



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
March 26, 2019
9:00 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 9:00 a.m. Tuesday, March 26, 2019, at the Government Services Center in Fergus Falls, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present.

Approval of Agenda

Chair Huebsch called for approval of the Board Agenda. Motion by Johnson, second by Rogness and unanimously carried to approve the Board of Commissioners Agenda of March 26, 2019, with the addition to recess after the morning agenda and reconvene at 2:00 p.m. for a Buffalo-Red River Watershed District update.

Consent Agenda

Motion by Johnson, second by Lindquist and unanimously carried to approve Consent Agenda items as follows:

1. March 12, 2019, Board of Commissioners' Meeting Minutes
2. Warrants/Bills for March 26, 2019 (Exhibit A)
3. Human Services & Public Health Warrants/Bills for March 26, 2019 (Exhibit A)
4. Solid Waste Hauler Application for New Owner of West-Central Roll-Off
5. Approval of Remote Electronic Monitoring Grant Agreement for Additional Funding
6. Approve Issuance of On-Sale Seasonal Liquor License and Sunday Liquor for The Peak Supper Club
7. Approve Issuance of County Credit Card for Kathleen Shur, Assistant County Attorney
8. Approve Otter Tail Lakes Country Association Service Agreement

Fraud & Collection Annual Report

Sandy Holo, Lead Investigator, reviewed the Fraud Investigation Annual Report highlighting the difference between a civil administrative procedure and criminal process for welfare fraud investigations. Ms. Holo indicated that most individuals sign disqualification forms after being presented with evidence that they have committed an intentional program violation. The disqualification penalty is the same for the civil and criminal process. Discussion took place regarding the public perception that the county is not addressing fraud in public assistance programs. In 2018, the total amount of savings and overpayments discovered as a result of fraud investigations was \$200,436. Twenty individuals were disqualified through the administrative disqualification process. The overpayments resulting from these disqualifications totaled \$40,963.

Collections Officer Crystal Herman reported that medical assistance estate recoveries continue to have the highest recoveries, and \$426,752.99 was collected in 2018. Other collections, including but not limited to recoveries from housing assistance overpayments, fees for detox services, and room and board fees, had an overall total of \$537,129.86.

Both Ms. Holo and Ms. Herman described the importance of this work to ensure that individuals and families eligible and in need of these benefits will have access to available program dollars. They also spend time educating those with overpayments so that they understand the assistance and programmatic requirements. The Board supports the efforts of fraud and collections.

Third-Party Billing and Fee Collection Report

Financial Assistance Supervisor Cheryl Ranum made preliminary comments regarding third-party billing and how the County can seek reimbursements from private and public health insurers for the cost of health-related services for clients adding that the system is becoming more complex. Erin Haugrud, Eligibility Worker, provided background about federal IV-E payments, parenting fees, and child attributed income such as child support or social security that can be recouped for children in out-of-home placement through the County. The County was reimbursed approximately \$169,000 in 2018 through federal IV-E payments, an amount which could be exceeded in 2019.

**PROCLAMATION In Support of
"CHILD ABUSE PREVENTION"**

Otter Tail County Resolution No. 2019 - 25

WHEREAS, child abuse prevention is a community problem and finding solutions depends on involvement among people throughout the community;

WHEREAS, the effects of child abuse are felt by whole communities and need to be addressed by the entire community;

WHEREAS, effective child abuse prevention succeeds because of partnerships created between parents, practitioners, schools, faith communities, health care organizations, law enforcement agencies, and the business community;

WHEREAS, family-serving, youth-focused prevention programs offer positive alternatives for young people and encourage parents and youth to develop strong ties to their communities;

WHEREAS, all citizens need to be more aware of child abuse and neglect and its prevention within the community and be involved in supporting parents to raise their children in a safe, nurturing society.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby proclaim April 2019 as Child Abuse Prevention Month in Otter Tail County, and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the communities in which we live.

