



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
November 5, 2019
8:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 8:30 a.m. Tuesday, November 5, 2019, at the Government Services Center in Fergus Falls, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present. Commissioner Johnson was absent at 11:00 a.m. and returned at 11:19 a.m.

Approval of Agenda

Chair Huebsch called for approval of the Board Agenda. Motion by Rogness, second by Murphy and unanimously carried to approve the Board of Commissioners Agenda of November 5, 2019 with the following changes:

- Addition of Newton Township Concerns
- Addition of Sale of Pelican Rapids Redemption Center
- Revision to Upcoming: Apple Tree Dental Groundbreaking Celebration at 12:30 p.m.
- Revision to Upcoming: New York Mills Building Closure November 13, 2019

Consent Agenda

Motion by Murphy, second by Lindquist and unanimously carried to approve Consent Agenda items as follows:

1. October 22, 2019 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for November 5, 2019 (Exhibit A)
3. Human Services Warrants/Bills for November 5, 2019 (Exhibit A)
4. Issuance of a County Credit Card to Duane Kokesch, Assistant County Attorney
5. Approval of a Tobacco License for Carr Enterprises, Inc. dba Carr's Lake Country Supermarket and David Fix dba Larry's Super Market

Partnership4Health Community Health Improvement Plan (CHIP)

Public Health Director Jody Lien and Assistant Public Health Director Kristi Wentworth informed Commissioners that the Partnership4Health Community Health Board has completed the health assessment for Otter Tail, Becker, Clay and Wilkin Counties which takes place every 3-5 years. They reviewed the top ten health priorities found through various surveys and collected data with plans to prioritize and create goals for each area.

Infant Scale Donation

Motion by Murphy, second by Rogness and unanimously carried to donate outdated infant scales that are no longer used to Healthcare Equipment Recycling Organization (HERO). HERO is a registered 501 (c)3 nonprofit organization that provides access to healthcare equipment and supplies through local and global distribution.

Newton Township Concerns

Commissioners received a letter from Newton Township expressing concerns for the safety and visibility of the Amish as well as road conditions caused by heavy buggy and horseshoe traffic.

Motion by Rogness, second by Lindquist and unanimously carried to bring the concerns brought forth by Newton Township to the Public Works Committee and that correspondence is sent to the Newton Township by the Board Secretary advising how the concerns are being addressed.

Otter Tail County Housing Summit

Motion by Rogness, second by Johnson and unanimously carried to add the Otter Tail County Housing Summit to the upcoming. This event will be held at Thumper Pond Resort on December 4, 2019 at 9:00 a.m. with registration at 8:30 a.m.

Recess & Reconvene

At 8:56 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioners meeting was reconvened at 9:04 a.m.

**RESOLUTION SUPPORTING FY 2021 GREATER MINNESOTA REGIONAL PARKS AND TRAILS
COMMISSION (GMRPTC) GRANT APPLICATION WITH 50% MATCH
Otter Tail County Resolution No. 2019 - 80**

WHEREAS, The Otter Tail County Board of Commissioners has previously approved the Perham to Pelican Rapids Regional Trail – Silent Lake Segment Memorandum Agreement; and

WHEREAS, the original GMRPTC grant request of \$2,141,855 had a local match of 43% (\$1,615,785); and

WHEREAS, Joe Czapiewski, GMRPTC System Plan Coordinator, requested that Otter Tail County evaluate options for “phasing” or “reducing” the FY 21 GMRPTC grant request for the Perham to Pelican Rapids Regional Trail – Silent Lake Segment; and

WHEREAS, the Silent Lake Segment is already one of four segments of the Perham to Pelican Trail making additional phasing or additional segmentation difficult; and

WHEREAS, the Perham to Pelican Rapids Regional Trail – Silent Lake Segment was highly rated (i.e. 6th overall) by the GMRPTC ETEAM; and

WHEREAS, the completion of the Silent Lake Segment will create new and expanded park and trail opportunities by expanding access to Maplewood State Park and eventually connecting the Heartland and Central Lakes Trails.

