



OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Government Services Center, Commissioners' Room

515 W. Fir Avenue, Fergus Falls, MN

Tuesday, March 26, 2019

9:00 a.m.

AGENDA

- 9:00 – 9:05
- (1) Pledge of Allegiance
Call to Order:
 - Approval of Agenda –March 26, 2019
 - (2) Approval of Consent Agenda:
 1. March 12, 2019 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for March 26, 2019
 3. Human Services & Public Health Warrants/Bills for March 26, 2019
 4. Solid Waste Hauler Application for New Owner of West-Central Roll-Off
 5. Approval of Remote Electronic Monitoring Grant Agreement for Additional Funding
 6. Approve Issuance of On-Sale Seasonal Liquor License and Sunday Liquor for The Peak Supper Club
 7. Approve Issuance of County Credit Card for Kathleen Shur, Assistant County Attorney
 8. Approve Otter Tail Lakes Country Association Service Agreement
- 9:05 – 9:15
- (3) Human Services Director, Deb Sjostrom:
Child Protection Supervisor, Tamra Jokela:
 - Child Abuse Prevention Month ProclamationLead Investigator, Sandy Holo:
Collections Officer, Crystal Herman:
 - Fraud & Collection Annual Report
- 9:15 – 9:30
- (4) Eligibility Worker, Erin Haugrud:
 - Background & Third-Party Billing and Fee Collection Report
- 9:30 – 9:50
- (5) FairVote MN Executive Director, Jeanne Massey:
FairVote MN Board Member, Maureen Reed:
Kent Horsager:
 - Ranked-Choice Voting Report
- 9:50 – 10:00
- (6) Internal Services/HR Director, Nicole Hansen:
 - Reclassification for IT Position
- 10:00 – 10:05
- (7) Recorder, Carol Schmaltz:
 - Out-of-State Travel Request
- 10:05 – 10:15
- (8) North Country Food Bank Executive Director, Susie Novak:
 - Request for Financial Donation for a New Building for North Country Food Bank
- 10:15 – 10:20
- (9) Solid Waste Director, Chris McConn:
 - Addition to the Solid Waste Fee Schedule

- 10:20 – 10:30 (10) Auditor-Treasurer, Wayne Stein:
Ditch Inspector, Kevin Fellbaum:
- County Ditch 52
- Auditor-Treasurer, Wayne Stein:
- Request from Henning Fire Department to Conduct a Controlled Burn Training Exercise–Tax Forfeited Property
- 10:30 – 11:00 *Finance Committee (Huebsch & Johnson)*
- *SRF Consulting – Long Range Strategic Planning Agreement*
 - *Probation Office*
- 11:00 – 11:10 (11) Land & Resource Director, Chris LeClair:
- Planning Commission Recommendation
 - AIS Minutes of Feb. 11, 2019 – COLA Budget Request
 - Request for Approval of Funding Resolution for the Otter Country Trail Association (OCTA)
- 11:10 – 11:15 (12) Commissioner, John Lindquist:
- Appointment to the Bois de Sioux Watershed District
- 11:15 – 11:30 (13) Highway Engineer, Charles Grotte:
- Resolution for Perham to Pelican Rapids Regional Trail
 - Architectural Services Agreement with bhh Partners for Phelps Mill Renovation Assessment
 - Contracts & Bonds:
 - Seasonal Supply of Hot Mix Bituminous
 - Right of Way Weed Control for West & East OTC
 - Right of Way Brush Control
 - Transportation Funding Resolution
 - Amendment to Agreement with SRF Consulting Group for Fir Avenue Feasibility Study
- 11:30 – 12:00 Public Works Committee (Johnson & Rogness):
- *Sanitation Code for Subsurface Sewage Treatment Systems Ordinance*

Other:

- County Attorney
- County Administrator

UPCOMING

03/25/19	7:00 p.m.	Ditch #12 Public Information Meeting, LREC, Pelican Rapids
03/26/19	1:00 p.m.	Meeting with DNR Fisheries Re: 2018 Pelican Lake Data, DNR office, FF
03/27/19	10:00 a.m.	PLMSWA Board Meeting, Perham Resource Recovery Facility (DH,JL)
03/27/19	1:00 p.m.	Bid Opening, CountyWide Crack Sealing, C.P.19:CS, Lida Lake Rm, GSC
03/27/19 & 03/28/19		2019 AURI New Uses Forum, Mariott West, Mpls, MN
04/01/19	7:00 p.m.	Ditch #45 Public Information Meeting, Parkers Prairie
04/03/19 – 04/05/19		AMC Leadership Summit, Grand View Lodge, Nisswa
04/04/19	Afternoon	BdSWD 1W1P Policy Committee (Information Forum), Wheaton (JL/LR)
04/08/19	9:00 a.m.	WOT SWCD Board Meeting, 506 Western Ave N, FF (JL/LR)
04/15/19	7:00 p.m.	Ditch #20 Public Information Meeting, Ottertail Operations Center
05/08/19	Noon	Annual Safe Communities Coalition Banquet, Operations Center, Ottertail