The motion for the adoption of the foregoing resolution was introduced by Commissioner Johnson, duly seconded by Commissioner Rogness and, after discussion thereof and upon vote being taken thereon, the following voted in favor:

Commissioners Huebsch, Rogness, Murphy, Lindquist, and Johnson, and

Adopted at Fergus Falls, Minnesota, this 26th day of March 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Doug Huebsch, Board Chair

Attest: _____
John Dinsmore, Clerk

Ranked Choice Voting

Kent Horsager and Dr. Maureen Reed of FairVote MN presented the concept of Ranked Choice Voting (RCV) describing that it eliminates the need for a primary and general election by combining them into one whereby voters rank their preference. The ballots are counted according to the voters' first choices. Dr.

Reed described that if a candidate does not receive the majority of the votes, the least popular candidates are eliminated, and their ballots get redistributed to the remaining candidates based on the voters' next choices until one candidate receives a majority of ballots remaining. The Ranked Choice Voting Local Options bill has been introduced in the 2019 legislature, which would allow a county the right to use RCV if it chooses.

Reclassification of IT Position

Motion by Rogness, second by Lindquist and unanimously carried to reclassify the position of Administrative Assistant to a Technology Analyst in the IT Department.

Out-of-State Travel

Motion by Johnson, second by Murphy and unanimously carried for Recorder Carol Schmaltz and Chief Deputy Recorder Lynn Larson to attend the Fidler Symposium in Davenport, IA, from May 20-22, 2019. Fidler will provide up to \$650 for transportation costs. Other expenses will be paid for through the Technology Fund and Tapestry Fund.

Recess & Reconvene

At 10:05 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioner's meeting was reconvened at 10:10 a.m.

North Country Food Bank

Susie Novak, Executive Director of North Country Food Bank, described that a new facility is needed because of inadequate food storage, to meet state compliance requirements, and to obtain a licensed clean room for product repacking. Through the sponsorship of Polk County, the legislature approved a bonding bill in 2018, but the food bank will still need to raise at least \$1,000,000 to build the facility. The North Country Food Bank is centrally located in Crookston, MN, and services counties as far north as Lake of the Woods and south to the Stevens County area. Executive Director Mary Phillippe of United Way stated that the food bank currently provides nearly 15,000 meals for the backpack program and is a partner locally. Motion by Johnson, second by Rogness and unanimously carried to provide \$50,000 in funding for the new North Country Food Bank facility.

Solid Waste Fees for Waste Removal

Motion by Rogness, second by Murphy and unanimously carried to approve fees that the Solid Waste Department can charge, as set forth in the below Time and Material Fee Schedule, for services such as the disposal of waste from properties that have a public health hazard and cleaning up illegally stored excessive waste on property:

TIME AND MATERIAL FEE SCHEDULE

DESCRIPTION	UNIT	COST PER UNIT
HOOK TRUCK W/ OPERATOR	PER HOUR	\$60.00
PUP TRAILER	PER HOUR	\$20.00
SEMI TRACTOR W/OPERATOR	PER HOUR	\$70.00
FORK LIFT AND OPERATOR	PER HOUR	\$60.00
SKIDSTEER AND OPERATOR	PER HOUR	\$60.00
ROLL-OFF RENTAL	PER DAY PER	\$20.00
	WEEK PER	\$100.00
	MONTH	\$300.00

ROLL-OFF DELIVERY	SEE HOURLY RATE OF HOOK TRUCK	
COMPLIANCE REPRESENTATIVE	PER HOUR	\$40.00
STAFF FOR CLEANUP AND ABATEMENT ACTIVITIES	PER HOUR	\$30.00

Senate File 1227 – Solid Waste Management Tax Revenue Allocation Modification

Motion by Johnson, second by Rogness and unanimously carried to approve a letter to Senator Bill Ingebrigtsen for co-authoring and supporting Senate File 1227 (Solid Waste Management Tax Revenue Allocation Modification) to the 91st Minnesota Legislature.

County Ditch 52

Ditch Inspector Kevin Fellbaum addressed issues that were brought up at the Benefit Redetermination Hearing for Otter Tail County Ditch 25 at the hearing on March 18, 2019. Discussion included the area boundaries in the Ditch 52 redetermination and whether other lakes should be included. Motion by Rogness, second by Murphy and unanimously carried to consult with Rinke Noonan for a legal opinion. Further discussion addressed crop prices used at the time of the redetermination. Motion by Johnson, second by Lindquist and unanimously carried for the Ditch Inspector to contact five local elevators for crop prices on April 15, 2018. The public hearing from March 18, 2019, is recessed until Monday, August 26, 2019, at 7:00 p.m. held at the Government Services Center in Fergus Falls, MN.

