



OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
Tuesday, February 11, 2020
8:30 a.m.

AGENDA

- 8:30 – 8:35 (1) Pledge of Allegiance
Call to Order:
 - Approval of Agenda – February 11, 2020
- (2) Approval of Consent Agenda:
 1. January 28, 2020 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for February 11, 2020
 3. Human Services & Public Health Warrants/Bills for February 11, 2020
 4. Human Services Contract Renewals
 5. Issuance of a County Credit Card to OTC Jail Program Coordinator Brent Floden, Veterans Service Officer James Olson, Deputy Sheriff Colby Palmersheim and County Board Secretary Tara Bakken
 6. HRA Services Agreement
- 8:35 – 8:55 (3) Human Services Director, Deb Sjostrom & County Attorney, Michelle Eldien
 - Fraud Prevention Investigation Grant
- 8:55 – 9:05 (4) Assistant Finance Director, Kris Vipond
 - Property Sale
 - County Canvassing Board Appointment
- 9:05 – 9:15 (5) County Board Secretary, Tara Bakken
 - Accessing Supporting Documents
- 9:15 – 9:20 (6) County Administrator, Nicole Hansen
 - Deputy Administrator – New Position
 - MOU for Corrections Officer/Dispatch Contract
- 9:20 – 9:35 (7) Solid Waste Director, Chris McConn
 - HGACBuy Collective Purchasing Membership Agreement
 - 2019 HHW Paint Reuse Report
 - Waste Delivery Agreement with Big Red Boxes, LLC
- 9:35 – 9:40 (8) Ditch Inspector, Kevin Fellbaum
 - Ditch Assessments
- 9:40 – 10:00 (9) Public Health Director, Jody Lien
 - OTC Tobacco Ordinance Update
- 10:00 – 10:20 (10) Public Hearing for Parks and Trails
- 10:20 – 10:30 General Discussion

- 10:30 – 10:35 (11) Community Development Director, Amy Baldwin
- Public Hearing Regarding Property Tax Abatements related to the Single-Family Tax Rebate Program
 - Tax Abatement Agreement
- 10:35 – 10:55 (12) County Engineer, Charles Grotte
- Request for Approval of Contracts & Bonds – S.A.P. 056-615-008, Robert R. Schroeder Construction Inc
 - Fir Avenue Intersection Feasibility Study
 - CSAH 34 Reconstruction Project Update
 - Perham to Pelican Rapids Region Trail Update – Jeff Langan, Houston Engineering
- 10:55 – 11:05 (13) Minnesota Department of Health, Anne Schloegel
MN Department of Human Services, Val Cooke, Rolf Hage, Tom Gossett
Linden Tech Advisers, Greg Linden
- Acknowledgement of Otter Tail County Community Collaborative Contributions
- 11:05 – 11:20 (14) Land and Resource Director, Chris LeClair
- Planning Commission Recommendation
 - Request for Approval of Final Plat
 - Chippewa Joint Powers Agreement – Rod Wenstrom
- 11:20 – 11:35 *Internal Services Committee Meeting (LR/JL)*
- *Ringdahl Ambulance*
- 11:20 – 11:45 *Finance Committee Meeting (DH/WJ)*
- *Parks & Trails Ordinance – Fees*
 - *Capital Improvements Request for Highway*
 - *1174 Western Ave – WSN Agreement*
- 11:45 – 12:25 *Public Works Committee Meeting (WJ/LR)*
- *Land Use Administrative Ordinance*
 - *Master Plan PSC List*
 - *PLMSWA MCIT Insurance Update*
 - *CSAH 34 Engineering Agreement*
- 12:30 – 3:00 *Board Retreat*

Other:

- County Attorney
- County Administrator

UPCOMING

2/10/2020	9:00 a.m.	WOT Soil & Water Conservation District Board Meeting, WOT SWCD Office, Fergus Falls (JL)
2/11/2020	12:15 p.m.	Board Retreat, Otter Tail Lake Room, GSC, Fergus Falls, MN
2/20/2020	10:00 a.m.	Human Services LMC Meeting, Dead Lake Room, GSC, Fergus Falls (BM)
2/24/2020	11:00 a.m.	LMHC Annual Meeting of the Corporation, LMHC, Fergus Falls
2/24/2020	7:00 p.m.	Public Informational Meeting for Nelson Lake Drainage, Prairie Events Center, Parkers Prairie
2/25-2/27		Association of MN Counties Legislative Conference, InterContinental Hotel, St. Paul, MN
2/26/2020	1:00 p.m.	Seasonal Supplied Bid Opening, Dead Lake Room, GSC, Fergus Falls
3/2/2020	1:30 p.m.	East Otter Tail Association of Townships Spring Meeting, Thumper Pond, Ottertail
3/3/2020	11:15 a.m.	Employees' Committee: United Way Chili Feed
3/12/2020	12:45 p.m.	West Otter Tail Township Officers Association Spring Meeting, Otter Tail Lake Rm, GSC, FF
3/10/2020	5:00 p.m.	Pomme de Terre Public Meeting, Dalton Community Center, Dalton