



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
November 27, 2018
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 9:30 a.m. Tuesday, November 27, 2018, at the Government Services Center in Fergus Falls, MN, with Commissioners Wayne Johnson, Chair; Doug Huebsch, John Lindquist, Betty Murphy and Lee Rogness present.

Approval of Agenda

Chairman Johnson called for approval of the Board Agenda. Motion by Rogness, second by Lindquist and unanimously carried to approve the Board of Commissioners Agenda of November 27, 2018, with the following addition.

Under Public Works Committee - Broadband in Rural MN Discussion

Consent Agenda

Motion by Lindquist, second by Rogness and unanimously carried to approve Consent Agenda items as follows:

1. November 13, 2018, Board of Commissioners' Meeting Minutes
2. Warrants/Bills for November 27, 2018 (Exhibit A)
3. Human Services & Public Health Bills & Claims (Exhibit A)
4. 2019 Human Services Contract Renewals
5. Approve Issuance of County Credit Card to Kristi Wentworth, Family Services Supervisor
6. Human Services Purchase of Services Agreements Annual Renewals

Probation Department Update

Probation Director Desta Lutzwick submitted several handouts regarding out-of-home placement statistics including daily cost at various providers and the increased placement days purchased from 1,003.75 days in CY2017 to 1,906 days from January 2018 through October 2018. Lengthy discussion took place regarding difficult cases with increased mental health and behavioral issues, programs offered, and the need to hold juveniles when picked up until after their court appearance. The ability to hold juveniles would keep out-of-home placement transportation costs down. Ms. Lutzwick indicated that the County uses the Moorhead Detention Facility when possible and requested approval of the West Central Regional Juvenile Center (WCRJC) Annual Purchase Agreement.

Motion by Huebsch, second by Rogness and unanimously carried to authorize the 2019 Annual Purchase Agreement between the County of Otter Tail and the Clay County WCRJC for out-of-home placement costs in the amount of \$554,001, as presented.

Credit Card Approval

Motion by Lindquist, second by Huebsch and unanimously carried to issue a County credit card (with a 30-day limit of \$2,500) to Erin Brimhall, Detention Facility Administrative Assistant, as requested.

2019 Tobacco License

Motion by Lindquist, second by Huebsch and unanimously carried to issue a 2019 Tobacco License to Underwood Oil, Inc.

Payment Approval

Motion by Lindquist, second by Rogness and unanimously carried to approve payment to Tri-County Healthcare, in the amount of \$1,944.19, for services provided under the provisions of Minnesota Statute 609.35 for Case File No. 18034257.

University of Minnesota Extension Staff Agreement

Motion by Huebsch, second by Lindquist and unanimously carried to authorize the appropriate County Officials' signatures to execute an Agreement between the University of MN and Otter Tail County for providing Extension programs locally and Employment of Extension Staff for the period of January 1, 2019 through December 31, 2021. The agreement provides funding for Otter Tail County's 4-H and Master Gardener programs.

Discussion Regarding Possible Animal Control and Nuisance Ordinance

Greg Seim, Lieutenant; Jessica Metzger, Public Health Nurse; and Michelle Eldien, County Attorney; spoke with the Board regarding the challenges of developing an Animal Control and Nuisance Ordinance. They reported that Exotic Animals are currently regulated under state and federal statutes. Creating an ordinance for feral cats and nuisances could affect a large group of people with unattended consequences. The County Attorney indicated that, in most cases, there is already a law or rule that regulates these situations.

Property Tax Assessment Abatement Policy

Doug Walvatne, County Assessor, explained that some mistakes, specifically when structures are placed on a parcel incorrectly, cannot be corrected by clerical means as has been past practice. This was discovered during an audit performed by the Minnesota Department of Revenue (DOR). Motion by Rogness, second by Huebsch and unanimously carried to amend the current Property Tax Assessment Abatement Policy as recommended by the County Assessor. The revised Abatement Policy will be posted on the Otter Tail County website under "Ordinances & Policies".