Tax Forfeited Property

Motion by Johnson, second by Lindquist and unanimously carried for the Henning Fire Department to conduct a controlled burn/training exercise of the tax forfeited property located at 609 Ellenson Avenue in Henning, MN.

Aquatic Invasive Species Task Force

Motion by Rogness, second by Murphy and unanimously carried to authorize release of \$30,000 to support COLA education on Aquatic Invasive Species Prevention per the 2019 AIS Task Force Budget as set forth in the AIS Minutes from February 11, 2019.

Planning Commission Recommendations

Conditional Use Permit – Otter Tail County Highway Department for CSAH 34:

Motion by Johnson, second by Lindquist and unanimously carried to approve a Conditional User Permit to reconstruct approximately 3.24 miles of CSAH 34 near Perham, MN, with a condition as recommended by the Planning Commission. The project is located 3.24 miles of CSAH No. 34 near Perham, MN; Section 18 of Perham Township and Sections 10, 11, 12, 13, 14, 15 & 16 of Edna Township; Ceynowa Lake (56-337), Natural Environment (NE), Little McDonald Lake (56-328), General Development (GD), Unnamed Lake (56-1339), Natural Environment (NE), Paul Lake (56-335), Recreational Development (RD) and Rusch Lake (56-1641), Natural Environment (NE).

**RESOLUTION FOR THE OTTER COUNTRY TRAIL ASSOCIATION (OCTA)
 GRANT-IN-AID FUNDING**

Otter Tail County Resolution No. 2019 – 26

Commissioner Johnson offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney; and

THEREFORE, BE IT RESOLVED, that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for the Otter Country Trail Association Snowmobile Club for the 2019 – 2020 snowmobile season and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Murphy seconded the motion and, upon being put to vote, the resolution was unanimously adopted this 26th day of March 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____ Attest: _____
Doug Huebsch, Board Chair John Dinsmore, Clerk

RESOLUTION FOR LIMITED USE PERMIT NO. 5602-0037

Otter Tail County Resolution No. 2019 - 27

Commissioner Johnson offered the following and moved its adoption:

IT IS RESOLVED that the County of Otter Tail enter into Limited Use permit No. 5602-0037 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for maintenance and use by the County of Otter Tail upon, along and adjacent to Trunk Highway No. 59, 78, 94, 29, 108, 10, 106, 210, 235, and 34, the limits of which are defined in said Limited Use Permit.

- | | | |
|----------------------|----------------------|----------------------|
| C.S. 5607 (T.H. 10) | C.S. 5610 (T.H. 29) | C.S. 5617 (T.H. 59) |
| C.S. 5620 (T.H. 78) | C.S. 5618 (T.H. 59) | C.S. 5602 (T.H. 210) |
| C.S. 5609 (T.H. 29) | C.S. 5680 (T.H. 94) | C.S. 5604 (T.H. 210) |
| C.S. 5622 (T.H. 106) | C.S. 5603 (T.H. 210) | C.S. 5619 (T.H. 78) |
| C.S. 5623 (T.H. 108) | C.S. 5624 (T.H. 108) | C.S. 5627 (T.H. 235) |
| C.S. 5605 (T.H. 10) | C.S. 5606 (T.H. 10) | C.S. 5621 (T.H. 78) |
| C.S. 5625 (T.H. 108) | C.S. 5608 (T.H. 29) | C.S. 5611 (T.H. 34) |
| LUP#5602-0037 | | |

IT IS FURTHER RESOLVED that the Otter Tail County Board of Commissioners does hereby approve said Limited Use Permit and authorizes and directs the County Board chairperson to execute, on behalf of County of Otter Tail, the aforesaid Limited Use Permit.

