



**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Henning Community Center  
607 2<sup>nd</sup> St, Henning, MN  
June 25, 2019  
4:00 p.m.**

---

**Call to Order**

The Otter Tail County Board of Commissioners convened at 4:05 p.m. Tuesday, June 25, 2019, at the Henning Community Center in Henning, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present.

**Approval of Agenda**

Chair Huebsch called for approval of the Board Agenda. Motion by Johnson, second by Rogness and unanimously carried to approve the Board of Commissioners Agenda of June 25, 2019. With the following additions:

- Land and Resource – Donation Resolution from Dead Lake Association
- Revision to the upcoming Community Development Agency Board Meeting from July 6<sup>th</sup> to July 3<sup>rd</sup>
- Listening Session Tour discussion
- Discussion of County interest in land adjoining Phelps Mill Park
- Discussion regarding concerns of road project near the 210 Elevator west of Fergus Falls
- Addition to the upcoming of the South Turtle Lake Annual Meeting on July 6<sup>th</sup>

**Consent Agenda**

Motion by Lindquist, second by Murphy and unanimously carried to approve Consent Agenda items as follows:

1. June 11, 2019 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for June 25, 2019 (Exhibit A)
3. Human Services & Public Health Warrants/Bills for June 25, 2019 (Exhibit A)
4. Human Services contract renewal of transportation for Foster Care Placement for Pelican Rapids School District
5. Issuance of On-Sale Liquor License (Including Sunday Liquor) to Big Pine Lodge and Campground and Pickle Factory Bar and Grill
6. Issuance of On/Off-Sale 3.2 Malt Liquor License to Birchwood Golf Course, Madsen's Resort and Vacationland Resort
7. Issuance of Off-Sale 3.2 Malt Liquor License to Lakeland General Store
8. Approval of Exempt Permit Application for the Holy Cross Church of Butler
9. Solid Waste License for AAA Roll-Off Service

**Resolution – Support of Recommendation of Managed Care Organizations Providing  
Managed Health Care Services in Otter Tail County**

**Otter Tail County Resolution No. 2019 – 54**

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request For Proposals (RFPs) to provide health care services to recipients of Families and Children and MinnesotaCare in eighty (80) Minnesota counties including Otter Tail; and

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, Blue Plus, Medica, UCare and HealthPartners submitted proposals to provide managed health care services in Otter Tail County; and

WHEREAS, representatives of Otter Tail County Human Services and Public Health have reviewed and evaluated the proposals; and

WHEREAS, Blue Plus, Medica and UCare have submitted proposals most suited to meet our needs.

THEREFORE, BE IT RESOLVED that the Otter Tail County Board of Commissioners supports the recommendation of the Otter Tail County Human Services and Public Health approving Blue Plus, Medica and Ucare respectively as Managed Care Organization(s) (MCO(s)) providing managed health care services in Otter Tail County.

Motion by Rogness, second by Johnson, and upon being put to vote, the resolution was unanimously adopted this 25<sup>th</sup> day of June 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Douglas A. Huebsch, Board Chair

Attest: \_\_\_\_\_  
John Dinsmore, Clerk

**Final Plat – Condon Acres**

Motion by Johnson, second by Rogness and unanimously carried to approve the Final Plat known as “Condon Acres” consisting of 5 non-riparian lots. The property is located in Pt of Gov’t Lot 3, Section 23 of Dora Township; East of West McDonald Lake (56-386).

**Final Plat – Tri-Lake Estates Backlots First Addition**

Motion by Johnson, second by Lindquist and unanimously carried to approve the Final Plat known as “Tri-Lake Estates Backlots First Addition” consisting of 9 residential non-riparian lots. The property is located in Pt of Gov’t Lots 2 and 3, of section 9, and pt of Gov’t Lot 3, of section 10. All in Lida Township; North Lida Lake (56-747).

**Planning Commission Recommendations**

**Conditional Use Permit – Wee villa Resorts, LLC:**

Motion by Johnson, second by Murphy and unanimously carried to approve a Conditional Use Permit to add-on a 10’ addition to existing cabin #74 on the west side (10’X24’), add-on deck east side (12’X28’) and put a pitched roof on existing trailer #16. The proposal is located on 36.92 Acres, Lot 4 Ex Trs, Section 11 Elizabeth Township; Long Lake (56-784), Recreational Development (RD).

**Conditional Use Permit – Old Town Townhouses/James & Janet Eitzen:**

Motion by Johnson, second by Lindquist and unanimously carried to reapprove the existing Conditional Use Permit previously approved in the June 27, 2006 minutes. Because the Common Interest Community (CIC) was not recorded, the Board was required to reapprove the existing Conditional Use Permit to allow the applicant to move forward with financing.

**Original motion:**

Motion by Mosher, second by Froemming and unanimously carried to approve additions to a duplex in this cluster development and reduce the original approval from 3 duplexes to 1 duplex with conditions as recommended by the Planning Commission. The property is described as Old Town Townhouses Community #26, Unit 1 & Int in Common Elements, Section 12 of Clitherall Township; Clitherall Lake (56-238).

**ACCEPTING DEDICATED DONATION TO SUPPORT I-LIDS  
FOR AQUATIC INVASIVE SPECIES PREVENTION  
Otter Tail County Resolution No. 2019 – 57**

WHEREAS, the Dead Lake Association has offered to donate funds in the amount of two thousand dollars (\$2,000.00) to the County of Otter Tail on behalf of the Land & Resource Office to assist in funding the operation of an Internet Landing Installed Device Sensor (I-LIDS); and

WHEREAS, Minnesota Statute §465.03 requires the County to accept the gift by resolution expressed in terms prescribed by the donor in full; and

WHEREAS, the acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Otter Tail.

