



**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
515 W. Fir Avenue, Fergus Falls, MN  
April 2, 2019  
9:00 a.m.**

---

**Call to Order**

The Otter Tail County Board of Commissioners convened at 9:00 a.m. Tuesday, April 2, 2019, at the Government Services Center in Fergus Falls, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present.

**Approval of Agenda**

Chair Huebsch called for approval of the Board Agenda. Motion by Rogness, second by Lindquist and unanimously carried to approve the Board of Commissioners Agenda of April 2, 2019, with the addition of the following items:

Agricultural Utilization Research Institute  
Solid Waste Tax Legislation  
County Highway 13 Petition

**Consent Agenda**

Motion by Lindquist, second by Murphy and unanimously carried to approve Consent Agenda items as follows:

1. March 26, 2019, Board of Commissioners' Meeting Minutes
2. Warrants/Bills for April 2, 2019 (Exhibit A)
3. Approve issuance of On-Sale Seasonal Liquor License to Zorbaz of Ottertail Lake, Inc., and On-Sale Seasonal Liquor License to Elks Point Bar and Grill

**Sheriff's Office**

Sheriff Barry Fitzgibbons introduced new deputies, Brady Sazama and Mike Wing, to his department. Sheriff Fitzgibbons also recognized the promotions of Bob Huckey to Detective Sergeant and Zach Eifert to Patrol Sergeant.

**Water Patrol Equipment Grant**

Motion by Rogness, second by Lindquist and unanimously carried to authorize the appropriate County Officials' signatures to execute the grant agreement between the Department of Natural Resources and Otter Tail County as presented by Sheriff Barry Fitzgibbons.

**County Coroner**

Motion by Johnson, second by Rogness and unanimously carried to appoint Dr. Greg Smith as the Otter Tail County Coroner effective immediately for a four-year term.

**Agricultural Utilization Research Institute**

Commissioner Rogness attended an AURI conference which presented topics about accelerating ag innovation and investment. Commissioner Rogness emphasized that Minnesota continues to be an agriculture state and is a significant part of our economic development.

**Solid Waste Management Tax Revenue Allocation  
Modification - Senate File 1227**

Commissioner Huebsch reported that he testified at the legislature last week in support of Senate File 1227 – Solid Waste Management Tax Revenue Allocation Modification, which is co-authored by Senator Bill Ingebretsen. If passed, counties would see their current SCORE grant dollars increased, which would help further local recycling goals. The board is in full-support of this legislation and keeping these dollars local.

**Tax Abatement**

Motion by Johnson, second by Rogness and unanimously carried to approve the request of Laurene Collison for the abatement of accumulated penalties, interest and costs in the amount of \$173.03 as detailed below.

	Parcel 76-000-99-0099-000	Parcel 76-000-99-0100-000
Penalty	\$ 5.32	\$ 30.88
Interest	\$ 3.53	\$ 13.30
Cost	\$60.00	\$ 60.00
<b>Total</b>	<b>\$68.85</b>	<b>\$104.18</b>

**Grand Total - \$173.03**

**Credit Card Approval**

Motion by Lindquist, second by Murphy and unanimously carried to approve the issuance of county credit cards with the limit of \$2,500.00 for Patrol Sgt. Zach Eifert and Lt. Greg Seim in the Sheriff's Office.

**RESOLUTION FOR ADOPTING POST-ISSUANCE DEBT COMPLIANCE POLICY  
FOR TAX-EXEMPT AND TAX-ADVANTAGED GOVERNMENTAL BONDS**

**Otter Tail County Resolution No. 2019 - 30**

Commissioner Johnson offered the following and moved its adoption:

WHEREAS, Otter Tail County, Minnesota (the "County") from time to time will issue tax-exempt and tax-advantaged governmental bonds; and

WHEREAS, under the Internal Revenue Code of 1986, as amended and related regulations (the "Code"), and Securities and Exchange Commission (the "SEC") the County is required to take certain actions after bond issuance to ensure that interest on those bonds remains in compliance with the Code and SEC; and

WHEREAS, the County has determined to adopt a policy regarding how the County will carry out its compliance responsibilities via written procedures, and to that end, has caused to be prepared documents titled Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures; and

WHEREAS, The Board of Commissioners (the "Board") of the County has reviewed the Post-Issuance Debt Compliance Policy in connection with the Post-Issuance Debt Compliance Procedures and has determined that it is in the best interest of the County to adopt the Policy.

NOW THEREFORE, BE IT RESOLVED BY OTTER TAIL COUNTY, MINNESOTA; the Board approves the Policy as shown in the form reviewed; and

BE IT FURTHER RESOLVED; the County staff is authorized to take all actions necessary to carry out the Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures.