Commissioner Rogness seconded the motion and, upon being put to vote, the resolution was unanimously adopted this 26th day of March 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____ Attest: _____
Doug Huebsch, Board Chair John Dinsmore, Clerk

Bois de Sioux Watershed District – Appointment

Motion by Lindquist, second by Murphy to follow proper procedures including published notice for appointment of a Board Member to the Bois de Sioux Watershed District Board of Managers. The appointment will be scheduled on the May 7, 2019, regular board agenda.

RESOLUTION FOR PERHAM TO PELICAN RAPIDS REGIONAL TRAIL

RESOLUTION NO. 2019 – 28

Commissioner Rogness offered the following and moved its adoption:

WHEREAS, the County of Otter Tail supports the grant application made to the Minnesota Department of Natural Resources for the Regional Trail Program. The application for right of way acquisition needed for the Perham to Pelican Rapids Regional Trail. The trail system is located within Otter Tail County, and

WHEREAS, the County of Otter Tail recognizes that it has secured \$83,000 in non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if the County of Otter Tail is awarded a grant by the Minnesota Department of Natural Resources, the County of Otter Tail agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The County of Otter Tail will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the Board of Commissioners of the County of Otter Tail names the fiscal agent for the County of Otter Tail for this project as:

Charles H. Grotte, P.E.
County Engineer
Otter Tail County
505 South Court Street, Suite 1
Fergus Falls, MN 56537-2757

BE IT FURTHER RESOLVED, the County of Otter Tail hereby assures the Perham to Pelican Rapids Regional Trail will be maintained for a period of no less than 20 years.

Commissioner Murphy seconded the motion and, upon being put to vote, the resolution was unanimously adopted this 26th day of March 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Doug Huebsch, Board Chair

Attest: _____
John Dinsmore, Clerk

Phelps Mill Renovation Assessment

Motion by Rogness, second by Lindquist and unanimously carried to authorize the appropriate County Officials' signatures to execute the agreement with BHH Partners for Architectural Services to conduct a Renovation Assessment Study with repair recommendations for the Phelps Mill building.

Highway Projects

Motion by Johnson, second by Rogness and unanimously carried to authorize the appropriate county Officials' signatures to execute the following agreements for Highway projects:

Seasonal Supply of Hot Mix Bituminous:

To execute a contract with Mark Sand & Gravel, of Fergus Falls, MN, in the amount of \$766,500.00, for a seasonal supply of hot mix bituminous for the 2019 construction season.

Right of Way Weed Control for East & West OTC:

To execute contracts with L&M Road Services, LLC, of Ulen, MN, in the amounts of \$20,700.00 (East) and \$27,600.00 (West) for weed control.

County Highway Right of Way Brush Control:

To execute a contract with L&M Road Service, LLC, of Ulen, MN, in the amount of \$30,000, for brush control.

Motion by Johnson, second by Murphy and unanimously carried to authorize appropriate County Officials' signatures to execute the following agreements for Highway Projects:

Seasonal Supply of Hot Mix Bituminous:

To execute a contract with Wadena Asphalt, Inc., of Wadena, MN, in the amount of \$728,000, for a seasonal supply of hot mix bituminous for the 2019 construction season, and to execute a contract with Central Specialties, Inc., of Alexandria, MN, in the amount of \$765,100.00, for a seasonal supply of hot mix bituminous for the 2019 construction season.

Fir Avenue Feasibility Study

Motion by Rogness, second by Johnson and unanimously carried to amend the Professional Services Agreement for the Fir Avenue Feasibility Study as recommended by County Engineer Chuck Grotte, for a total project budget of \$63,944.35.

RESOLUTION FOR TRANSPORTATION FUNDING

Otter Tail County Resolution No. 2019 - 29

WHEREAS, Minnesota Counties maintain 30,742 miles of County State Aid Highway (CSAH) roads and 14,141 miles of county roads, totaling over 30% of the state's roadways; and

WHEREAS, the total annual need is \$1.084 billion over the next 25 years just to maintain the current CSAH and county road system, not including expansion; and

WHEREAS, the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

WHEREAS, a comprehensive and sustainable transportation solution should include robust funding for roads, bridges, and transit, and address the varying needs in different parts of the state; and

WHEREAS, increased funding for Minnesota's Highway User Tax Distribution Fund would provide additional, stable funds for MnDOT, all 87 counties, all cities with a population of 5,000 or more, and townships across the state;

NOW THEREFORE BE IT RESOLVED, that the Otter Tail County Board of Commissioners encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system.