NOW, THEREFORE, BE IT RESOLVED that the Otter Tail County Board of Commissioners does accept the above-described funds from the Dead Lake Association and extends its grateful appreciation.

Upon the motion of Commissioner Johnson, seconded by Commissioner Lindquist, and passed on a unanimous vote, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted this 25th day of June 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Douglas A. Huebsch, Chair

Attest: \_\_\_\_\_  
John Dinsmore, Clerk

**Henning, Ottertail and Battle Lake Updates and Reports**

**Battle Lake – Mayor Gene Kelm:**

Gene Kelm, Mayor of Battle Lake, briefed the Board regarding happenings in the City of Battle Lake. Gene reported in the past 5 years, Battle Lake has opened 20+ new businesses, reorganized the Economic Development Administration (EDA), opened a childcare center, and started a business retention and expansion program. These are just a few of the many improvements and projects that have developed in recent years and continue to develop with the support of residents working together including the Tri-City Group.

**Ottertail City – Mayor Myron Lueders:**

Myron Lueders, Mayor of Ottertail City, briefed the Board regarding happenings in the City of Ottertail. Myron reported tourism and housing is the current industry for Ottertail City, and with that, are in the process of adding 2 6 plex's along with single family homes and redevelopment of older homes. Ottertail has also been utilizing Community Development Director, Amy Baldwin and Communications and External Relations Director, Nick Leonard with Otter Tail County, to develop ideas supporting tourism outside the summer months.

**Henning City – Darren Wiese:**

Darren Wiese, Mayor of Henning City, briefed the Board regarding happenings in the City of Henning. Darren reported improvements throughout the city including the Landmark Center and how it has brought people in through various activities. He stated in recent months, the city was successful in saving the Senior Citizens Center and Salvation Army from extinction with the help and support of citizens throughout Otter Tail County. The Landmark Center has also been in important addition to the city and has brought people in through various activities.

#### **4-H Country Bumpkins**

The Country Bumpkins are involved in various community service projects including visiting the St. William's Living Center in Parkers Prairie once a month where they interact with residents and provide activities such as bingo, pet shows, distribute homemade Easter baskets and present their 4-H projects. The Country Bumpkins also participate in a bake-a-thon where many goods are baked and sold at the Parkers Prairie Christmas and proceeds are donated to the food shelf. Providing children with gift filled stockings through the Jingle Bells program, donating quilts to Veterans through Quilts of Valor and helping the community is only a start to the many projects the Country Bumpkins participate in. They shared with the Board their upcoming 4-H projects for the East Otter Tail County Fair July 25<sup>th</sup>-28<sup>th</sup>, 2019.

#### **Nidaros 4-H Group**

The Nidaros 4-H group partners with the County recycling center to help promote reduce, reuse and recycle. Many projects are driven by the ideas of youth which include the State Highway 210 road ditch clean up and working closely with Otter Tail County to promote the recycling of Christmas lights by placing bins throughout the city of Henning. In recent years, they have also been providing bins for students to place their yearend supplies which are sorted, and the usable items are donated to students the following year. Currently 3 schools participate in this program, Battle Lake, Parkers Prairie and Cleveland Elementary School in Fergus Falls. The Nidaros 4-H group continues to invest in youth ideas to determine what is working for the community to promote the importance of recycling. They shared with the Board their upcoming 4-H projects for the West Otter Tail County Fair July 17<sup>th</sup>-20<sup>th</sup>, 2019.

#### **Recess & Reconvene**

At 5:14 p.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioner's meeting was reconvened at 5:25 p.m.

#### **Road Project Near 210 Elevator**

*(This language is amended on the 07/16/2019 CB Minutes)*

Motion by Rogness, second by Lindquist and unanimously carried to bring to the Public Works Committee the concern of devastation to township roads due to the travel of Semi Loads during the project.

#### **Property for Sale Adjacent to Phelps Mill Park**

Motion by Johnson, second by Lindquist and unanimously carried to add to the June 25<sup>th</sup> Public Works Committee Agenda the discussion of County interest in property that is for sale adjacent to and North of Phelps Mill Park.

#### **Highway Department Projects**

##### **Bid Award – S.P. 056-070-025:**

Motion by Johnson, second by Rogness and unanimously carried to award the HSIP Striping project to the low bidder, Traffic Marking Service, Inc., Maple Lake, MN, in the amount of \$178, 887.93 as recommended by the Highway Engineer.

##### **Bid Award – S.A.P. 056-601-068 & Etc:**

Motion by Lindquist, second by Murphy and unanimously carried to award the Bituminous Milling, Surfacing, Paved Shoulders & Ped Ramps project to the low bidder, RJ Zavoral & Sons, Inc., East Grand Forks, MN, in the amount of \$1,656,756.13 as recommended by the Highway Engineer.

##### **Bid Award – County Right of Way Tree Removal/Brushing:**

Motion by Johnson, second by Rogness and unanimously carried to award the County Right of Way Tree Removal/Brushing project to Carr's Tree Services, Inc., Ottertail, MN, in the amount of \$83,800.00 as recommended by the Highway Engineer.

##### **CSAH 34 Reconstruction Update – S.A.P. 056-634-011:**

Charles Grotte, Highway Engineer, submitted an update on the progress of the CSAH 34 Reconstruction Project. It is anticipated that plans will be approved by Mn/DOT mid-July 2019.