Commissioner Rogness seconded the motion and, upon being put to vote, the resolution was unanimously adopted this 2<sup>nd</sup> day of April 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Doug Huebsch, Board Chair

Attest: \_\_\_\_\_  
John Dinsmore, Clerk

**Recess & Reconvene**

At 9:51 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioner's meeting was reconvened at 10:00 a.m.

**Decriminalizing Mental Illness Presentation by Concerned Citizen**

Tim Barry, former resident of Otter Tail County and father of an adult daughter who has experienced mental illness, spoke to the board about his mission to speak to elected officials on how to stop criminalizing mental illness. Mr. Barry read from a January 2019 letter he had written and sent to Minnesota's Governor and members of the state legislature. He stated that since the 1800s, our society has recognized that a detention or jail is not the appropriate setting to effectively treat individuals with mental illness. Mr. Barry spoke about his daughter's history of behavior that has resulted in involuntary removal from a treatment facility and returning her to a detention facility because of criminal proceedings. Mr. Barry discussed his efforts to draw attention to this issue by contacting various officials at the Minnesota Department of Human Services and writing over 200 letters to law makers; however, he states he has not received any responses. He started a petition and traveled to counties collecting numerous signatures, including those from law enforcement, showing support to for effectively addressing mental illness, which often also includes addiction. Mr. Barry's message is that we are imposing penal consequences on individuals that primarily need mental health treatment. The board expressed their support to form a committee to continue this conversation and make efforts in finding alternatives to jail for individuals that are suffering from serious mental health conditions. County departments, including the county administrator, law enforcement, and human services, were directed to identify solutions and develop recommendations for future board consideration.

**2019 County Wide Crack Sealing**

Motion by Rogness, second by Johnson and unanimously carried to award the 2019 County Wide Crack Sealing Project to KAMCO, Inc., located in Dassel, MN, in the amount of \$123,364.15, as recommended by the Highway Engineer.

**County Highway 13 Petition**

Commissioner Huebsch received a Petition to rebuild and tar 3.5 miles of County Highway 13 north to the Becker County line. Discussion was held about the road conditions of that portion of the highway as well as how the it fits into the Otter Tail County 2040 Transportation Plan. Motion by Rogness, second by Johnson and unanimously carried to receive the petition into the record and forward it to the Public Works Committee for further discussion.

**County Ditch No. 58**

Ditch Inspector Kevin Fellbaum presented a petition for repair filed by property owners regarding Ditch No. 58. During the Re-determination of Benefits in 2016, property owners voiced their concern about how they felt the outlet of County Ditch 58 was never completed. The outlet of the system was intended to handle water coming out of Albert Lake and the wetlands to the NW and outlet the water into the Otter Tail River. The petition that was received is requesting that the outlet for Ditch 58 be completed. Motion by Rogness, second by Lindquist and unanimously carried for the Ditch Inspector to move forward in planning to address the high water issues and return to the board for further action. The plan moving forward will be to complete survey work, design outlet infrastructure, receive quotes, and then report out to the property owners what the project will entail.

**Adjournment**

At 11:02 a.m., Chair Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 9:00 a.m. on Tuesday, April 9, 2019, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Douglas A, Huebsch, Board Chair

Attest: \_\_\_\_\_  
John W. Dinsmore, Clerk



WARRANTS APPROVED ON 4/02/2019

<u>Vendor Name</u>	<u>Amount</u>
A-OX WELDING SUPPLY CO INC.	39.13
ALBANY RECYCLING CENTER	1,859.05
ALLSTREAM	370.39
AMAZON CAPITAL SERVICES, INC	840.82
AMERICAN SOLUTIONS FOR BUSINESS	8,328.05
AMERIPRIDE SERVICES INC	167.46
ANDERSON/RYAN	36.53
ARNDT/JEFFREY	12.00
AXON ENTERPRISE, INC	5,100.00
BATTERIES + BULBS	98.42
BAUER BUILT INC	1,477.70
BECKLUND OIL CO	383.47
BEN HOLZER UNLIMITED WATER LLC	33.00
BENNETT/TERRY	14.00
BEYER BODY SHOP INC	200.00
BHH PARTNERS	385.59
BJORN'S HEATING & AIR CONDITIONING	61.50
BRANDON COMMUNICATIONS INC	1,310.00
BREEZY POINT RESORT	1,314.82
BRIAN'S REPAIR & TIRE SERVICE	667.39
BROGARD PLUMBING CO	1,750.00
BUY-MOR PARTS & SERVICE LLC	2,358.49
CARGILL INCORPORATED	24,284.54
CARR'S TREE SERVICE	31,912.75
CHEMSEARCH	868.00
CITIZENS ADVOCATE	40.50
CLEAN PLUS INC	281.46
CLIMB THEATRE	4,002.00
CODE 4 SERVICES, INC	553.91
CONCEPT CATERING	350.00
COOPERS TECHNOLOGY GROUP	5,423.93
CRANE JOHNSON LUMBER CO	18.50
DAILY JOURNAL/THE	789.60
DAKOTA BUSINESS SOLUTIONS	452.99
DAKOTA SUPPLY GROUP	75.00
DEANS DISTRIBUTING	1,564.57
DEPT OF HUMAN SERVICES	603.55
DM ENTERPRISES	69,076.88
EGGE CONSTRUCTION INC	750.00
FASTENAL COMPANY	189.28
FELLBAUM/KEVIN	56.16
FERGUS POWER PUMP INC	615.00