The motion for adoption of the foregoing resolution was made by Commissioner Johnson and duly seconded by Commissioner Rogness to adopt Otter Tail County Resolution No. 2019 – 29 and Chairman Huebsch called for a roll call vote:

<u>Board of County Commissioners</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Doug Huebsch	X			
Wayne D. Johnson	X			
John Lindquist	X			
Betty Murphy	X			
Leland R. Rogness	X			

By: _____
Doug Huebsch, Board Chair

Attest: _____
John Dinsmore, Clerk

Recess & Reconvene

At 11:35 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a committee meeting and a meeting with the DNR. The Board of Commissioner's meeting was reconvened at 2:28 p.m.

Buffalo-Red River Watershed District

Peter Fjestad provided the board with an update regarding the FM Area Diversion Project as well as the current state of potential flooding in the coming weeks. Mr. Fjestad advised of a Permitting Hearing for the FM Area Diversion Project that will be held on a later date in April.

Adjournment

At 2:58 p.m., Chair Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 9:00 a.m. on Tuesday, April 2, 2019, at the Government Services Center in Fergus Falls, MN.

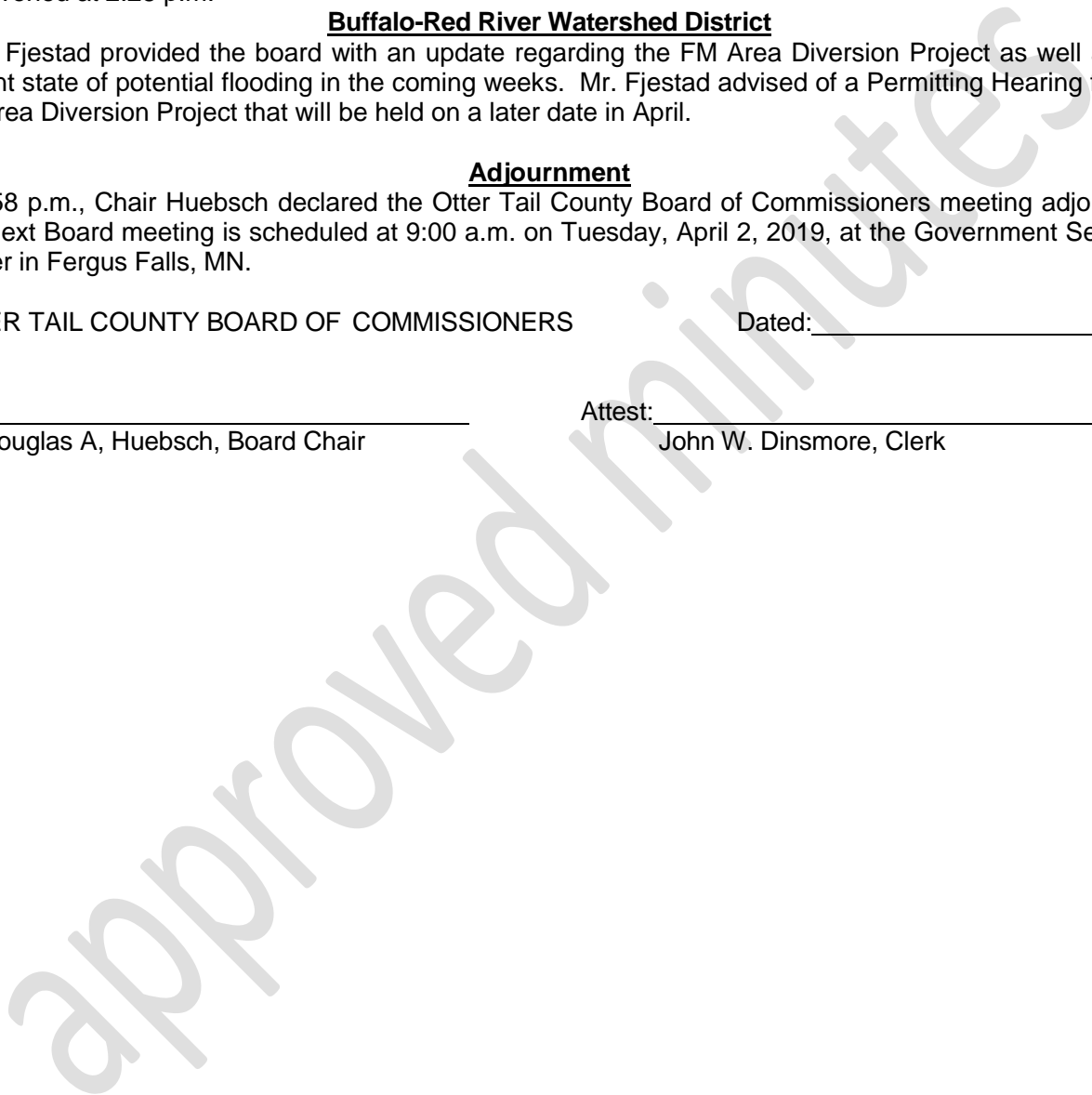
OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas A, Huebsch, Board Chair