**REGULAR TO MUNICIPAL ADVANCE RESOLUTION**

**Otter Tail County Resolution No. 2019 - 56**

Upon a motion by Johnson , second by Murphy and unanimously carried to adopt the following resolution:

WHEREAS, the County of Otter Tail has obtained the Commissioner's approval of the plans for the following County State-Aid Project(s):

Project# S.A.P. 056-646-008 Project# S.A.P. 056-689-001

AND, WHEREAS, said County is prepared to proceed with the construction of said project(s) by providing county regular funds to supplement the available funds in the County Municipal Account, and

WHEREAS, repayment of the funds so advanced by the County is desired in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules 8820.1500, Subd. 9.

NOW, THEREFORE, BE IT RESOLVED: That the Commissioner of Transportation be and is hereby requested to approve this basis for financing said construction project(s) and to authorize repayments from subsequent accruals to said Account, in the amounts as herein indicated.

Transfer the Yearly Municipal Construction Allotment, beginning in 2020, to the Regular Construction Allotment until the borrowed funds are repaid in full to the Regular Construction Allotment Account.

Adopted at Fergus Falls, Minnesota, this 25<sup>th</sup> day of June 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Douglas A. Huebsch, Chair

Attest: \_\_\_\_\_  
John Dinsmore, Clerk

**Glacial Edge Trail Master Plan Amendment**

Motion by Rogness, second by Murphy and unanimously carried to approve the agreement for the Glacial Edge Trail Master Plan Amendment (Fergus Falls to Maplewood State Park Trail Segment).

**Driver Feedback Sign Policy**

Motion by Johnson, second by Rogness and unanimously carried to adopt the Driver Feedback sign policy. This policy is to establish guidelines as to where and when permanent Driver Feedback Signs will be installed on County State Aid Highways and County Highways throughout Otter Tail County.

**Recess & Reconvene**

At 6:08 p.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioner's meeting was reconvened at 6:27 p.m.

**Liquor Licenses**

Motion by Johnson, second by Murphy and unanimously carried to approve the issuance of Liquor Licenses for the following businesses if appropriate paperwork is received by the Auditor's office. The Corner Store on Otter Tail lake, Silvermoon Lounge and Steak House, Amor Rumors, Firehouse Bar and Grille, Inc and Henning Old Homestead Café.

Motion by Johnson, second by Lindquist and unanimously carried to approve the issuance of an On-Sale Liquor License (including Sunday Liquor) to Oakwood LLC dba Oakwood Supper Club.

Motion by Johnson, second by Murphy and unanimously carried to approve the issuance of an On-Sale 3.2 Malt Liquor License and an On-Sale wine License to Lake Inn, LLC dba Lakes Inn at Dunvilla.

**Spitzer Lake Petition**

Motion by Johnson, second by Rogness and unanimously carried to receive the Spitzer Lake Petition. The petition will be reviewed by Michelle Eldien, County Attorney, to determine what is being requested in the petition and will provide feedback within 30 days and by July 25<sup>th</sup>, 2019.

**Purchase of Poll Pads**

Motion by Johnson, second by Lindquist and unanimously carried to approve payment, in the amount of \$33,527.00, to KNOWiNK for the purchase of 26 Poll Pads with available funding.

**Bluffton Fire Department Controlled Burn**

Motion by Johnson, second by Rogness and unanimously carried to authorize the Bluffton Fire Department to do a controlled burn for training purposes. The structure was tax forfeited August 2, 2017 and is located at 39857 County Highway 75 in Bluffton Township.

**Abatement for accrued penalty**

Motion by Rogness, second by Lindquist and unanimously carried to approve the request of Wendell A. Wall for the abatement of accrued penalty in the amount of \$429.68. This request meets the requirements of the Otter Tail County Policy which speaks about an illness.

**Otter Tail Water Management District Board of Commissioners**

Motion by Lindquist, second by Johnson and unanimously carried to approve the reappointment of Cindy Dean and Dennis Jones to four-year terms as Commissioners on the Otter Tail Water Management District Board of Commissioners effective August 1, 2019. Both have agreed to serve an additional term. The district did run a notice to solicit other interested persons. No interest was indicated.

**Red River Basin Request**

Motion by Johnson, second by Lindquist and unanimously carried to deny the Red River Basin Commissioner's request for funding in the amount of \$400.00 for providing administration for the Minnesota County Commissioners' Joint Powers Board.

**Revision to May 7, 2019 minutes – Ditch #52**

Motion by Murphy, second by Rogness and unanimously carried to amend the motion of the May 7, 2019, for the redetermination of benefits for Ditch #52 correcting the total benefit amounts.

**Original Motion:**

At 10:05 a.m., the Otter Tail County Board reconvened as the Ditch Authority for the redetermination of benefits for Ditch #52. This Public Hearing is continued from the original hearing on March 18, 2019. The Ditch Inspector reviewed how crop prices and production were calculated by the Viewers to determine land value and the reason Eagle, Middle and Torgerson Lakes were not included in the benefitted area. At the original hearing, total benefits for Ditch #52 were reported as \$1,380,719.36 with total benefits at \$861,851.36 after the Distance Adjustment Factor was applied. After the crop prices adjustment, the total benefits were

reported as \$1,219,627.71 with total benefits at \$759,732.81 after the Distance Adjustment Factor is applied. The Ditch #52 Public Hearing will be continued at 7:00 p.m., Monday, August 26, 2019.