NOW THEREFORE BE IT RESOLVED THAT: The Otter Tail County Board of Commissioners hereby approves increasing our local match to 50%, reducing our FY 21 GMRPTC grant request to \$1,878,820.

The motion for the adoption of the foregoing resolution was introduced by Commissioner Rogness, duly seconded by Commissioner Murphy and, after discussion thereof and upon vote being taken thereon, the following voted in favor:

Commissioners Johnson, Lindquist, Murphy, Rogness, Huebsch

and the following voted against the same: None

Adopted at Fergus Falls, Minnesota, Tuesday, November 5, 2019

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Date: _____

By: _____
Doug Huebsch, Board of Commissioners Chair

Attest: _____
John Dinsmore, Clerk

GREATER MINNESOTA REGIONAL PARKS AND TRAILS COMMISSION (GMRPTC)

Motion by Rogness, second by Johnson and unanimously carried for Communications & External Relations Director Nicholas Leonard to send a letter on behalf of the Board Chair providing commentary from the November 5th Board meeting and supplying a signed copy of the resolution supporting FY 2021 GMRPTC grant application with 50% match. The motion also authorized Commissioners to attend the GMRPTC meeting on November 27, 2019 at 10:00 a.m. in the Sartell Community Center.

Disability Services Report

Human Services Director Deb Sjostrom, Lead Social Worker Laurie Sanders and Social Services Supervisor Melanie Courier briefed the Board regarding disability services. The Disability Services Unit provides case management to recipients of Home and Community Based Services. Ms. Courier reviewed the Disability Services and MNCHOICES Annual Report for calendar year 2018, describing the various services that are provided and staff was introduced to the Board.

Ditch 52

Motion by Johnson, second by Lindquist and unanimously carried to remove Ditch 52 redetermination of benefits from the table for discussion. The discussion was tabled at the October 22, 2019 Board of Commissioners meeting.

County Attorney Michelle Eldien provided a memorandum to the Commissioners to assist in outlining the statutory requirements for redetermination. Minnesota Statutes 103E.311 and 103E.315 as well as factors that should be considered to ensure an adequate record is made as to the Board's findings related to the Ditch Viewers' Report were provided.

Motion by Lindquist, second by Rogness and unanimously carried to find that the ditch viewers followed Minnesota Statutes 103E.311 and 103E.315.

Motion by Lindquist, second by Murphy and unanimously carried to find that the ditch viewers viewed the entire watershed before determining the limited scope of benefits.

Motion by Johnson, second by Rogness and unanimously carried to find that the ditch viewers were not inappropriately influenced in any way to limit their inquiry.

Motion by Johnson, second by Lindquist and unanimously carried to accept the final ditch viewers report as presented on October 22, 2019.

County Highway 1 Petition

Motion by Johnson, second by Rogness and unanimously carried to recognize the receipt of a petition signed by residents requesting that County Highway 1 is not paved until Spring 2020. The County Engineer advised that a portion of County Highway 1 has already been paved and the unpaved portion will remain gravel until Spring 2020.

Solid Waste Designation Ordinance

Motion by Rogness, second by Johnson and unanimously carried to authorize a public hearing regarding the Solid Waste Designation Ordinance on November 26, 2019 at 10:00 a.m. at the Government Services Center in Fergus Falls, MN.

Sale of Pelican Rapids Redemption Center

County Auditor-Treasurer Wayne Stein presented to the Board competitive bids that were received November 1, 2019 for the sale of the Pelican Rapids Redemption Center. Discussion was held with regard to the highest bidder due to poor conditions of existing properties that have resulted in public nuisance complaints and criminal convictions.

Motion by Rogness, second by Murphy and unanimously carried with Johnson abstaining to reject the bid in the amount of \$15,200 from Roger Schleske due to past history and award the sale of the Pelican Rapids

Redemption Center to Phil Stotesbery in the amount of \$15,100 in addition to other costs as identified in the public notice of sale. The current estimated market value of the property is \$31,500.

