



OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Government Services Center, Commissioners' Room

515 W. Fir Avenue, Fergus Falls, MN

Tuesday, January 28, 2020

8:30 a.m.

AGENDA

- 8:30 – 8:35
- (1) Pledge of Allegiance
Call to Order:
- Approval of Agenda – January 28, 2020
- (2) Approval of Consent Agenda:
1. January 07, 2020 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for January 28, 2020
 3. Human Services & Public Health Warrants/Bills for January 28, 2020
 4. Notice of 2019 Assessor's Office Clerical Changes
 5. Human Services Contract Renewals
 6. Request for Approval of Final Payment – S.A.P. 056-601-066 & Etc., County Wide Sealcoat to ASTECH Corp.
 7. Request for Approval of Final Payment – C.P. 19:TM, County Wide Traffic Marking to AAA Striping Service Co.
 8. Issuance of a 2020 Tobacco License to Dennis Nosbish, Denys' Enterprises Ince. dba Denny's Food N Sport Shop
 9. Approval of a LG220 Application for Exempt Permit as submitted by the East Ottertail Minnesota Deer Hunters Association for an event scheduled for April 4, 2020 at Playtime Sports Bar and Grill
 10. Issuance of a 2020 On-Sale Nine Month Seasonal Liquor License to Fair Hills Inc. dba Fair Hill Resort
 11. Issuance of a County Credit Card to the Highway Department Lead Worker
- 8:35 – 8:50
- (3) U.S. Fish & Wildlife Realty Specialist, Blair Mace
- Request for Easements
- 8:50 – 8:55
- (4) Human Services Director, Deb Sjostrom
- Donation Resolution
- 8:55 – 9:05
- (5) West Otter Tail SWCD Manager, Brad
- Pomme de Terre 1 Watershed 1 Plan Review Update
- 9:05 – 9:10
- (6) County Administrator, Nicole Hansen
- Court-Appointed Attorney Contract
 - Resolution for Appointment of County Board Clerk
- 9:10 – 9:15
- (7) Appointment of Veterans Service Officer
- 9:15 – 9:20
- (8) Appointment for Law Library

- 9:20 – 9:30 (9) Public Health Director, Jody Lien
- Health Educator Position
 - Donation Resolution
 - Out of State Travel Request
- 9:30 – 9:45 (10) Probation Director, Michael Schommer
- Supervision Fee Schedule
 - Probation Department Update
 - Advisory Board Appointment
- 9:45 – 10:00 General Discussion
- 10:00 – 10:20 (11) Red River Watershed Management Board Executive Director, Rob Sip
- Red River Watershed Management Board Update
- 10:20 – 10:25 (12) Chief Deputy, Reed Reinbold
- Out of State Travel Request
- 10:25 – 10:30 (13) Mahube-Otwa Family Development Director, Marcia Otte
- Housing Grant Resolution
- 10:30 – 10:40 (14) Solid Waste Director, Chris McConn
- Grant Application for Precious Plastic Workspace
- 10:40 – 10:45 (15) County Sheriff, Barry Fitzgibbons
- Request to Accept Donation
- 10:45 – 11:00 (16) Public Works Director, Rick West
- Long Range Strategic Plan Update
- 11:00 – 11:20 (17) Closed Session – Attorney-Client Privilege (Minn. Stat. §13D.05, subd. 3(b)) for Threatened Litigation
- Claims of Kameron Boudin concerning an incident on December 13, 2018
- 11:20 – 11:30 (18) Auditor-Treasurer, Wayne Stein
- Request for Penalty Forgiveness
 - Request to Reconsider Penalty Forgiveness
- 11:30 – 11:35 (19) County Engineer, Charles Grotte
- Request for Approval of Quotes – Seasonal Supply of Cutting Edges
- 11:40 – 11:55 *Internal Services Committee Meeting (LR/JL)*
- *Constituent Request*
- 11:55 – 1:10 *Finance Division Committee Meeting (DH/JL)*
- *New Mower/Trade for Facilities*
 - *New Washing Machine for Jail*
 - *Courthouse Tuckpointing*
 - *Employee's Committee 2019 Invoice*
 - *Designation of West Central Initiative Funding*
 - *Sheriff's Update*
 - *Highway Capital Requests*
 - *Wellness Committee 2020 Budget*

1:10 - 2:40

Public Works Committee Meeting (DH/LR)

- *LMKP LID Concerns*
- *Solid Waste Master Plan Update*
- *Ash Reutilization*
- *Glacial Edge Trail Open House*
- *Farmland Lease Phelps Mill County Park*
- *Perham to Pelican Rapids Regional Trail*
- *Proposed Tri-County Health Care Hospital*
- *Fir Avenue Intersection Feasibility Study – Final Report*

Other:

- County Attorney
- County Administrator

UPCOMING

1/27/2020	8:00 a.m.	Red River Watershed Annual Drainage Conference, 1080 28 th Ave South, Moorhead
1/30/2020	2:00 p.m.	Retirement Celebration for John Dinsmore, County Board Rm, GSC, Fergus Falls
2/3/2020	10:00 a.m.	Spring Flooding Preparedness Discussion, Otter Tail Lake Room, GSC, Fergus Falls
2/10/2020	9:00 a.m.	WOT Soil & Water Conservation District Board Meeting, WOT SWCD Office, Fergus Falls (JL)
2/11/2020	TBD	Board Retreat, Otter Tail Lake Room, GSC, Fergus Falls, MN
2/20/2020	10:00 a.m.	Human Services LMC Meeting, Dead Lake Room, GSC, Fergus Falls (BM)
2/24/2020	11:00 a.m.	LMHC Annual Meeting of the Corporation, LMHC, Fergus Falls
2/24/2020	7:00 p.m.	Public Informational Meeting for Nelson Lake Drainage, Prairie Events Center, Parkers Prairie
2/25-2/27		Association of MN Counties Legislative Conference, InterContinental Hotel, St. Paul, MN