Motion Amended to read as follows:

At 10:05 a.m., the Otter Tail County Board reconvened as the Ditch Authority for the redetermination of benefits for Ditch #52. This Public Hearing is continued from the original hearing on March 18, 2019. The Ditch Inspector reviewed how crop prices and production were calculated by the Viewers to determine land value and the reason Eagle, Middle and Torgerson Lakes were not included in the benefitted area. At the original hearing, total benefits for Ditch #52 were reported as \$1,380,719.36 with total benefits at \$1,219,627.71 after the Distance Adjustment Factor was applied. After the crop prices adjustment, the total benefits were reported as \$861,851.36 with total benefits at \$759,732.81 after the Distance Adjustment Factor is applied. The Ditch #52 Public Hearing will be continued at 7:00 p.m., Monday, August 26, 2019.

**Approval of Payment**

Motion by Johnson, second by Lindquist and unanimously carried to approve payment for costs incurred under the provision of Minnesota Statute 609.35 to Lake Region Healthcare – Fergus Falls in the amount of \$558.65.

**Sale of Pelican Rapids Redemption Center**

Motion by Johnson, second by Rogness and unanimously carried to authorize County Auditor-Treasurer and Solid Waste Director to proceed under the provision of Minnesota Statute 373.01 with the sale of parcel 76-000-99-0660-005 located at 24 11<sup>th</sup> Ave SE in Pelican Rapids, which is briefly described as all of Lots 1 and 2 and part of Lots 11 and 12 Block 12 Sawbridge's Addition to Pelican Rapids.

**Approval of County Credit Card**

Motion by Rogness, second by Murphy and unanimously carried to approve the issuance of an Otter Tail County Credit Card to Kristin Bye, Family Health Supervisor in the Public Health Department, as requested by Jody Lien, Director of Public Health.

**Purchase of Pup Trailer**

Motion by Johnson, second by Lindquist and unanimously carried to authorize the Solid Waste Department to proceed with the purchase of a pup trailer from Northland Truck Sales in the amount of \$28,500.00.

**REVISED DEPUTY REGISTRAR REIMBURSEMENT GRANT  
Fergus Falls Location – Deputy Registrar 11  
Amended Otter Tail County Resolution No. 2019 – 53  
Dollar Amount of Reimbursement Grant Increased**

WHEREAS, Minnesota Session Laws – 2019 1<sup>st</sup> Special Session, Chapter 3, Article 1, Section 6 and Article 2, Section 36 appropriated \$13 million for deputy registrar reimbursement grants related to the development and deployment of the Minnesota License and Registration System (MNLARS), and

WHEREAS, based upon the formula specified in the legislation referenced above, Otter Tail County Fergus Falls Deputy Registrar Office is eligible to receive a grant in the amount of \$96,111.03, and

WHEREAS, to receive the reimbursement grant, Otter Tail County must return by certified mail, on or before June, 30, 2019, the completed and signed grant agreement, completed and signed release form and must provide a copy of the resolution accepting the grant disbursement of funds and verifying the persons authorized to sign the grant agreement, and

WHEREAS, the Grant Agreement and the Liability Release have been reviewed by the Internal Services Director, the County Attorney and the Deputy Registrar.

NOW, THEREFORE, BE IT RESOLVED, that the revised Grant Agreement and the Liability Release Agreement dated Friday, June 14, 2019 are found to be acceptable, and that the Otter Tail County Fergus Falls Deputy Registrar Office will comply with all requirements in the Grant Agreement, Liability Release and Instructions for the Deputy Registrar Reimbursement Grant, and

BE IT FURTHER RESOLVED, that the Otter Tail County Board of Commissioners, on behalf of the Otter Tail County Fergus Falls Deputy Registrar office, hereby accepts the grant disbursement of funds in the amount of \$96,111.03 as appropriated by Minnesota Session Laws – 2019 1<sup>st</sup> Special Session, Chapter 3, Article 1, Section 6 and Article 2, Section 36 and hereby authorizes Doug Huebsch, Chair,

Otter Tail County Board of Commissioners and John Dinsmore, Otter Tail County Administrator, to sign the grant agreement on behalf of the Otter Tail County Fergus Falls Deputy Registrar office.

The motion for adoption of the foregoing amended resolution was introduced by Commissioner Rogness, duly seconded by Commissioner Lindquist, and, after consideration thereof and upon vote being taken thereon, the resolution was adopted unanimously.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Douglas A. Huebsch, Board Chair

Attest: \_\_\_\_\_  
John W. Dinsmore, Clerk

Motion by Rogness, second by Johnson and unanimously carried to reserve the Deputy Registrar Reimbursement Grant in the amount of \$96,111.03 for future office/building remodeling to improve space and customer service within the existing License Center office design.

**New Position - Health Educator**

Motion by Rogness, second by Lindquist and unanimously carried to approve the creation of a new position titled Health Educator with Otter Tail County. The purpose of this position is to encourage healthy lifestyles and safe communities.

Motion by Rogness, second by Lindquist and unanimously carried to accept the Memorandum of Understanding between Otter Tail County and MN Teamsters Public and Law Enforcement Employee's Union representing Human Services Support Specialists and Public Health staff to include the new Health Educator position.

**Probation Agent FTE Change**

Motion by Johnson, second by Murphy and unanimously carried to approve the Full-Time Equivalent (FTE) change to the current Probation Agent position from a .8 FTE to a 1.0 FTE to cover the current caseloads.