Adult & Children's Mental Health Local Advisory Councils (LAC)

Troy Haugen, Chair of the OTC Children's Mental Health LAC, submitted a "2018 Report on the State of Children's Mental Health Services" in the County. He cited M.S. 245.466, Subd. 5 which requires the County to establish local advisory councils that reflect a broad range of community interests. He referred to recommendations on Page 8 of the report.

Beth Nelson and Fonda Knudson, Co-chairs of the Adult Mental Health LAC, submitted several documents and referred to recommendations. Discussion followed regarding the challenges people face with inadequate insurance to obtain medication and lack of adequate housing and psychiatry services. Commissioners requested that these items be discussed further in three months along with the probation update discussion as some of these issues tie together.

Human Services Grant Agreements

Motion by Lindquist, second by Rogness and unanimously carried to authorize the appropriate County Officials' signatures to execute the Adult Mental Health Initiative (AMHI) grant agreement including Becker, Clay, Otter Tail and Wadena (BCOW) counties, as submitted.

Motion by Lindquist, second by Rogness and unanimously carried to authorize the appropriate County Officials' signatures to execute the Otter Tail County Community Support Program grant agreement as submitted

CY2017 Behavioral Health Annual Report

Human Services Supervisor Margaret Williams submitted a Behavioral Health report and reviewed statistics regarding Adult and Children's Mental Health Case Management and Chemical Dependency services.

Recess & Reconvene

At 11:18 a.m., Chair Johnson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 11:23 a.m.

Planning Commission Recommendations

Preliminary Plat – “Tamarac Lake View Second Addition”/George & Marcelian DuSautel:

Motion by Huebsch, second by Rogness and unanimously carried to approve the Preliminary Plat titled “Tamarac Lake View Second Addition” consisting of three single family residential, non-riparian lots as presented. The proposal is located in Lot 1 Blk 1 of Tamarac Lake View, Section 22 of Scambler Township; Tamarac Lake (56-931), Recreational Development (RD).

Preliminary Plat – “Painted Sunsets”/Harold M. Wheeler, Karen L. Thayer, Lynda M. Hauge, Marie E. Strand:

Motion by Rogness, second by Lindquist and unanimously carried to approve the Preliminary Plat titled “Painted Sunsets” consisting of two single family residential lots (1 riparian lot & 1 non-riparian lot) as presented. The proposal is located in Part of GL 1 Containing 3.62 Acres, Section 22 of Otter Tail Township; Otter Tail Lake (56-242), General Development (GD).

Preliminary Plat – “Dandi Estates”/Daniel & Andrea Dulski-Bucholz:

Motion by Huebsch, second by Rogness and unanimously carried to approve the Preliminary Plat titled “Dandi Estates” consisting of four single family residential, non-riparian lots and one non-residential, non-riparian lot as presented. The proposal is located in Part of GL's 1 & 2, Section 25 of Gorman Township; Little Pine Lake (56-142), General Development (GD).

Preliminary Plat & Conditional Use Permit – “Arvig Acres”/Allen & Carmen Arvig et al & Michelle L. Arvig Biederman:

Motion by Rogness, second by Lindquist and unanimously carried to approve the Preliminary Plat titled “Arvig Acres” consisting of six single family residential, riparian lots immediately south of Big Sandy Beach. In addition, the motion approves the Conditional Use Permit for the proposed roadway designed to be a southerly continuation of the existing township road, Jungle Shore Trail, with a standard cul-de-sac termination. However, the Board of Commissioners recommends that the applicants consider developing a road that goes through the property ending at County Highway 8 instead of terminating with a cul-de-sac. If the applicants wish to develop a through road, Otter Tail County will waive the CUP fee for this purpose.

Conditional Use Permit - Timothy & Charlene Greene:

Motion by Huebsch, second by Lindquist and unanimously carried to approve a Conditional Use Permit for earthmoving and driveway construction with conditions as recommended by the Planning Commission. The project will be located on Lots 16 & 17 of Fair Oaks, Section 32 of Girard Township; West Battle Lake (56-239), General Development (GD).