Attest: _____
John W. Dinsmore, Clerk

CB/nh



WARRANTS APPROVED ON 3/26/2019

<u>Vendor Name</u>	<u>Amount</u>
ALEX RUBBISH & RECYCLING	1,940.20
AMAZON CAPITAL SERVICES, INC	534.83
AMERICAN WELDING & GAS INC	83.58
AMERIPRIDE SERVICES INC	920.76
APEX ENGINEERING GROUP INC	52,500.00
APPLIED CONCEPTS INC	3,080.00
AREA 1 JUNIOR/SENIOR ENVIROTHON	200.00
ASPEN MILLS	96.40
ATSSA	145.00
BHH PARTNERS	613.00
BLUMBERG/ZACK	134.99
BOUND TREE MEDICAL LLC	1,415.80
BOYER/RODNEY	221.34
BRAUN VENDING INC	28.50
BUGBEE/WADE	300.64
CARGILL INCORPORATED	24,579.38
CENTRAL CONCRETE CONSTRUCTION	1,673.00
CERTIFIED AUTO REPAIR	414.00
CODE 4 SERVICES, INC	493.49
COOPERS TECHNOLOGY GROUP	841.88
CULLIGAN	26.50
CULLIGAN OF WADENA	130.25
CUMMINS SALES & SERVICE	1,183.39
DACOTAH PAPER COMPANY	296.01
DAILY JOURNAL/THE	3,302.50
DEERE & COMPANY	18,818.03
DESAUTEL/JANET	65.00
DICK'S STANDARD	133.95
DOMHOLT/KATHY	48.72
DOUBLE A CATERING	93.00
EDAM	295.00
EHLERT/ROBERT W	200.68
ELECTION SYSTEMS & SOFTWARE INC	21,157.99
ENTERPRISE LEASING COMPANY	780.00
EVCO PETROLEUM PRODUCTS INC	718.95
FARMERS CO OP OIL ASSN	3,535.19
FARNAM'S GENUINE PARTS INC	43.25
FELLBAUM/KEVIN	31.42
FERGUS FALLS/CITY OF	912.00
FIDLAR TECHNOLOGIES, INC	13,260.01
FIELD/CRISTI	11.91
FIRST LUTHERAN CHURCH	1,170.00