Government Services Technical Labor Agreement

Motion by Rogness, second by Murphy and unanimously carried to accept the Government Services Technical Labor Agreement contract for 2020-2022 and a Memorandum of Understanding.

Issuance of Revenue Obligations

Chair Huebsch opened the public hearing for the issuance of revenue obligations by the City of Bertha, MN to finance a project by Tri-County Hospital. Joel Beiswenger, CEO of Tri-County Health Care provided an overview of the project and requested the Board to authorize the City of Bertha to issue revenue obligations to assist with financing the project.

At 10:23 a.m., Chair Huebsch opened the public hearing for comments from the public. No comments were received and at 10:34 a.m., the public hearing was closed, and the following resolution was offered.

**RESOLUTION APPROVING THE ISSUANCE OF REVENUE OBLIGATIONS BY THE
CITY OF BERTHA, MINNESOTA, TO FINANCE A PROJECT BY TRI-COUNTY
HOSPITAL D/B/A TRI-COUNTY HEALTH CARE
Otter Tail County Resolution No. 2019 - 81**

BE IT RESOLVED, by the Board of Commissioners of Otter Tail County, Minnesota (the "County"), as follows:

Section 1. General Recitals. The County makes the following recitals of fact:

1.01 Tri-County Hospital, d/b/a Tri-County Health Care (the "Borrower"), a Minnesota nonprofit corporation and organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), located at 415 Jefferson Street North, Wadena, Minnesota, has proposed issuance of revenue obligations, in one or more series, in an amount not to exceed \$81,000,000 (the "Obligations") by the City of Bertha, Minnesota (the "Issuer"), to undertake the following project, owned and to be owned by the Borrower:

- (a) financing (i) the acquisition of land, constructing and equipping an approximately 120,000 square foot replacement critical access hospital and clinic facilities to be located at 63835 Highway 10, Wadena, Minnesota; and (ii) renovation of the existing hospital and clinic facilities of the Borrower located at 415 Jefferson Street North within the City of Wadena, Minnesota (the "Existing Facilities"; the activities described in this clause (a) are referred to as the "2019 Project");
- (b) refinancing the following obligations: (i) the Issuer's \$1,743,638 Health Care Facilities Revenue Note, Series 2017A (Tri-County Health Care Project); (ii) the Issuer's \$5,456,362 Health Care Facilities Revenue Note, Series 2017B; (iii) the City of Verndale, Minnesota \$1,743,638 Health Care Facilities Revenue Note, Series 2017A; and (iv) the City of Verndale, Minnesota \$5,456,362 Health Care Facilities Revenue Note, Series 2017B (together the "Series 2017 Notes"), the proceeds of which were used to finance and refinance capital expenditures at the Existing Facilities (the "2017 Project," and together with the 2019 Project, the "Project");
- (c) financing capitalized interest; and
- (d) paying costs associated with the financing.

1.02 The Borrower desires to finance and refinance the Project through the issuance of the Obligations by the Issuer, and the Issuer has agreed to issue the Obligations.

1.03 Portions of the Project are located in the County and the City of Wadena, Minnesota (together with the Issuer, the "Municipalities").

1.04 Fryberger, Buchanan, Smith & Frederick, P.A., bond counsel ("Bond Counsel") has advised the County as follows:

- (a) The legal authority for the issuance of the Obligations is Minnesota Statutes, Sections 469.152 through 469.1655, as amended (the "Act").
- (b) The stated purposes of the Act include the provision of necessary health care facilities, so that adequate health care services are available to residents of the State of Minnesota at reasonable cost; that the welfare of the state requires that, whenever feasible, employment opportunities made available by the Act should be offered to individuals who are unemployed or who are economically disadvantaged; and the welfare of the state further requires that, whenever feasible, action should be taken to reduce the cost of borrowing by local governments for public purposes, such as the Project.
- (c) The Act authorizes the Issuer to issue revenue obligations to refinance and finance indebtedness incurred by an organization engaged in providing health care related activities and social services.
- (d) In order for interest on the Obligations to be exempt from federal income taxation, the tax-exempt bond rules of the Internal Revenue Code of 1986, as amended, require that each jurisdiction in which a portion of the Project is located must hold a public hearing on the Project and approve the issuance of the Obligations.
- (e) In order for the Obligations to be legally issued by the Issuer, Minnesota State law (Minnesota Statutes, Section 471.656) requires that the County consent to the issuance by the Issuer of the portion of the Obligations issued to finance the 2019 Project.