Preliminary Plat – “Tri-Lake Estates Backlots First Addition”/Justin Studsrud & Brooke Maier:

Motion by Rogness, second by Johnson and unanimously carried to approve the Preliminary Plat titled “Tri-Lake Estates Backlots First Addition” consisting of nine non-residential, non-riparian lots to be permanently attached to riparian lots as presented. The proposal is located in Pt of GL's 2 & 3 of Section 9 and Pt of GL 3 of Section 10, Lida Township; Lida Lake (56-747), General Development (GD).

Conditional Use Permit – Anthony & Tracy Bakke:

Motion by Lindquist, second by Rogness and unanimously carried to approve a Conditional Use Permit for earthmoving to place a structure for an Implement/Tractor Repair Shop (Bakke's Repair) as presented. The proposal is located in the SW¼ of the SE¼ and GL 4 (99.25 Acres), Section 12 of Eastern Township; East Annalaide (56-01), General Development (GD).

Conditional Use Permit – Brian & Renah Meyer:

Land & Resource Director Chris LeClair reported that this Conditional Use Permit request is an after-the-fact request. The applicant is currently working with the Land & Resource office for reasons as indicated in the November 14, 2018, Planning Commission minutes.

**AQUATIC INVASIVE SPECIES (AIS) PREVENTION AID
Otter Tail County Resolution No. 2018 - 80**

WHEREAS, on December 13, 2011, the Otter Tail County Board of Commissioners formed a Task Force; and

WHEREAS, on February 21, 2012, the Task Force adopted a Mission Statement which reads as follows:

It is the mission of the Otter Tail County AIS Task Force to develop programs and strategies to support and enhance the protection of Otter Tail County waters. In order to accomplish this, the Task Force adopted a set of bylaws and is still in operation in 2018; and

WHEREAS, on March 7, 2012, the Task Force adopted a set of bylaws and is still in operation in 2018; and

WHEREAS, the Otter Tail County AIS Task Force has remained active in preventing the spread of aquatic invasive species; and

WHEREAS, the State of Minnesota has made available funds to local units of government to aid in aquatic invasive species prevention as authorized under Minn. Stat. §477A.19.

NOW, THEREFORE, BE IT RESOLVED:

1. That Otter Tail County agrees to accept the Aquatic Invasive Species Prevention Aid from the State of Minnesota.
2. That it will use the proceeds as recommended by the Otter Tail County Aquatic Invasive Species Task Force and in conformity with the requirements of Minn. Stat. §477A.19.

Upon the motion of Commissioner Rogness, seconded by Commissioner Huebsch, and passed on a 5-0 vote, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted this 27th day of Nov. 2018

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____
Wayne Johnson, Chair

Attest: _____
John Dinsmore, Clerk

Aquatic Invasive Species (AIS) Task Force Expenditure

Motion by Huebsch, second by Lindquist and unanimously carried to authorize an expenditure for a half page advertisement for education and awareness in the 2019 Otter Tail Lakes Country Designation Guide, at a cost of \$1,000, as recommended by the AIS Task Force.

AIS Task Force Membership

Motion by Lindquist, second by Huebsch and unanimously carried to approve the following appointments on the Otter Tail County AIS Task Force effective January 1, 2019:

Bob Schempp, Owner of Lakeland General Store (replacing Lisa Bassett)
James Wooton, Fergus Falls (replacing Jim Whirly)

Newly Elected Officials

Judge Barbara Hanson presided over the swearing in of Commissioner Betty Murphy of the 4th District, Chairman Wayne Johnson of the 2nd District, and Michelle Eldien, County Attorney.

Recess & Reconvene

At 11:50 a.m., Chair Johnson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 12:00 p.m.

Land & Resource Performance Review and Assistance Program (PRAP)

Pete Waller, Board of Water & Soil Resources (BWSR) Conservationist, submitted a document titled "Performance Review and Assistance Program (PRAP) from MN BWSR, Spring 2018 edition. PRAP is a means to monitor and assess the performance of local water management entities. He discussed history of the program, types of reviews, grant recipients, and the reporting process. Mr. Waller provided a proposed schedule and outline for a Level II review of Otter Tail County and SWCDs. A feedback report and synopsis of the review will be provided to the County Board next March 2019.