**RESOLUTION TO SPONSOR MEMBERSHIP OF THE COMMUNITY DEVELOPMENT AGENCY WITH MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST  
Otter Tail County Resolution No. 2019 – 55**

WHEREAS, the Otter Tail County Board of Commissioners enabled a resolution establishing the Community Development Agency (CDA) of Otter Tail County pursuant to Minnesota Statutes Sections 469.090 through 469.108 at a regular board meeting held on Tuesday, December 11, 2018; and

WHEREAS, the CDA is a separate and distinct public entity, and as an economic development authority is a public body corporate and politic and a political subdivision of the state with the right to sue and be sued in its own name; and



WHEREAS, at its regular meeting on May 1, 2019, the CDA passed a resolution requesting that the CDA becomes a member of Minnesota Counties Intergovernmental Trust (MCIT) as a free-standing joint powers entity that enables counties and other public entities to come together to pool their assets and liabilities to cover loss; and

WHEREAS, Otter Tail County passes this resolution to sponsor the membership of the CDA with Minnesota Counties Intergovernmental Trust (MCIT).

NOW, THEREFORE, BE IT RESOLVED that Otter Tail County sponsors the CDA to be a member of MCIT, which will provide loss and liability on-going coverage as determined appropriate through an exposure assessment survey and risk management services.

Motion by Rogness, second by Lindquist, and upon being put to vote, the resolution was unanimously adopted this 25<sup>th</sup> day of June 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Douglas A. Huebsch, Board Chair

Attest: \_\_\_\_\_  
John Dinsmore, Clerk

**Adjournment**

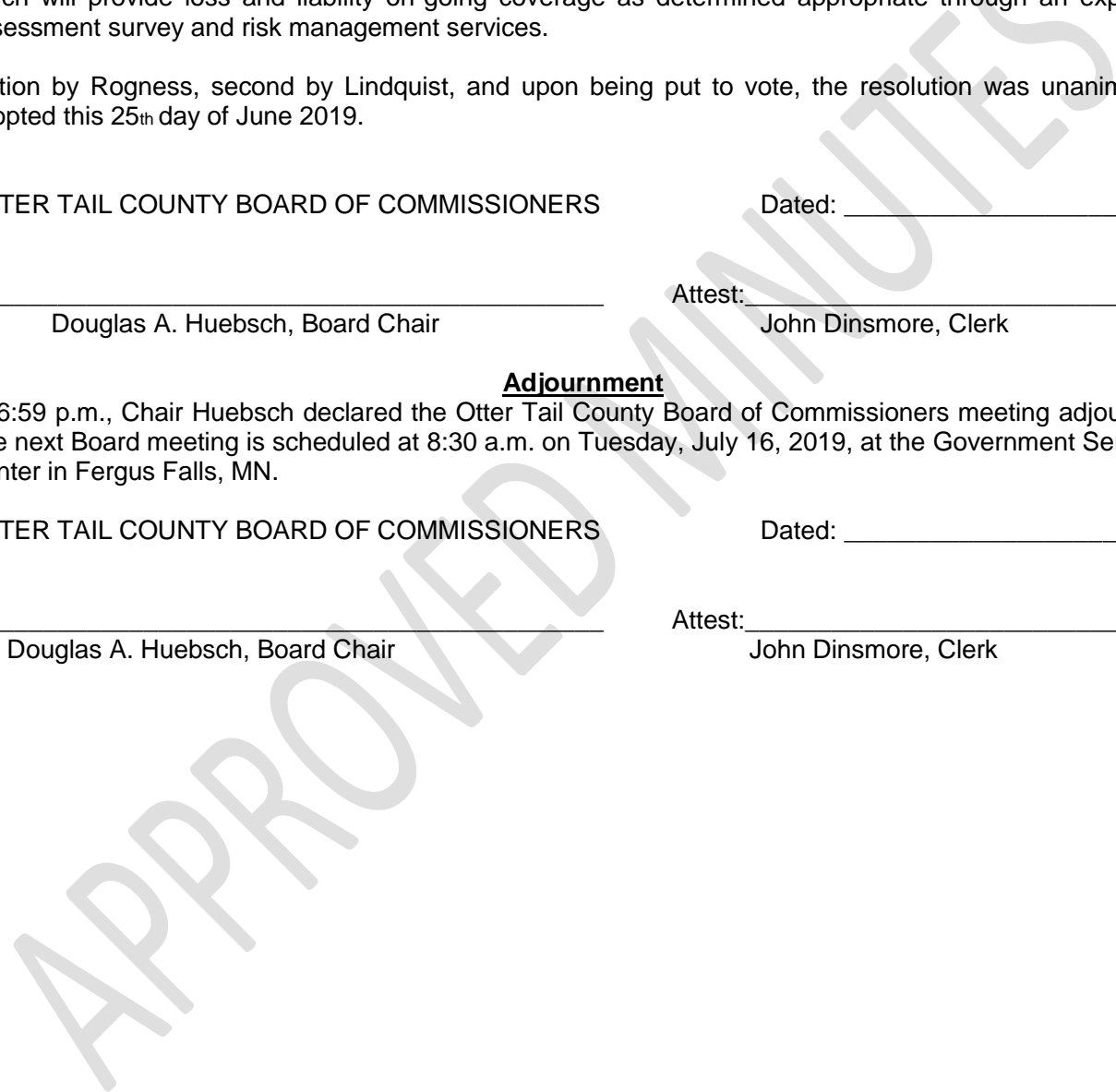
At 6:59 p.m., Chair Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 8:30 a.m. on Tuesday, July 16, 2019, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Douglas A. Huebsch, Board Chair