Section 2. Public Hearing Held.

2.01 A Notice of Public Hearing was published in the *Fergus Falls Daily Journal*, the County's official newspaper and a newspaper of general circulation, calling a public hearing on the proposed issuance of the Obligations and the proposal to undertake and finance and refinance the Project. Publication of the Notice of Public Hearing is ratified and approved.

2.02 The Board of Commissioners has, on November 5, 2019, held a public hearing on the proposed issuance of the Obligations and the proposal to undertake and finance and refinance the Project, at which all those appearing who desired to speak were heard and written comments were accepted.

Section 3. Recital of Representations Made by the Borrower.

3.01 The County has been advised by representatives of the Borrower that: (i) conventional financing is available only on a limited basis and at such high costs of borrowing that the economic feasibility of operating the Project would be significantly reduced; (ii) on the basis of information submitted to the Board of Commissioners by the Borrower and their discussions with representatives of area financial institutions and potential buyers of tax-exempt bonds, the Obligations could be issued and sold upon favorable rates and terms to finance and refinance the Project; (iii) the Borrower will experience a significant debt service cost savings as a result of financing and refinancing the Project; and (iv) the 2019 Project would not be undertaken in its present form but for the availability of financing under the Act.

3.02 The Borrower has agreed to pay any and all costs incurred by the Municipalities in connection with the issuance of the Obligations, whether or not such issuance is carried to completion.

3.03 The Borrower has represented to the County that no public official of the County has either a direct or indirect financial interest in the Project nor will any public official either directly or indirectly benefit financially from the Project.

Section 4. Findings. It is found, determined and declared as follows:

4.01 The welfare of the State and the County requires the provision of necessary health care facilities so that adequate health care services are available to residents of the State and the County at reasonable cost.

4.02 The County desires to facilitate the selective development of the community and help to provide the range of services and employment opportunities required by the population. The 2019 Project will assist the County in achieving those objectives; help to stabilize market valuation of the County; help maintain a positive relationship between assessed valuation and debt; and enhance the image and reputation of the community.

4.03 On the basis of information made available to the Board of Commissioners by the Borrower it appears that: (1) the 2019 Project constitutes properties, real and personal, used or useful in connection with a revenue producing enterprise engaged in providing health care services; (2) the 2019 Project furthers one or more of the purposes stated in the Act; (3) the 2019 Project would not be undertaken but for the availability of financing under the Act and the willingness of the Issuer to furnish such financing; and

(4) the effect of the 2019 Project, if undertaken, will be to: (i) encourage the development of economically sound industry and commerce, (ii) assist in the prevention of the emergence of blighted and marginal land, (iii) help prevent chronic unemployment, (iv) provide the range of service and employment opportunities required by the population, (v) help prevent the movement of talented and educated persons out of the State and to areas within the State where their services may not be as effectively used, (vi) promote more intensive development and appropriate use of land within the Issuer, eventually to increase the tax base of the community, and (vii) provide adequate health care services available to residents of the Issuer, the County and the surrounding area at a reasonable cost.

Section 5. Approval.

5.01 The County consents to the financing of that portion of the 2019 Project located in the County, and approves the issuance of the Obligations by the Issuer subject to the approval of the Project by the Department of Employment and Economic Development of the State.

5.02 The Authorized Officers are authorized and directed to execute and deliver such other documents or certificates needed from the County for the sale of the Obligations.