<u>Vendor Name</u>	<u>Amount</u>
FORUM COMMUNICATIONS COMPANY	250.00
FOTH INFRASTRUCTURES & ENVIROMEN	25,467.20
FRANK'S AUTO BODY SHOP OF PERHAM	2,859.16
FRANZ REPROGRAPHICS INC	26.74
FRAZIER/BRENT	208.58
FRONTIER PRECISION INC	145.95
GABE/RICHARD B	219.60
GALLS LLC	4,114.72
GRAINGER INC	93.96
GRANT'S MECHANICAL	2,798.85
GUBRUD/DENISE	103.99
HAMMERS CONSTRUCTION INC	7,832.89
HAWES SEPTIC TANK PUMPING LLC	185.00
HENNING HARDWARE	56.75
HOLO/DALE	10.91
HORGEN/JERRY	349.12
HOUGE/STEVEN S & DIANE K	4,593.75
HOUGH INC	18,813.93
HOUSTON ENGINEERING INC	302.00
HUBBARD CO SHERIFF'S OFFICE	60.00
INDEPENDENT/THE	189.75
J.P. COOKE CO	234.37
JH SIGNS & DESIGNS INC	270.00
JOBSHQ	67.40
JOHNSON CONTROLS	619.40
KELLY SERVICES INC	668.36
KIESLER'S POLICE SUPPLY, INC	8,381.50
KOEP'S SEPTIC LLC	110.00
KRONEMANN CONSTRUCTION	1,200.00
LAKE REGION HEALTHCARE	5,281.71
LAKES AREA COOPERATIVE	2,918.97
LARRY OTT INC TRUCK SERVICE	2,000.00
LARSON/DOUG	75.00
LAWSON PRODUCTS INC	816.22
LECLAIR/CHRISTOPHER	200.68
LEE/THOMAS	188.28
LEIGHTON BROADCASTING/FF	551.00
LIBERTY BUSINESS SYSTEMS FARGO	224.20
LOCATORS & SUPPLIES INC	934.97
MALMSTROM/WESTON	35.38
MARCO INC ST LOUIS	1,266.45
MARCO TECHNOLOGIES LLC	21,809.45

<u>Vendor Name</u>	<u>Amount</u>
McCONN/CHRISTOPHER	110.71
MEND CORRECTIONAL CARE	9,337.74
MEYER/GEORGE	251.20
MIDWEST MONITORING	350.67
MINNESOTA MOTOR COMPANY	7,503.42
MINNKOTA ENVIRO SERVICES INC	111.00
MN CO RECORDERS ASSOCIATION	200.00
MN COUNTIES COMPUTER CO-OP	375.00
MN DEPT OF LABOR AND INDUSTRY	100.00
MN RESOURCE RECOVERY ASSOCIATIOI	750.00
MN STATE AUDITOR	5,614.20
MOTION INDUSTRIES	601.84
MURDOCK'S ACE HARDWARE	27.98
NAPA OF PERHAM	147.91
NATURE'S PUMPING	120.00
NELSON AUTO CENTER	32,585.93
NELSON AUTO CENTER	225.00
NEW YORK MILLS DISPATCH	32.00
NEWVILLE/DARREN	245.12
NORTHERN STATES SUPPLY INC	532.75
NORTHLAND FIRE PROTECTION	250.00
NORTHSTAR	173.56
OFFICE OF MN.IT SERVICES	2,100.00
OLSEN COMPANIES	283.00
OLSON FUNERAL HOME	250.00
OTTER TAIL FAMILY SERVICES COLLABO	725.00
OTTER TAIL TIRE, INC	1,708.62
OTTERTAIL AGGREGATE	1,202.50
OTTERTAIL TRUCKING INC	18,972.76
PARK REGION CO OP	426.72
PERHAM GIRL SCOUT TROOP 30020	250.00
PERHAM STEEL & WELDING	105.00
PETE'S AMOCO	210.00
PHILLIPPI/DR JAY	475.00
PHOENIX SUPPLY	1,520.59
PINE PLAZA TV & APPLIANCE	154.00
POSTMASTER	120.00
POWERPLAN OIB	714.67
PRAIRIE EVENT CENTER	186.00
PRAXAIR DISTRIBUTION INC	306.52
PREMIUM WATERS INC	8.50
PRO AG FARMERS COOPERATIVE	1,314.48