Attest: \_\_\_\_\_  
John Dinsmore, Clerk





<u>Vendor Name</u>	<u>Amount</u>
ADVANCED STRIPING INC	5,350.00
ALBANY RECYCLING CENTER	1,943.33
ALEX RUBBISH & RECYCLING	1,328.73
ALL POINTS NORTH CONSULTING LLC	1,071.45
ALPHA TRAINING & TACTICS LLC	1,000.00
AMAZON CAPITAL SERVICES, INC	246.66
AMERICAN SOLUTIONS FOR BUSINESS	10,200.33
AMERICAN WELDING & GAS INC	2,434.71
AMERIPRIDE SERVICES INC	117.94
ANDERSEN BUILDERS OF OTC LLC	911.60
ANOKA CO TREASURY OFFICE	937.50
APEX ENGINEERING GROUP INC	24,000.00
ARROW LIFT ACCESSIBILITY	893.00
ASCENDUM MACHINERY INC	121.01
ASSOCIATED BAG COMPANY	285.37
BAD ELF LLC	4,214.93
BADGER MATERIALS RECYCLING LLC	40,625.64
BALLARD SANITATION INC	1,360.00
BERGREN/PAUL	1,000.00
BESEMAN/WILLIAM	141.81
BEYER BODY SHOP INC	965.00
BHH PARTNERS	2,288.47
BOYER/RODNEY	144.60
BRANDON COMMUNICATIONS INC	479.12
BRAUN VENDING INC	7.00
BROWN-EYED SUSANS LLC	1,708.17
BUELOW/DAVID	270.28
BURELBACH AMERICAN LEGION POST 61	200.00
BUSKO/AMY	405.76
BUY-MOR PARTS & SERVICE LLC	13,342.47
CARR'S TREE SERVICE	241.50
CERTIFIED AUTO REPAIR	53.32
CI SPORT	50.98
CLEAN PLUS INC	800.00
CLEAN SWEEP COMMERCIAL SERVICES	1,183.00
CODE 4 SERVICES, INC	499.00
COMMISSIONER OF TRANSPORTATION	1,906.46
COOP SERVICES INC	106.90
COOPERS TECHNOLOGY GROUP	231.32
COUNTRY STORE	280.00
CULLIGAN	38.38
CULLIGAN OF WADENA	122.75

---

<u>Vendor Name</u>	<u>Amount</u>
CULLIGAN WATER CONDITIONING	30.00
D & T VENTURES LLC	1,089.00
DACOTAH PAPER COMPANY	130.56
DAHL/ISABEL	383.96
DAILY JOURNAL/THE	2,093.17
DALTON COMMUNITY FIRE AND RESCUE	500.00
DANZEISEN/LLOYD	378.74
DAV CHAPTER 25	200.00
DEERE & COMPANY	128,038.82
DEM-CON MATERIALS RECOVERY LLC	1,855.07
DENZEL'S REGION WASTE INC	430.56
EAGLE EYE AERIAL PHOTOGRAPHY	3,145.00
ELDIEN/HUNTER	208.80
ELDRIDGE/TRACY	285.94
ENVIRONMENTAL SENTRY PROTECTION	20,805.87
ERICKSON CHEVROLET-PONTIAC INC	222,177.87
EZWELDING LLC	1,638.00
FARMERS CO OP OIL ASSN	1,250.01
FARNAM'S GENUINE PARTS INC	68.30
FERGUS POWER PUMP INC	11,205.00
FERGUS TIRE CENTER	113.46
FIDLAR TECHNOLOGIES, INC	3,260.89
FIELD/CRISTI	42.50
FISCHER/JUDD R	164.50
FORUM COMMUNICATIONS COMPANY	93.00
FRANZ REPROGRAPHICS INC	345.05
FRAZIER/BRENT	190.80
FREDERICK/PHILIP	247.08
FRONTIER PRECISION INC	1,802.00
GABE/RICHARD B	121.40
GALLS LLC	1,256.43
GIBBS/ANN	87.76
GODFATHERS EXTERMINATING INC	236.00
GRAINGER INC	619.80
GREAT OUTDOORS LANDSCAPING & LAV	90.00
GUNDERSON/GARY	338.14
GUTZMER/LILLIAN	211.70
HAIMERL AMERICAN LEGION POST 148	200.00
HAWES SEPTIC TANK PUMPING LLC	190.00
HERZOG ROOFING INC	5,590.00
HEXUM/ALEX	298.12
HILL'S PET NUTRITION SALES INC	101.94

<u>Vendor Name</u>	<u>Amount</u>
HILLTOP LUMBER INC	31.64
HOLO/SANDY	280.75
INNOVATIVE OFFICE SOLUTIONS	70.54
INTOXIMETERS INC	123.50
ITL PATCH COMPANY INC	140.50
JACOBSON/RON	300.00
JESNOWSKI/DANA	205.32
JEVNE/MICHELLE	89.17
JOHNSON CONTROLS	549.03
KARKELA HUNT & CHESHIRE PLLP	340.00
KOERNER/CLARA	141.17
KUGLER/DOUGLAS	300.00
KUGLER/JOSEPHINE	269.12
LAKE REGION HEALTHCARE	9,033.45
LAKES AREA COOPERATIVE	272.46
LAKES AREA TRUCK REPAIR INC	746.74
LAKES COUNTRY SERVICE CO OP	865.00
LANNERS/ANGELA	127.60
LARRY OTT INC TRUCK SERVICE	2,050.00
LEAPALDT/HANNA	198.36
LECLAIR/CHRISTOPHER	328.86
LEIGHTON BROADCASTING/FF	536.25
LIBERTY BUSINESS SYSTEMS FARGO	308.50
LILL/HEATHER	119.95
LITTLE FALLS MACHINE INC	1,252.98
LOCATORS & SUPPLIES INC	1,932.19
LOE/DORIS	489.17
LONG WEEKEND SPORTSWEAR	2,627.00
LUMBER DEPOT LLC	5.75
M-R SIGN COMPANY INC.	712.78
MAILFINANCE	7,121.10
MARCO INC ST LOUIS	742.25
MARKS FLEET SUPPLY INC	70.84
MARVEL/JACOB	243.02
McCONN/CHRISTOPHER	16.30
MCKESSON MEDICAL-SURGICAL INC	281.63
MEKALSON HYDRAULICS INC	1,345.00
MEND CORRECTIONAL CARE	15.00
MIDWEEK INC/THE	163.20
MIDWEST MACHINERY CO	102.47
MIDWEST MONITORING	350.37
MINNESOTA MOTOR COMPANY	166.03

