



OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
Tuesday, April 23, 2019
9:00 a.m.

AGENDA

- 9:00 – 9:05
- (1) Pledge of Allegiance
Call to Order:
- Approval of Agenda – April 23, 2019
- (2) Approval of Consent Agenda:
1. April 09, 2019 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for April 23, 2019
 3. Human Services & Public Health Warrants/Bills for April 23, 2019
 4. Approval of West Central Ag-Air – Authorization for Aerial Spraying of Tent Worm Caterpillars
 5. Approval of 2019 HHW Mobile Collections
 6. Approval of Joint Powers Agreement with MN Department of Corrections for the Work Release Program
 7. Issue an On-Sale Liquor, including Sunday Liquor, to Spanky's Stone Hearth for July 1, 2019 – June 30, 2020
 8. Issue an On-Sale Wine and On/Off Sale 3.2 Malt Liquor License to Ten Mile Lake Resort for July 1, 2019 – June 30, 2020
 9. LG220 Application for Exempt Permit for an Event August 25, 2019, at the Finn Creek Open Air Museum
 10. Issue an On-Sale Seasonal Liquor License, including Sunday Liquor, to Zorbaz of Pelican Lake for May 1, 2019, through October 31, 2019.
- 9:05 – 9:20
- (3) Human Services Director, Deb Sjostrom
- Human Services Annual Report
 - Foster Care Proclamation
- 9:20 – 9:30
- (4) Internal Services/HR Director Nicole Hansen
- Nationwide 457b Retirement Plan Changes
- 9:30 – 9:45
- (5) Blair Mace, U.S. Fish & Wildlife (736-0669)
- Habitat Easement for Joane Lineburg
 - Wetland Easement for Milton Smedsrud
- 9:45 – 10:00
- (6) Michelle Resler & Adam Bjornson
- Otter Tail Dock and Riparian Ordinance
- 10:00 – 10:20
- (7) Commissioner Wayne Johnson
- HRA April 2019 Board Meeting Update
 - Ottetail Operations Center Sound System
- 10:20 – 10:35
- (8) Public Health Director, Jody Lien

- Dedicated Donation to Support Safe Communities Program Resolution
 - Out-of-State Travel - NACCHO
 - Evidenced Based Home Visiting Grant Awarded to P4H
 - Hiring of Assistant Public Health Director Kristi Wentworth
- 10:35 – 10:40 (9) County Attorney, Michelle Eldien
- Out-of-State Travel – Welfare Fraud Conference
- 10:40 – 10:50 (10) Auditor-Treasurer, Wayne Stein
- Paying Agent Agreement/Resolution with Bond Trust Services Corporation
- 10:50 – 11:00 (11) General Discussion
- 11:00 – 11:15 (12) Land & Resource Director, Chris LeClair:
- Planning Commission Recommendations
 - AIS Task Force Minutes – April 8, 2019
 - 2018 AIS Prevention Program Summary
- 11:15 – 11:45 (13) County Engineer, Charles Grotte
- Award of Quotes:
 - 2019 Highway Signing Materials
 - 2019 Highway Sign Posts
 - CSAH Reconstruction Project Update
 - CSAH 34 Plat/Resolution
 - Resolutions for:
 - Revoking CSAH 1
 - Revoking CSAH 7
 - Revoking CSAH 25
 - Establishing CSAH 1
 - Establishing CSAH 88
 - Establishing CH 121
 - Misc.
- 11:45 – 12:00 *Internal Services Committee (Lindquist & Rogness – Glendalough Room)*
- *New Positions- HFA Lead Worker & PHN*
- 12:00 – 12:30 *Land Division (Murphy & Lindquist- Glendalough Room)*
- *GIS – County Ditch Resource Information*
- 12:00 - 12:15 *Finance Committee (Huebsch & Johnson- Admin Room)*
- *New Positions- HFA Lead Worker & PHN*
- Lunch break
- 1:00 – 2:00 (14) Continued Public Hearing for Revisions to the Sanitation Code for Subsurface Sewage Treatment Systems Ordinance

Other:

- County Attorney
- County Administrator

UPCOMING

04/22/19	8:00 a.m.	Northeast Area County Road Tour
04/23/19	7:00 p.m.	Special Meeting – BRRWD for F-M Diversion Authority Permit Application, Dilworth Community Center
04/25/19	7:00 p.m.	Public Input Meeting for Highways 59 & 108; Lake Region Electric Coop
05/01/19	6:00 p.m.	OTC Family Services Annual Meeting, Perham High School
05/01/19	12:00 p.m.	Community Development Agency (CDA), GSC (LR, DH)
05/08/19	Noon	Annual Safe Communities Coalition Banquet, Operations Center, Ottertail
05/15/19	1:00 p.m.	Bid Opening – C.P. 19: TM, County Wide Traffic Marking, GSC
05/15/19	1:00 p.m.	Bid Opening – S.A.P. 056-601-066 & Etc., County Wide Seal Coat, GSC
05/15/19	1:00 p.m.	Bid Opening – S.P. 056-060-025, 6" Edgelines, County Wide, GSC
05/28/19	6:15 p.m.	OTC Fire Assn. Meeting, Underwood