Section 6. Nature of the Obligations. The Obligations, when and if issued for the Project, shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the Municipalities. (There will, however, be a charge, lien or encumbrance on the Project, which is not an asset of the Municipalities.) The Obligations, when and if issued, shall recite in substance that the Obligations and the interest thereon, are payable solely from revenues received from the Project and property pledged for payment thereof, and shall not constitute a debt of the Municipalities.

Section 7. Ratification. The actions of the Auditor-Treasurer taken with respect to causing the Notice of Public Hearing, in the form attached hereto as Exhibit B, to be published in the official newspaper of the County and a newspaper of general circulation in the County not less than 14 days prior to the hearing are ratified and confirmed in all respects.

Section 8. Payment of County's Costs. The issuance of the Obligations and the approvals given in this Resolution, are subject to the following:

- (a) approval by the Issuer of issuance of the Obligations; and
- (b) the agreement by the Borrower that it will pay, or, upon demand, reimburse the County for payment of, any and all costs incurred by the County in connection with the Project and the issuance of the Obligations by the Issuer, whether or not the Project is carried to completion, or the Obligations are issued.

The motion for the adoption of the foregoing resolution was introduced by Commissioner Lindquist, duly seconded by Commissioner Murphy, and upon vote being taken thereon, the resolution was adopted unanimously with Johnson abstaining.

Adopted this 5th day of November 2019

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Date: _____

By: _____
Doug Huebsch, Board of Commissioners Chair

Attest: _____
John Dinsmore, Clerk

Highway Projects

S.A.P. 056-696-006 & 056-700-003:

Motion by Johnson, second by Rogness and unanimously carried to authorize appropriate County Officials' signatures to execute the Engineering Services Agreement and Task Order No. 1 between the County of Otter Tail and Apex Engineering Group, Inc. for CSAH 96 and CSAH 100 reconstruction in Pelican Rapids.

Perham to Pelican Rapids Regional Trail – West Segment:

Motion by Rogness, second by Johnson and unanimously carried to authorize appropriate County Officials' signatures to execute the Engineering Services Agreement between the County of Otter Tail and Houston Engineering for the Perham to Pelican Rapids Regional Trail – West Segment.

Perham to Pelican Rapids Regional Trail – Maplewood State Park to CSAH 34:

Motion by Johnson, second by Rogness and unanimously carried to authorize appropriate County Officials' signatures on the Engineering Service Agreement between the County of Otter Tail and Houston Engineering for the Perham to Pelican Trail Regional Trail – Maplewood State Park to CSAH 34.

CSAH 34 Update:

County Engineer Charles Grotte provided an update to the Board regarding CSAH 34. Bidding is planned for February 2020 to start construction in the Spring of 2020.

Recess & Reconvene

At 10:36 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioners meeting was reconvened at 10:46 a.m.

Pomme de Terre

Land and Resource Assistant Director Kyle Westergard and West Otter Tail Soil and Water Conservation District Manger Brad Mergens provided information to the Board regarding the Pomme de Terre River Comprehensive Watershed Management Plan. They requested Commissioners to review the document and provide feedback by December 2, 2019.

**REVISIONS TO THE OTTER TAIL COUNTY
SANITATION CODE FOR SUBSURFACE SEWAGE TREATMENT SYSTEMS
RESOLUTION TO ADOPT REVISIONS
Otter Tail County Resolution No. 2019 - 82**

WHEREAS, Minnesota Statute §115.55, Subd. 2. requires counties to adopt an ordinance that regulates the design, location, installation, use, maintenance and closure of subsurface sewage treatment systems; and

WHEREAS, Otter Tail County has been required by the Minnesota Pollution Control Agency to update its ordinance that regulates subsurface sewage treatment systems to come into compliance with Minnesota Rules, Chapter 7082; and

WHEREAS, The proposed revisions to the Sanitation Code for Subsurface Sewage Treatment Systems adopts the minimum technical standards of Minnesota Rules, Chapter 7080, 7081, 7082 and 7083, and

WHEREAS, The Minnesota Pollution Control Agency has reviewed and approved the proposed revisions to the Sanitation Code for Subsurface Sewage Treatment Systems; and

WHEREAS, The proposed revisions in the Sanitation Code for Subsurface Sewage Treatment Systems ensure that septic system design, location, installation, use, maintenance and closure protects Otter Tail County's water resources.