---

<u>Vendor Name</u>	<u>Amount</u>
MINNKOTA ENVIRO SERVICES INC	125.00
MN CO INTERGOVERNMENTAL TRUST	2,889.00
MN DEPT OF TRANSPORTATION	300.00
MN DEPT OF TRANSPORTATION	100.00
MUCHOW/GREGORY	157.18
MURDOCK'S ACE HARDWARE	177.92
NAPA OF PERHAM	38.19
NELSON AUTO CENTER	5,309.30
NELSON/MIKE	500.00
NEWMAN SIGNS, INC	816.66
NORTHERN SAFETY TECHNOLOGY INC	412.76
NORTHERN STATES SUPPLY INC	162.85
NUSS TRUCK & EQUIPMENT	792.95
OK TIRE STORE - WAHPETON	203.94
OLSON OIL CO INC	779.70
OLSON TIRE & OIL INC	130.00
OLSON/BERTON	797.60
OMEGA LABORATORIES INC	1,425.00
ONE CALL LOCATORS LTD	390.52
OTTER ELECTRIC LLC	1,685.00
OTTER TAIL CO TREASURER	92.55
OTTER TAIL CO TREASURER	760.86
OTTER TAIL TIRE INC	225.80
OTTERTAIL AGGREGATE	300.00
OTTERTAIL TRUCKING INC	14,460.53
OTTERTAIL/CITY OF	25.00
PARK REGION CO OP	12.25
PAUL PUTNAM AMERICAN LEGION POST	200.00
PAW PUBLICATIONS LLC BATTLE LAKE R	116.36
PETE'S AMOCO	225.00
PETE'S BODY SHOP & TOWING	247.50
PETERSON/CODY	223.51
PETERSON/JOEL	226.20
POWERPLAN OIB	4,350.90
PRAXAIR DISTRIBUTION INC	235.73
PRECISE MRM LLC	1,071.38
PREMIER ELECTRIC INC	20,150.00
PREMIUM WATERS INC	19.54
PRICE FAMILY CONSTRUCTION	421.00
PRO AG FARMERS CO OP	121.26
PRO SWEEP INC	2,260.00
PRO-WEST & ASSOCIATES INC	61.87

---

<u>Vendor Name</u>	<u>Amount</u>
PRODUCTIVE ALTERNATIVES INC	109.46
PSICK CAPITOL SOLUTIONS INC	3,000.00
QUALITY TOYOTA	719.00
QUICK'S NAPA AUTO PARTS	19.77
RDO EQUIPMENT CO	79.40
RDO TRUCK CENTERS	1,851.27
REGENTS OF THE UNIVERSITY OF MINNE	1,200.00
REGENTS OF THE UNIVERSITY OF MN	73,872.99
RENTAL STORE/THE	1,955.00
RETHEMEIER/CAROL	75.00
RINGDAHL AMBULANCE INC	432.00
RINKE NOONAN LAW FIRM	1,084.00
RMB ENVIRONMENTAL LABORATORIES II	468.00
ROBERTS/MAVRIK	189.98
ROLLIE/WILLIAM	476.18
ROSENTHAL/JACK	264.84
ROTZ/SAMUEL	184.95
ROYAL TIRE INC	962.28
SAEWERT/JETT	208.22
SALATHE/HUNTER	300.44
SALATHE/KELVIN	236.06
SAURER/MATTHEW	32.99
SCHEIDECKER/KEVIN	14.23
SCHMALTZ/CAROL	304.26
SCHMITZ/DUANE	200.00
SCHWANTZ/CHRISTOPHER	89.32
SCHWARTZ/STEVEN	101.10
SERVICE FOOD SUPER VALU	11.42
SHEA/PAUL	34.88
SHI CORP	1,236.00
SIGNWORKS SIGNS & BANNERS LLC	1,233.00
SOETH/SYLVIA	1,208.98
STEINS INC	3,348.10
STEVE'S SANITATION INC	11,176.64
STRAND HARDWARE & RADIO SHACK	44.97
STREET SMART	15,312.00
STREICHERS	143.98
STROMMEN/DILLON	253.52
SUMMIT FOOD SERVICE, LLC	14,274.98
SURPLUS WAREHOUSE OF WILLMAR INC	870.00
THIS WEEKS SHOPPING NEWS	130.95
THOMSON REUTERS - WEST	1,698.78

<u>Vendor Name</u>	<u>Amount</u>
THORSON/JOHN	500.00
THRIFTY WHITE PHARMACY	168.62
TITAN MACHINERY	120,008.00
TNT REPAIR INC	12,629.76
TOWMASTER	500.07
TRI-STATE DIVING	57.00
TRUCK UTILITIES INC	323.43
ULSCHMID/SUSAN	107.30
UNITED STATES POSTAGE SERVICE	10,000.00
US AUTOFORCE	520.00
VAUGHN AUTO & MARINE CO	134.40
VERGAS HARDWARE	61.96
VICTOR LUNDEEN COMPANY	344.29
VIKING COCA-COLA	787.50
VOSS LIGHTING	1,600.00
WADENA ASPHALT INC	29,224.00
WALLWORK TRUCK CENTER	43.28
WALVATNE/DOUGLAS	11.81
WASS/DAVID F	553.64
WASTE MANAGEMENT	33,260.21
WAYNE'S TOOLWAGON	81.55
WELLER OIL CO	326.43
WILSON/WARREN R	162.18
ZIEGLER INC	971.79
<b>Final Total:</b>	<b>984,875.49</b>