<u>Vendor Name</u>	<u>Amount</u>
FRONTIER PRECISION INC	285.00
GALLS LLC	1,897.55
GRAINGER INC	311.76
GREATAMERICA FINANCIAL SVCS	985.67
HARTHUN/TRENT	12.29
HAUGRUD/BRUCE M	13.50
HAWES SEPTIC TANK PUMPING LLC	200.00
HEALTHCARE ENVIRONMENTAL SERVICE	119.30
HOLO/GERALD A	12.29
INDEPENDENT/THE	30.00
INNOVATIVE OFFICE SOLUTIONS	348.29
INTERSTATE POWER SYSTEMS INC	2,470.07
INTOXIMETERS INC	315.00
J J KELLER & ASSOCIATES INC	495.00
KIESLER'S POLICE SUPPLY, INC	3,916.77
KIMBALL MIDWEST	33.00
L & O ACRES TRANSPORT INC	3,905.37
LAKELAND MENTAL HEALTH CENTER	970.00
LARRY OTT INC TRUCK SERVICE	1,550.00
M-R SIGN COMPANY INC.	2,719.62
MALMSTROM/WESTON	175.58
MARCO TECHNOLOGIES LLC	524.71
MEKALSON HYDRAULICS INC	680.00
MID-CENTRAL EQUIPMENT INC	93.25
MUSTANG SIGNS & GRAPHICS	11,322.35
NEOPOST USA INC	276.00
NETWORK SERVICES COMPANY	1,554.52
NEW YORK MILLS DISPATCH	40.50
NORTHLAND BUSINESS SYSTEMS INC	473.92
NUSS TRUCK & EQUIPMENT	726.27
OLSON OIL CO INC	507.30
OTTER TAIL CO TREASURER	486.00
OTTERTAIL TRUCKING INC	6,741.24
OVERHEAD DOOR CO OF FERGUS FALLS	615.00
PARK REGION CO OP	12.25
PELICAN RAPIDS PRESS	42.00
PHOENIX SUPPLY	200.44
PIEPER/JORDAN	51.68
PRO AG FARMERS CO OP	89.70
PROFESSIONAL LAW ENFORCEMENT TR	4,950.00
R&R PETROLEUM EQUIPMENT	1,777.50
RDO EQUIPMENT CO	127.38

<u>Vendor Name</u>	<u>Amount</u>
RDO TRUCK CENTER CO	4,657.58
RECYCLING ASSOC OF MN	400.00
RINGDAHL AMBULANCE INC	884.00
RINTALA/CRAIG	413.20
SANITATION PRODUCTS INC	279.30
SEWER SERVICE INC	200.00
SHERWIN WILLIAMS	171.84
SIMON/SETHRENA	137.46
SJOLIE/TYLER	8.47
SODERSTROM/DENNIS	22.00
SRF CONSULTING GROUP INC	18,054.12
STEINS INC	71.20
STEVE'S SANITATION INC	74.88
STEWART/JAMES	182.85
STONEBROOKE ENGINEERING INC	1,927.74
STORY COUNTY CLERK OF COURT	22.00
STREICHERS	557.99
SUMMIT FOOD SERVICE, LLC	24,887.37
THIS WEEKS SHOPPING NEWS	58.20
THRIFTY WHITE PHARMACY	3,413.94
THYSSEN KRUPP ELEVATOR CORPORAT	78.81
TOSHIBA FINANCIAL SERVICES	1,097.45
TRIMARK	20.58
TULIBASKI/THEODORE	65.00
UNITED PARCEL SERVICE	62.62
VIKING GARAGE DOOR COMPANY INC	211.76
WARNING LITES OF MINNESOTA, INC	439.45
WASTE MANAGEMENT	10,060.11
WINDELS/LORI	47.52
ZIEGLER INC	2,682.94
<b>Final Total:</b>	<b>291,942.68</b>

APR