NOW THEREFORE BE IT RESOLVED THAT: Otter Tail County by this resolution adopts the proposed revisions to the Sanitation Code for Subsurface Sewage Treatment Systems.

The motion for the adoption of the foregoing revisions was introduced by Commissioner Rogness, duly seconded by Commissioner Lindquist and, after discussion thereof and upon vote being taken thereon, the following voted in favor:

Commissioners Lindquist, Murphy, Rogness, Huebsch with Johnson abstaining

and the following voted against the same: None

Adopted at Fergus Falls, MN this 5th day of November 2019

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Date: _____

By: _____ Attest: _____
Doug Huebsch, Board of Commissioners Chair John Dinsmore, Clerk

Adjournment

At 11:21 a.m., Chair Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 8:30 a.m. on Tuesday, November 19, 2019, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Date: _____

By: _____ Attest: _____
Doug Huebsch, Board of Commissioners Chair John Dinsmore, Clerk

Board of Commissioners' Meeting Minutes
 November 5, 2019 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
ACTIVE911 INC	7,717.50
AGASSIZ ARCHEOLOGY	4,000.00
AGGREGATE INDUSTRIES - MWR INC	22,251.64
ALBANY RECYCLING CENTER	2,605.75
AMAZON CAPITAL SERVICES INC	6,662.67
AMERIPRIDE SERVICES INC	252.26
APEX ENGINEERING GROUP INC	12,208.75
APEX EQUIPMENT LLC	3,998.60
ASPEN MILLS INC	549.79
ASPIRE PSYCHOLOGICAL & CONSULTING	2,700.00
BACHMAN PRINTING	231.66
BATTERIES PLUS BULBS	41.06
BAUER BUILT INC	5,907.64
BCS GROUP LLC	3,900.00
BEN HOLZER UNLIMITED WATER LLC	41.00
BERGQUIST/RICHARD	2,062.40
BERGREN/PAUL	400.00
BHH PARTNERS	2,109.72
BOEN/DAVID	85.58
BOYER/RODNEY	635.42
BRANDON COMMUNICATIONS INC	497.27
BRAUN INTERTEC CORPORATION	25,033.25
BRIAN M RIPLEY EXCAVATING	1,270.00
BRIAN'S REPAIR INC	1,373.76
BUGBEE/WADE	46.32
BUSHMAN/JOHN	124.95
BUY-MOR PARTS & SERVICE LLC	3,130.84
CARR'S TREE SERVICE	535.00
CENTRAL DOOR & HARDWARE INC	571.00
CENTRAL SPECIALTIES INC	263,864.88
CERTIFIED AUTO REPAIR	79.06
CHEMSEARCH	1,716.00
CODE 4 SERVICES, INC	13,349.94
COLLEGE WAY AUTO INC	36.08
COMMISSIONER OF TRANSPORTATION	669.66
COMPANION ANIMAL HOSPITAL	72.60
COOPERS TECHNOLOGY GROUP	2,409.57
D & T VENTURES LLC	275.00
DACOTAH PAPER COMPANY	63.56
DAILY JOURNAL/THE	588.00
DAKOTA MAILING & SHIPPING EQUIPMENT	30.71
DEPT OF HUMAN SERVICES	1,627.07