<u>Vendor Name</u>	<u>Amount</u>
PRO-WEST & ASSOCIATES INC	61.87
PRODUCTIVE ALTERNATIVES INC	103.53
PROFESSIONAL PORTABLE X-RAY INC	300.00
PSICK CAPITOL SOLUTIONS INC	3,000.00
RDO EQUIPMENT CO	686.38
RUBBER STAMP CHAMP	45.81
SAFELITE FULFILLMENT INC	327.97
SCHIERER/STEVE	194.08
SCHMALTZ/CAROL	826.66
SCOTT HOFLAND CONSTRUCTION INC	5,320.00
SERVICE FOOD SUPER VALU	15.98
SHERWIN WILLIAMS	35.96
SHI CORP	377.00
SIGNWORKS SIGNS & BANNERS LLC	150.00
SOUTH MILL SERVICE	98.72
SPROUT/AARON	15.00
ST CLOUD/CITY OF	12,778.59
STAPLES BUSINESS CREDIT	587.06
STEINS INC	2,914.09
STREICHERS	1,255.77
SUMMERVILLE ELECTRIC, INC.	3,009.97
SUMMIT FOOD SERVICE, LLC	13,882.13
SUPER SEPTIC & EXCAVATION	594.00
THOMSON REUTERS - WEST	1,943.78
THRIFTY WHITE PHARMACY	15.00
TITAN MACHINERY INC	91.60
TNT REPAIR INC	132.32
TOWMASTER	1,503.48
TRAVERSE CO SHERIFF	55.00
TWEETON REFRIGERATION, INC	949.40
U S POSTAL SERVICE	20,000.00
ULSCHMID/SUSAN	194.88
VAUGHN AUTO & MARINE CO	92.24
VERGAS HARDWARE	9.46
VFW POST 812	240.00
VIKING COCA-COLA	225.00
VORDERBRUGGEN/KENNETH	276.44
WALLWORK TRUCK CENTER	2,159.96
WASTE MANAGEMENT	8,124.42
WELLER OIL CO	315.47
WILKIN CO HIGHWAY DEPT	11,741.26
WILSON/WARREN R	392.22

<u>Vendor Name</u>	<u>Amount</u>
ZIEGLER INC	4,573.25
Final Total:	463,261.87

<u>Vendor Name</u>	<u>Amount</u>
BECKER CO SHERIFF	30.50
BEYER BODY SHOP INC	100.00
BREVER/MELISA	32.48
COOPERS TECHNOLOGY GROUP	442.28
DNA DIAGNOSTICS CENTER	165.00
FOREMAN/MICHELLE	41.07
GRABE/SONYA	27.09
GREATAMERICA FINANCIAL SVCS	263.00
HARRIS/LUANN	339.30
HARTHUN/CARRIE	60.00
INDEPENDENT CONTRACT SERVICES OF	737.50
MINNESOTA MONITORING INC	210.00
MN DEPT OF HUMAN SERVICES	187.50
OFFICE DEPOT	203.76
OTTER TAIL CO RECORDER	105.00
OTTER TAIL CO SHERIFF	235.00
OTTER TAIL CO TREASURER	3,871.21
OTTER TAIL COUNTY TREASURER-EXPRI	3,949.78
OTTER TAIL FAMILY SERVICES COLLABO	725.00
PACIFIC INTERPRETERS	1,132.30
PREMIER BIOTECH LABS, LLC	1,438.80
PRODUCTIVE ALTERNATIVES INC	875.77
QUALITY TOYOTA	135.37
ROTERING/DEVORA	108.46
SCHOOL DIST 542-BATTLE LAKE	495.99
SJOSTROM/DEBORAH	267.97
THE MENTOR NETWORK	350.00
ULSCHMID/LIZA	21.20
VICTOR LUNDEEN COMPANY	1,063.50
WILLITS/MARIA	50.00
Final Total:	17,664.83

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	195.86
CLAY COUNTY HEALTH DEPT	1,189.18
DAILY JOURNAL/THE	317.50
GEORGESON/ANTHONY	14.71
LAKE REGION HEALTHCARE	825.00
MARCO INC ST LOUIS	656.53
MCKESSON MEDICAL - SURGICAL	373.79
MINNKOTA ENVIRO SERVICES INC	80.00
OFFICE DEPOT	50.43
OTTER TAIL COUNTY TREASURER-EXPRI	1,936.00
OTTER TAIL FAMILY SERVICES COLLABO	725.00
STRATIS HEALTH	1,164.50
VICTOR LUNDEEN COMPANY	158.00
VOSS/NANCY	30.72
WENTWORTH/KRISTI	33.00
Final Total:	7,750.22

Approved minutes