689.56
MEND CORRECTIONAL CARE	9,524.49
MERICKEL LUMBER	106.87
MIDWEEK INC/THE	29.10
MILLE LACS COUNTY SHERIFFS OFFICE	1,200.00
MINNESOTA MOTOR COMPANY	163.60
MINNESOTA SHERIFFS' ASSOCIATION	650.00
MN DEPT OF AGRICULTURE	370.00
MOENKEDICK/DAVID J & CYNTHIA D	12,348.50
NELSON/SUSAN	120.00
NETWORK SERVICES COMPANY	2,084.49
NEW YORK MILLS DISPATCH	90.59
NEWBORG/KEVIN	39.10
NEWMAN PAINTING INC	2,725.00
NORTHERN STATES SUPPLY INC	35.56
OTIS ELEVATOR CO	549.24
OTTER ELECTRIC LLC	3,860.00
OTTER TAIL CO EMPLOYEES COMMITTEE	3,215.38
OTTER TAIL CO TREASURER	636.80
OTTER TAIL LAKES COUNTRY ASSOCIAT	2,000.00
OTTER TAIL POWER COMPANY	134.63
OTTERTAIL TRUCKING INC	23,098.48
PALMER/GEORGE	1,432.67
PARABON NANOLABS INC	1,400.00
PARKERS PRAIRIE/CITY OF	260.00
PEDERSEN/ALVIN	193.49
PELICAN RAPIDS AREA CHAMBER OF CO	50.00
PELICAN RAPIDS PRESS	47.50
PEMBERTON LAW, PLLP	1,777.00
PEOPLEFACTS LLC	42.27
PETE'S AMOCO	150.00
PETE'S AUTOBODY LLC	1,200.00
PHILLIPPI/DR JAY	475.00
PITNEY BOWES	964.44
POWERPLAN OIB	1,020.12
PRECISE MRM LLC	1,180.00
PREMIER ELECTRIC INC	1,252.74
PRO AG FARMERS CO OP	89.28
PSICK CAPITOL SOLUTIONS INC	3,000.00
RDO EQUIPMENT CO	29.00
REGENTS OF THE UNIVERSITY OF MN	280.00
RINGDAHL AMBULANCE INC	200.00

<u>Vendor Name</u>	<u>Amount</u>
ROGER'S WELDING	35.00
ROYAL TIRE INC	991.20
RTVISION INC	3,000.00
SAFARILAND LLC	350.00
SAURER/MATTHEW	35.00
SAZAMA/MARTY A	500.00
SCOTT HOFLAND CONSTRUCTION INC	6,520.00
SHERWIN WILLIAMS	175.64
SIGNWORKS SIGNS & BANNERS LLC	375.00
SIMENGAARD/PAUL	73.83
SKJERET CONCRETE LLC	3,356.00
STEINS INC	2,155.18
STEVE'S SANITATION INC	358.91
STOEL RIVES LLP	9,574.00
STREICHERS	671.89
SUMMIT FOOD SERVICE, LLC	24,095.78
THOMSON REUTERS - WEST	2,569.74
THUMPER POND	3,396.83
TOSHIBA FINANCIAL SERVICES	1,398.14
TRUAX PATIENT SERVICES	3,000.00
TSCHIDA/CRAIG	78.88
TULIBASKI/THEODORE	408.47
TUNGSETH/CHRISTINE	301.90
UGSTAD PLUMBING INC	3,954.00
US BANK EQUIPMENT FINANCE	1,483.26
VAUGHN AUTO & MARINE CO	68.04
VEOLIA ENVIRONMENTAL SERVICES	20,333.40
WALETZKO/PATRICK	172.50
WASTE MANAGEMENT	9,573.79
WAYNE'S TOOL WAGON	32.25
WERNER/ANGELA JOLENE	1,450.00
WEST CENTRAL JAIL ADMINISTRATOR'S	20.00
WINDELS/LORI	17.10
Final Total:	432,154.38

Board of Commissioners' Meeting Minutes
 February 11, 2020 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
BARKER/MEGAN	22.43
BESEMAN/KAREN	123.63
BYE/KRISTIN	150.54
CLAY CO HEALTH DEPT	742.50
DEMMER/ANDREA	34.50
DUENOW/MELISSA	2.30
ELLENSON/MATTIE	179.40
FIELD/DEB	142.03
FRANSEN/JON	47.73
FRUSTOL/ANNE	138.01
GEORGESON/ANTHONY	97.18
GIBBS/ANN	36.80
GUCK/AMY	254.79
HENDRICKX/KATHY	17.25
KOEHLER-TABERY/ANNA MARIE	50.60
LAKE REGION HEALTHCARE	666.67
LEWIS/ JODI	335.80
MAGNUSSON/LANE	24.15
MARTENSON/PAULA	138.58
METZGER/JESSICA	65.73
MN DEPT OF REVENUE	2.46
NORTON PRINTING CO	325.00
OFFICE DEPOT	147.27
PERRIER/MATTHEW	13.23
RESTAD/AMANDA	1.15
SCHMIDT/JANE	63.19
SOLAND/MIRANDA	24.15
THACKER/SARAH	6.33
TOUMEH/MAHMOUD	14.38
VAN SANTEN/DANA	64.98
VERIZON WIRELESS	791.37
VOSS/NANCY	79.93
WENTWORTH/KRISTI	35.65
WESTBY/LINDA	136.28
Final Total:	4,975.99

<u>Vendor Name</u>	<u>Amount</u>
ABDUR RAZZAQ COUNSEL-SOCIAL ARCH	2,500.00
BENTON CO HUMAN SERVICES	30.00
BREVER/MELISA	156.75
CHILD CARE RESOURCE/Lakes & Prairies	7,034.50
DAN'S TOWING & REPAIR	22.00
DEBORAH HENGEL CONSULTING	525.00
DNA DIAGNOSTICS CENTER INC	162.00
DUENOW/DIANE	56.50
EIDE/BONNIE	10.24
FERGUS FALLS AREA SPECIAL COOP	1,000.00
GRABE/SONYA	52.62
HARRIS/LUANN	1,189.59
HAUGRUD/ERIN	77.39
INDEPENDENT CONTRACT SERVICES OF	758.33
J.P. COOKE CO	175.99
JOHNSTON/LUCAS	190.21
KANDACE CREEL FALCON	500.00
KNUDSON/FONDA L	45.00
LAKES COUNTRY SERVICE CO OP	1,380.00
LEE/NICOLE	44.85
LORRIG/MCKENZI	253.82
MARTIN/MICHAEL	237.80
MINNESOTA MOTOR COMPANY	139.12
MINNKOTA ENVIRO SERVICES INC	150.00
MN DEPT OF HUMAN SERVICES	5,152.68
OFFICE DEPOT	191.60
OTTER TAIL CO ATTORNEY'S OFFICE	2,932.50
OTTER TAIL CO PUBLIC HEALTH	1,000.00
OTTER TAIL CO RECORDER	96.00
OTTER TAIL CO SHERIFF	198.50
OTTER TAIL CO TREASURER	32,091.00
OTTER TAIL POWER CO	38.50
POSTMASTER	120.00
POTTER/TARA	48.00
QUALITY TOYOTA	481.33
RESLER/RANDI	47.79
SKILLPATH	199.00
TORGERSON/CHELSEY	27.03
VERIZON WIRELESS	1,949.24
VICTOR LUNDEEN COMPANY	61.00
WARNER/EMILY	51.75
WEST CENTRAL REG JUVENILE CTR	37.72
WIERBOS/NATALIE	111.22
Final Total:	61,526.57