



**OTTER TAIL COUNTY BOARD OF COMMISSIONERS**  
**Government Services Center, Commissioners' Room**  
**515 W. Fir Avenue, Fergus Falls, MN**  
**Tuesday, July 16, 2019**  
**8:30 a.m.**

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**AGENDA**

- 8:30 – 8:35 (1) Pledge of Allegiance  
Call to Order:  
• Approval of Agenda – July 16, 2019
- (2) Approval of Consent Agenda:  
1. June 25, 2019 Board of Commissioners' Meeting Minutes  
2. Warrants/Bills for July 16, 2019  
3. Human Services & Public Health Warrants/Bills for July 16, 2019  
4. Approval of issuance of an Otter Tail County Credit Card to Probation Director Michael Schommer
- 8:35 – 8:55 (3) US Fish & Wildlife, Blake Knisley  
• Request for Approval of Easements
- 8:55 – 9:10 (4) MN Board of Water & Soil Resources (BWSR), Pete Waller  
• 2019 Legislative Session Summary
- 9:10 – 9:25 (5) SWCD Managers, Brad Mergens & Darren Newville  
• Otter Tail County Buffer Update
- 9:25 – 9:55 (6) County Attorney, Michelle Eldien & Drainage Ditch Inspector, Kevin Fellbaum  
• Spitzer Lake Petition Discussion
- 9:55 – 10:15 (7) Public Health Director, Jody Lien  
• Out-of-State Travel Requests  
• Community Health Board Update
- 10:15 – 10:30 (8) Dog Bite Hearing Appeal  
• Christy Bjorgan
- 10:30 – 10:40 General Discussion
- 10:40 – 11:00 (9) OTC COLA Officials  
• Prototype Presentation for Survey
- 11:00 – 11:50 (10) Land & Resource Director, Chris LeClair:  
• Planning Commission Recommendations  
• Henning Sno Cruiser Grant Funding Resolution  
• Refund Policy Discussion  
• Request for Approval of Final Plats  
• LMKP Moratorium Resolution  
• Out-of-State Travel Requests

- 11:50 – 12:10 (11) West Central Initiative, Rebecca Petersen
- Economic & Community Development Update
  - Request for funding
- 12:10 – 12:20 (12) Safety Program Liaison, Patrick Waletzko
- 2019-2020 LCSC Health & Safety Agreement
- 12:20 – 12:30 (13) Administrator, John Dinsmore
- Introduction of Otter Tail County Probation Director, Mike Schommer
- 12:30 – 1:00 Lunch
- 1:00 – 1:20 (14) Closed to The Public:  
External Relations Director, Nicholas Leonard:
- Discussion Regarding Purchase of Property located at 29283 County Highway 45, Underwood, MN 56586 Parcel No. 38000260189000
- 1:20 – 1:45 (15) County Auditor-Treasurer, Wayne Stein
- Resolution Adopting Assessment Order for County Drainage System No. 55
  - Request of forgiveness for accrued penalty due to late property tax payment from Randel Stolee
  - Resolution Approving Surveyor's Certificate of Plat Correction
- 1:45 – 2:15 (16) Highway Engineer, Charles Grotte
- CSAH 34 Reconstruction Project Update
  - Approval of Agreement for Legal Services for CSAH 34 Reconstruction, S.A.P. 056-634-011
  - Review & Recommendation for Award – Shouldering Material, Shoulder Base Aggregate Class 1
  - Request for Approval of Contracts & Bonds – S.P. 056-070-025
  - Request for Approval of Geotechnical Evaluation – S.A.P. 056-645-009
  - Update on Jurisdictional Exchange with City of Fergus Falls
  - Miscellaneous
- 2:15 – 2:45 *Public Works Committee Meeting (Rogness & Johnson)*
- *Proposed Dock Ordinance Revisions*
  - *Updated Master Services Agreement – Foth (Solid Waste/Recycling Environmental Consultant)*
- 2:45 – 3:05 *Finance Committee (Huebsch & Johnson)*
- *2020 Preliminary Budget Planning*

Other:

- County Attorney
- County Administrator

**UPCOMING**

07/18/19	1:30 p.m.	County Wide Labor Management Committee (LMC) Meeting, Fergus Falls, GSC
07/22/19	7:00 p.m.	Otter Tail County Conservation Committee Meeting, Prairie Wetland Learning Center (JL/WJ)
07/24/19	1:00 p.m.	Bid Opening – S.A.P. 056-646-008, Lida Lake Rm, Fergus Falls, GSC
07/30/19	10:00 a.m.	Public Hearing for Workforce Housing Tax Abatement, Fergus Falls, GSC
07/31/19	1:00 p.m.	Central MN Emergency Services Meeting, St. Cloud City Hall (JL/BJM)
08/07/19	11:30 a.m.	WOTC Soil and Water Conservation District 75th Anniversary Gathering, WOTC Fair Grounds
08/12/19	9:00 a.m.	West Otter Tail Soil & Water Conservation District Board Meeting, WOT SWCD Office
08/13/19	12:00 p.m.	Employee Picnic, Fergus Falls, GSC
08/15/19	10:00 a.m.	Human Services LMC Meeting, Fergus Falls, GSC
08/26/19	7:00 p.m.	Continuation of Ditch #52 Public Hearing for Redetermination
08/27/19	9:00 a.m.	Project 180 Tour, Tuffy's Pet Food Meeting Room
08/27/19	11:00 a.m.	County Board Mtg & Employee Picnic, New York Mills County Offices