Long Range Strategic Plan (LRSP)

Rick West, Public Works Director, reviewed SRF's LRSP focus group presentation that took place at the County Board meeting on November 27, 2018. He provided LRSP Element Recommendations and proposed next steps starting with public outreach and education. Four outreach meetings throughout the County are planned for the first week in February 2019. A video describing the planning process will be available prior to the outreach meetings.

Little McDonald Kerbs Paul/Devils Little Devils (LMKP/DLD) Outlet Project

The Public Works Director reported on the LMKP/DLD Outlet project. He indicated that the \$10 million grant has been spent and the paperwork needs to be closed out by the end of 2018 with payment being made from the Lake Improvement Districts.

Economic Development Committee (EDC)

Nick Leonard, Tourism & Economic Development Director, and members of the Otter Tail County Economic Development Recommendation Committee spoke with the Board regarding the expansion of economic development programs aimed at the housing and childcare shortage in the County. The EDC presented a report dated November 2018 that identifies the current level of economic development and existing gaps in programs and services. Motion by Huebsch, second by Rogness and unanimously carried to accept the committee's report and recommendation that the Otter Tail County Board of Commissioners establish a county economic development authority to operate under sections 469.090 to 469.1081 (Option 1 of Subd. 4 from MN Statute 469).

RESOLUTION CALLING FOR PUBLIC HEARING ON THE QUESTION OF ESTABLISHING AN ECONOMIC DEVELOPMENT AUTHORITY FOR OTTER TAIL COUNTY, MN

Otter Tail County Resolution No. 2018 – 81

WHEREAS, the County is authorized pursuant to Minnesota Statutes, Sections 469.090 through 469.1082, to establish an Economic Development Authority for the County; and

WHEREAS, the Board of Commissioners desires to initiate the process for considering the establishment of an Economic Development Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The Board of Commissioners shall hold a public hearing on Tuesday, December 11, 2018 at 2:00 PM in the Commissioners' Room at the Otter Tail County Government Services Center, at 515 West Fir Ave, Fergus Falls, Minnesota, relating to the question of the establishment of an economic development authority (the "EDA") pursuant to Minnesota Statutes, Section 469.090 through 469.1082.

Approved Minutes

2. The Clerk is hereby authorized and directed to cause notice of that public hearing, substantially in the form attached to and made a part of this Resolution, to be published in the County's official newspaper once a week for two consecutive weeks prior to the scheduled public hearing date, with the first publication occurring no earlier than 30 days prior to the public hearing date.

Upon the motion of Lindquist, seconded by Rogness and passed on a 5-0 vote, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted this 27th day of November 2018

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____
Wayne Johnson, Chair

Attest: _____
John Dinsmore, Clerk

**RESOLUTION CALLING FOR PUBLIC HEARING ON THE CREATION OF AN
ORDINANCE TO DIVIDE THE POWERS OF THE COUNTY HRA
BETWEEN THE COUNTY HRA AND COUNTY EDA
Otter Tail County Resolution No. 2018 – 82**

WHEREAS, pursuant to Minnesota Statutes, Sections 469.094, Subdivision 1 and with consent from the Otter Tail County Housing and Redevelopment Authority (HRA), the County may create an ordinance dividing the economic development, housing, and redevelopment powers granted under sections 469.001 to 469.047 and 469.090 to 469.108; and

WHEREAS, the Board of Commissioners desires to initiate the process for considering the establishment of such ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The Board of Commissioners shall hold a public hearing on Tuesday, December 11, 2018 at 2:15 PM in the Commissioners' Room at the Otter Tail County Government Services Center, at 515 West Fir Ave, Fergus Falls, Minnesota, on the establishment of an ordinance dividing the economic development, housing, and redevelopment powers granted under sections 469.001 to 469.047 and 469.090 to 469.108.
2. The Clerk is hereby authorized and directed to cause notice of that public hearing, substantially in the form attached to and made a part of this Resolution, to be published in the County's official newspaper at least 10 days prior no earlier than 30 days prior to the public hearing date.

