



OTTER TAIL COUNTY BOARD OF COMMISSIONERS

607 2nd St, Henning Community Center, Henning, MN

Tuesday, June 25, 2019

4:00 p.m.

AGENDA

- 4:00 – 4:05
- (1) Pledge of Allegiance
Call to Order:
 - Approval of Agenda – June 25, 2019
 - (2) Approval of Consent Agenda:
 1. June 11, 2019 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for June 25, 2019
 3. Human Services & Public Health Warrants/Bills for June 25, 2019
 4. Human Services contract renewal of transportation for Foster Care Placement for Pelican Rapids School District
 5. Issuance of On-Sale Liquor License (Including Sunday Liquor) to Big Pine Lodge and Campground and Pickle Factory Bar and Grill
 6. Issuance of On/Off-Sale 3.2 Malt Liquor License to Birchwood Golf Course, Madsen's Resort and Vacationland Resort
 7. Issuance of Off-Sale 3.2 Malt Liquor License to Lakeland General Store
 8. Approval of Exempt Permit Application for the Holy Cross Church of Butler
 9. Solid Waste License for AAA Roll-Off Service
- 4:05 – 4:15
- (3) Human Services Director, Deb Sjostrom
 - Board Resolution: Health Plans for 2020 Managed Care, Child, Family & MN Care Procurement
- 4:15 – 4:30
- (4) Land & Resource Director, Chris LeClair
 - Planning Commission Recommendation
 - Request for Approval of Final Plats
- 4:30 – 4:45
- (5) City of Battle Lake, Mayor Gene Kelm and Clerk Val Martin
City of Henning, Mayor Darren Wiese
City of Ottertail, Mayor Myron Lueders
 - City Updates/Reports
- 4:45 – 5:00
- (6) 4-H group – Country Bumpkins
 - Community Service Work Presentation
 - Civil Engagement Education
- 5:00 – 5:15
- (7) Nidaros 4-H Group
 - Civil Engagement Education
- 5:15 – 5:25
- General Discussion

- 5:25 – 5:55 (8) Highway Engineer, Charles Grotte
- Bid Review & Recommendation for Award S.P. 056-070-025
 - Bid Review & Recommendation for Award S.A.P. 056-601-068 & Etc.
 - Bid Review & Recommendation for Award – Right of Way Tree Removal/Brushing
 - Request for approval of Regular to Municipal Advance Resolution
 - Review & Approval of Agreement for Glacial Edge Trail Master Plan Amendment
 - Review & Approval of Driver Feedback Sign Policy
 - CSAH 34 Reconstruction Project Update
 - Miscellaneous
- 5:55 – 6:10 Dinner Break
- 6:10 – 6:40 (9) Auditor-Treasurer, Wayne Stein
- Petition for use of a drainage system for Spitzer Lake
 - Approval to release payment for poll pads
 - Request for approval of controlled burn to Bluffton Fire Department for training purposes
 - Property Tax Forfeiture discussion-Bonita Roberts
 - Request for approval to abate accrued penalty
 - Reappointments for the Otter Tail Water Management District Board of Commissioners
 - Red River Basin Commission's request for funding
 - Revision to the May 7, 2019 minutes
 - Approval to release payment under MS 609.35
 - Request to proceed with sale of the Pelican Rapids Recycling Center
 - Approval to purchase pup trailer for the Solid Waste Dept.
 - Amended Deputy Registrar Reimbursement Grant Resolution
- 6:40 – 7:05 (10) Internal Services/HR Director, Nicole Hansen
- Health Educator - New Position
 - Memorandum of Understanding – Health Educator Position
 - Probation Agent – from .8 FTE to 1.0 FTE
 - Resolution to Sponsor MCIT Membership for CDA
- 7:05 – 7:35 *Public Works Committee (Johnson and Rogness)*
- *Little McDonald Kerbs and Paul Lakes (LMKP) Moratorium*
 - *Demolition Landfill Policy Review*
- 7:35 – 7:55 *Internal Services Committee (Rogness and Lindquist)*
- *1174 Western Ave Building*

Meet and Greet with Commissioners following the County Board Meeting

Other:

- County Attorney
- County Administrator
- No Wake Restriction Discussion

UPCOMING

06/25/19	3:30 p.m.	Reconvene Board of Equalization Meeting
06/26/19	10:00 a.m.	PLMSWA Board Meeting, Perham Resource Recovery Facility (DH,JL)
06/26/19	6:30 p.m.	2040 Transportation Plan Public Meeting, Perham Area Comm Center
06/27/19	6:30 p.m.	2040 Transportation Plan Public Meeting, LREC, Pelican Rapids
06/29/19	8:30 a.m.	OTC Pine Lakes Improvement District Annual Meeting
07/03/19	1:00 p.m.	Bid Opening – Shouldering Material, Shoulder Base Ag Class 1, County Board Rm, GSC
07/06/19	12:00 p.m.	Community Development Agency Board, Dead Lake Rm, GSC (DH,LR)
07/06/19	9:00 a.m.	LMKP-Lake Improvement District Annual Mtg, Perham Community Center
07/08/19	9:00 a.m.	WOT Soil & Water Conservation Board Mtg, 506 Western Ave N FF (JL/LR)
07/09/19	5:00 p.m.	Fir Avenue Study Public Meeting, Fergus Falls City Hall
07/31/19	1:00 p.m.	Central MN Emergency Services Meeting, St. Cloud City Hall (JL/BJM)
08/13/19	12:00 p.m.	Employee Picnic, Fergus Falls, GSC
08/27/19	9:00 a.m.	Project 180 Tour, Tuffy's Pet Food Meeting Room
08/27/19	11:00 a.m.	County Board Mtg & Employee Picnic, New York Mills County Offices