---

APPROVED

RES



<u>Vendor Name</u>	<u>Amount</u>
DNA DIAGNOSTICS CENTER	226.00
DOUCETTE/JUSTIN	68.77
ESSLINGER/CHANDLER	177.12
FERGUS FALLS AREA SPECIAL COOP	650.00
FERGUS TIRE CENTER	22.00
FIRST NATIONAL BANK OF HENNING	89.00
FIX/KRISTA	41.78
FOREMAN/MICHELLE	55.48
FRIEDERICHS/TAMMY	132.05
GREATAMERICA FINANCIAL SVCS	2,694.01
HARRIS/LUANN	1,606.68
HENNEPIN CO SHERIFF	80.00
HUMAN INSPIRATION WORKS	5,000.00
JOHNSON-ROWND/CARLA	216.89
KUGLER/JEAN	489.69
LAKES COUNTRY SERVICE CO OP	7,030.21
LEXISNEXIS RISK DATA MANAGEMENT	195.10
MAHUBE OTWA-ACTION PARTNERSHIP	1,000.00
MARTIN/MICHAEL	255.68
METCALF/HALLIE	49.52
MIDWEST MONITORING	1,849.00
MINNESOTA MONITORING INC	11.25
MINNESOTA MOTOR COMPANY	33.77
MINNKOTA ENVIRO SERVICES INC	210.00
MN DEPT OF HUMAN SERVICES	4,174.70
OFFICE DEPOT	150.51
OTTER TAIL CO HUMAN SERVICES	999.00
OTTER TAIL CO SHERIFF	281.30
OTTER TAIL CO TREASURER	3,779.15
OTTER TAIL COUNTY TREASURER-EXPRI	2,939.21
PACIFIC INTERPRETERS	1,223.75
PREMIER BIOTECH LABS, LLC	1,791.10
PRODUCTIVE ALTERNATIVES INC	1,276.55
RESLER/RANDI	210.80
SCHOOL DIST 542-BATTLE LAKE	2,506.52
SCHOOL DIST 547-PARKERS PRAIRIE	5,000.00
SCHOOL DIST 550-UNDERWOOD	6,000.00
SCHOOL DIST 553-NYM	350.00
SEVEN COUNTY PROCESS SERVERS LLC	65.00
SIGNWORKS SIGNS & BANNERS LLC	37.50
ULSCHMID/LIZA	64.83
UNITED WAY OF OTTER TAIL COUNTY	500.00
<hr/>	
WARNER/EMILY	52.20
WEST CENTRAL REG JUVENILE CTR	47,540.39
<b>Final Total:</b>	<b>101,126.49</b>

<u>Vendor Name</u>	<u>Amount</u>
GLAXO SMITH KLINE	930.98
MAGNUSSON/LANE	7.52
MARCO INC ST LOUIS	658.53
MINNKOTA ENVIRO SERVICES INC	30.00
OFFICE DEPOT	253.68
OTTER TAIL CO SHERIFF	128.00
OTTER TAIL COUNTY TREASURER-EXPRI	1,107.58
PACIFIC INTERPRETERS	81.25
PERHAM AREA EMS	320.00
SPEE-DEE DELIVERY SERVICE INC	94.58
VICTOR LUNDEEN COMPANY	125.00
<b>Final Total:</b>	<b>3,735.06</b>

---

APPROVED MINUTES

<u>Vendor Name</u>	<u>Amount</u>
BARKER/MEGAN	104.81
BESEMAN/KAREN	218.08
BYE/KRISTIN	201.84
CLAY COUNTY HEALTH DEPT	588.75
DEMME/ANDREA	117.33
DUENOW/MELISSA	6.98
ERICKSON/MONIQUE	75.40
FEI.COM, INC.	30,000.00
FIELD/DEB	138.88
FRANSEN/JON	67.28
FRESHWATER EDUCATION DISTRICT	15.00
FRUSTOL/ANNE	555.08
GEORGESON/ANTHONY	578.52
GIBBS/ANN	6.98
GUCK/AMY	220.52
HENDRICKX/KATHY	17.40
INDEPENDENT CONTRACT SERVICES OF	1,913.55
KOEHLER-TABERY/ANNA MARIE	118.32
LAKE REGION HEALTHCARE	688.67
LEWIS/ JODI	331.18
LIEN/JODY	95.70
MAGNUSSON/LANE	19.14
MARCO INC ST LOUIS	1,488.08
MARTENSON/PAULA	6.38
MCKESSON MEDICAL - SURGICAL	143.24
METZGER/JESSICA	211.12
OFFICE DEPOT	102.95
OTTER TAIL CO SHERIFF	84.00
OTTER TAIL COUNTY I.T. DEPT	123.07
PERRIER/MATTHEW	93.98
PRESTON/ELAINE	2.32
SCHMIDT/JANE	153.18
SCHOON/WENDY	188.38
SOLAND/MIRANDA	187.92
THACKER/SARAH	388.76
VERIZON WIRELESS	688.28
VICTOR LUNDEEN COMPANY	13.26
VOSS/NANCY	115.42
WENTWORTH/KRISTI	217.50
WESTBY/LINDA	208.80
<b>Final Total:</b>	<b>40,382.95</b>