Upon the motion of Huebsch, seconded by Rogness and passed on a 5-0 vote, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted this 27th day of November 2018

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____
Wayne Johnson, Chair

Attest: _____
John Dinsmore, Clerk

Engineering Agreement for Phelps Mill Dam Modification

Motion by Rogness, second by Lindquist and unanimously carried to authorize the appropriate County Officials' signatures to execute the Engineering Agreement, between the County of Otter Tail and Houston Engineering, Inc., for the final planning phase of the Phelps Mill Dam Modifications project. The agreement will be for development of a conceptual design for a 2/3 rock archway downstream of the dam.

Adjournment

At 1:00 p.m., a motion was offered by Rogness, seconded by Lindquist and unanimously carried to adjourn the Otter Tail County Board of Commissioners meeting. The next Board meeting is scheduled at 1:00 p.m. on Tuesday, December 11, 2018, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Wayne Johnson, Chair

Attest: _____
John Dinsmore, Clerk

CB/kd

Approved Minutes

WARRANTS APPROVED ON 11/27/2018

<u>Vendor Name</u>	<u>Amount</u>
A-OX WELDING SUPPLY CO INC.	348.77
ALBANY RECYCLING CENTER	2,371.57
AMAZON CAPITAL SERVICES, INC	6,350.70
AMERICAN WELDING & GAS INC	32.29
AMERIPRIDE SERVICES INC	55.82
ANDERSEN BUILDERS OF OTC LLC	1,300.00
ANOKA CO TREASURY OFFICE	2,000.00
ASSOCIATION OF MN COUNTIES	175.00
AVERY, ATTORNEY AT LAW/JILL	4,161.63
AXON ENTERPRISE, INC	1,307.00
BACKGROUND SOLUTIONS LLC	395.00
BALLARD SANITATION INC	4,080.00
BATTLE LAKE/CITY OF	448.99
BEN HOLZER UNLIMITED WATER LLC	26.00
BEYER BODY SHOP INC	100.00
BHH PARTNERS	6,286.62
BOB BARKER COMPANY INC	181.79
BOY SCOUT TROOP 305	450.00
BRADSHAW & BRYANT PLLC	4,384.00
BRAND/LYNN MACLEAN	813.00
BREEN COMPANIES, INC	309.00
BREMSETH/ANDREW	48.96
BUILDERS FIRST SOURCE	31.48
CARR'S TREE SERVICE	15,044.00
CERTIFIED AUTO REPAIR	180.00
CHEMSEARCH	868.00
CLEAN PLUS INC	843.61
CLEAN SWEEP COMMERCIAL SERVICES	1,183.00
CLINE/GORDON	972.67
CODE 4 SERVICES, INC	3,629.36
COMPANION ANIMAL HOSPITAL	119.53
COMPUTER INFORMATION SYSTEMS	24,507.60
CONCEPT CATERING	578.00
COOPERS TECHNOLOGY GROUP	2,994.00
CORNERSTONE COUNTERTOPS	235.00
CREATIVE FORMS & CONCEPTS INC	1,149.06
CULLEN'S HOME CENTER	107.99
CULLIGAN OF WADENA	48.00
D & T VENTURES LLC	1,089.00
DASH MEDICAL GLOVES INC	343.08
DENZEL'S REGION WASTE INC	116.12
DM ENTERPRISES	1,130.00

<u>Vendor Name</u>	<u>Amount</u>
DS SOLUTIONS INC	3,854.00
EHLERS & ASSOCIATES INC	3,800.00
EJ'S FLOOR COVERING	3,172.00
ELECTION SYSTEMS & SOFTWARE INC	21,657.69
ENVIRONMENTAL SENTRY PROTECTION	13,275.00
EXTREME MARINE LLC	135.00
FAIR HILLS RESORT	42.53
FARMERS CO OP OIL ASSN	839.58
FARNAM'S GENUINE PARTS INC	108.98
FERGUS FALLS/CITY OF	3,643.50
FERGUS POWER PUMP INC	6,465.00
FERGUS TIRE CENTER	441.52
FIDLAR TECHNOLOGIES, INC	3,180.00
GALLS LLC	2,245.41
GRAINGER INC	289.12
GRANT'S MECHANICAL	494.64
H2M INC	7,500.00
HAUSER/MARY L	1,051.08
HEALTHCARE ENVIRONMENTAL SERVICE	119.20
HELPSYSTEMS	392.92
HENNING/CITY OF	2,370.33
INDEPENDENT/THE	1,495.91
INNOVATIVE OFFICE SOLUTIONS	211.46
INTERSTATE POWER SYSTEMS INC	4,059.47
JAMPSA/PATRICIA A	930.00
JOHNSON CONTROLS	709.27
KEEPRS INC	69.98
KUGLER/DOUGLAS	100.00
LAKE REGION HEALTHCARE	10,102.78
LAKES AREA COOPERATIVE	80.03
LAKES COUNTRY SERVICE CO OP	7,089.00
LARRY OTT INC TRUCK SERVICE	2,600.00
LARSON/DOUG	75.00
LARSON/JOANNE	1,482.00
LEE/THOMAS	342.73
LENTZ/JOLEEN	33.79
LIBERTY BUSINESS SYSTEMS FARGO	90.00
LIBERTY TIRE RECYCLING LLC	3,276.83
LIFTOFF, LLC	2,550.00
LOCATORS & SUPPLIES INC	415.87
MANDERUD/VIOLA J	246.27
MANDERUD/WALLACE C	213.73

<u>Vendor Name</u>	<u>Amount</u>
MANN/TERESA L	786.96
MARCO INC ST LOUIS	689.12
MARCO TECHNOLOGIES LLC	10,755.00
MARKS FLEET SUPPLY INC	52.15
MATCO TOOLS	99.99
MATTHEW BENDER & COMPANY INC	1,240.83
McCONN/CHRISTOPHER	5.37
MCKESSON MEDICAL-SURGICAL INC	1,351.47
MIDWEST MONITORING	350.48
MIDWEST PRINTING CO	90.00
MINNESOTA MOTOR COMPANY	846.39
MINNKOTA ENVIRO SERVICES INC	50.00
MN COUNTIES COMPUTER CO-OP	187.50
MN DEPT OF LABOR AND INDUSTRY	100.00
MNDRIVERSMANUALS.COM	371.22
MOTOROLA	6,998.20
N F FIELD ABSTRACT CO LLC	4,575.00
NACO	1,146.00
NATURES GARDEN WORLD	2,226.75
NELSON AUTO CENTER	24,197.89
NELSON/GARY M	798.00
NELSON/JANICE F	1,452.00
NELSON/MIKE	1,600.00
NELSON/VALERIE	2,187.00
NETWORK SERVICES COMPANY	1,274.52
NEW YORK MILLS/CITY OF	825.00
NEWVILLE/DARREN	344.36
NORTHLAND FIRE PROTECTION	235.20
NORTHSTAR	173.56
NUSS TRUCK & EQUIPMENT	1,577.73
OFFICE OF MN.IT SERVICES	2,100.00
OK TIRE STORE - WAHPETON	190.94
OTTER TAIL CO SOLID WASTE	10.00
OTTER TAIL CO TREASURER	579.33
OTTER TAIL LAKES COUNTRY ASSOCIATI	439.00
OTTERTAIL TRUCKING INC	20,325.63
PACE ANALYTICAL SERVICES INC	2,554.00
PARK REGION CO OP	48.25
PELICAN RAPIDS PRESS	1,778.65
PERFORMANCE PAVING & SEALCOATING	500.00
PERHAM HEALTH	25.00
PERRIN AUTO BODY	1,665.83

<u>Vendor Name</u>	<u>Amount</u>
PETE'S AMOCO	210.00
PINE PLAZA TV & APPLIANCE	83.75
PLANT TOURS COMMUNICATIONS	6,071.00
PORTMANN/VIRGINIA	144.00
PRAXAIR DISTRIBUTION INC	627.17
PREMIUM WATERS INC	8.50
PRISCHMANN/KAREN	558.00
PRO AG FARMERS CO OP	73.75
PRO AG FARMERS COOPERATIVE	1,233.20
PRODUCTIVE ALTERNATIVES INC	116.67
QUALITY TELECOM & IT SOLUTIONS	184.01
RDO TRUCK CENTER CO	7,880.42
RENTAL STORE/THE	705.00
RINGDAHL AMBULANCE INC	864.00
ROBERT NORDICK CONSTRUCTION LLC	4,690.00
SANFORD HEALTH OCCUPATIONAL	30.00
SCHIERER/STEVE	197.96
SCHMALTZ/CAROL	581.95
SECRETARY OF STATE	120.00
SERVICE FOOD SUPER VALU	20.16
SHI CORP	3,822.00
SIGNWORKS SIGNS & BANNERS LLC	111.00
SQUEEGEE SQUAD	1,470.30
STEIN/WAYNE	511.34
STEINS INC	829.20
SUMMIT FOOD SERVICE, LLC	18,789.55
TELL/PATRICIA	2,019.00
THACKER/JOELLEN	1,023.00
THIS WEEKS SHOPPING NEWS	392.85
THOMSON REUTERS - WEST	5,589.02
THRIFTY WHITE PHARMACY	3,716.30
TIRES PLUS TOTAL CAR CARE	310.17
TITAN MACHINERY INC	55.75
TNT REPAIR INC	90.63
TORGERSON/LETHE	150.00
TUNGSETH/CHRISTINE	133.10
ULSCHMID/SUSAN	183.12
ULTEIG ENGINEER'S INC	70,389.62
UNLIMITED AUTO GLASS INC	375.00
US AUTOFORCE	570.20
VALLEY AG PARTNERS	40.00
VICTOR LUNDEEN COMPANY	108.75

<u>Vendor Name</u>	<u>Amount</u>
VORDERBRUGGEN/KENNETH	342.73
WALETZKO/PATRICK	89.38
WASS/DAVID F	225.76
WASTE MANAGEMENT	22,368.57
WAYNE'S TOOLWAGON	25.50
WHEELCHAIRS UNLIMITED	650.00
WITT/RANDALL	1,023.92
ZIEGLER INC	3,126.83
Final Total:	461,783.71

Human Services and Public Health Warrants

<u>Vendor Name</u>	<u>Amount</u>
BECKER CO SHERIFF	69.60
BURRIS/LORIE	24.74
CENTURYLINK	98.61
DAHLEN/JODY	8.40
DNA DIAGNOSTICS CENTER	287.00
DUENOW/DIANE	98.72
EJ'S FLOOR COVERING	21,000.00
ESSLINGER/CHANDLER	347.88
FINSETH/TRACI	12.00
FOREMAN/MICHELLE	170.28
GREATAMERICA FINANCIAL SVCS	2,351.01
KLECAN/DARCINA	9.39
LAKES COUNTRY SERVICE CO OP	180.00
MIDWEST MONITORING	2,040.00
MINNESOTA MONITORING INC	116.25
MINNKOTA ENVIRO SERVICES INC	280.00
MN DEPT OF HUMAN SERVICES	3,191.25
OTTER ELECTRIC LLC	37,500.00
OTTER TAIL CO ATTORNEY'S OFFICE	2,472.50
OTTER TAIL COUNTY TREASURER-EXPRI	5,252.94
PRAIRIE LAKES MUNICIPAL SOLID WASTE	250.00
PREMIER BIOTECH LABS, LLC	509.85
PRODUCTIVE ALTERNATIVES INC	10,462.95
RASMUSSEN/KIMBERLY	11.15
SHI CORP	377.00
Final Total:	87,121.52

<u>Vendor Name</u>	<u>Amount</u>
ADAMS/WILLIAM B	470.81
ADVANCED ENGRAVING INC	136.00
CENTURYLINK	296.48
DAILY JOURNAL/THE	251.50
GUCK/AMY	59.52
L B HOMES	750.00
LAKE REGION HEALTHCARE	750.00
LINDEN TECH ADVISORS LLC	1,564.87
MARCO INC ST LOUIS	633.70
MINNKOTA ENVIRO SERVICES INC	30.00
NORTON PRINTING	550.00
OFFICE DEPOT	243.33
OTTER TAIL COUNTY TREASURER-EXPRI	1,382.72
PACIFIC INTERPRETERS	228.00
VICTOR LUNDEEN COMPANY	362.25
Final Total:	7,709.18

Approved Minutes