<u>Vendor Name</u>	<u>Amount</u>
DOUBLE A CATERING	85.60
ESTEP-LARSON/SARAH	169.27
EZWELDING LLC	798.00
FERGUS POWER PUMP INC	4,590.00
FIDLAR TECHNOLOGIES, INC	2,904.35
FISCHER/JUDD R	163.34
FOSBERG/JESSICA	306.22
FOTH INFRASTRUCTURES & ENVIROMEN	23,576.49
GALLS LLC	1,267.06
GAST CONSTRUCTION CO INC	3,900.00
GODFATHERS EXTERMINATING INC	246.20
GRAINGER INC	1,769.04
GRANITE ELECTRONICS	16.28
GREAT PLAINS FIRE	130.03
GREATAMERICA FINANCIAL SVCS	472.02
GRIFFIN/PATRICK	594.91
HANSON/MARTY	307.00
HAUGE/MARK	72.24
HAWES SEPTIC TANK PUMPING LLC	90.00
HEALTHCARE ENVIRONMENTAL SERVICE	119.00
HERMAN/CRYSTAL	160.71
HILL'S PET NUTRITION SALES INC	101.94
HOLO/DALE	10.91
HORGEN/JERRY	1,248.50
HOUSTON ENGINEERING INC	27,833.03
INDEPENDENT/THE	137.20
INNOVATIVE OFFICE SOLUTIONS	468.82
JK SPORTS	354.00
LAKE COUNTRY GRAPHICS INC	60.34
LAKE REGION HEALTHCARE	7,450.86
LAKELAND MENTAL HEALTH CENTER	5,979.00
LAKES AREA COOPERATIVE	650.96
LARRY OTT INC TRUCK SERVICE	3,100.00
LARSON/DOUG	318.38
LARUMPAT	117.16
LAWSON PRODUCTS INC	695.53
LECLAIR/CHRISTOPHER	1,058.50
LEE/THOMAS	433.98
LUMBER DEPOT LLC	38.37
MARCO INC ST LOUIS	1,184.15
MARCO TECHNOLOGIES LLC	134.77
MARKS FLEET SUPPLY INC	90.89

Board of Commissioners' Meeting Minutes
 November 5, 2019 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
MAYO CLINIC	500.00
MCCC BIN#135033	1,400.00
MCIT	1,000.00
MCKESSON MEDICAL-SURGICAL INC	628.87
MEKASH/ALLEN	227.50
MEND CORRECTIONAL CARE	251.69
MEYER/GEORGE	39.44
MIDWEST MACHINERY CO	1,697.61
MIDWEST TREE & MAINTENANCE	3,828.00
MINNCOR INDUSTRIES	35.00
MINNKOTA ENVIRO SERVICES INC	65.00
MN DEPT OF LABOR AND INDUSTRY	10.00
MN STATE AUDITOR	67,350.50
MYHRE/JIM	9.98
NATURES GARDEN WORLD	4,098.41
NELSON AUTO CENTER	325.51
NETWORK SERVICES COMPANY	548.06
NEWMAN PAINTING INC	80.00
NEWMAN TRAFFIC SIGNS	35,310.00
NEVILLE/DARREN	479.80
NORTHLAND FIRE PROTECTION	318.50
NORTHSTAR COMPUTER FORMS INC	520.65
OLSEN COMPANIES	216.00
OLYMPIC SALES INC	7,000.00
OTIS ELEVATOR CO	534.99
OTTER TAIL CO PUBLIC HEALTH	68.00
OTTER TAIL CO TREASURER	3,566.51
OTTER TAIL TIRE INC	159.61
OTTERTAIL TRUCKING INC	27,435.72
OUTDOOR RENOVATIONS LANDSCAPE &	9,417.86
PACE ANALYTICAL SERVICES INC	66.00
PARK REGION CO OP	12.00
PEDERSEN/ALVIN	213.39
PEMBERTON LAW, PLLP	12,562.80
PENROSE OIL COMPANY	786.47
PETE'S AUTOBODY	1,200.00
PHOENIX SUPPLY	1,743.95
PINE PLAZA TV & APPLIANCE	393.41
PIONEER INDUSTRIES INTERNATIONAL	495.38
PITNEY BOWES	964.44
PRECISE MRM LLC	1,200.00
PRINCIPES CONSULTING	1,198.96

<u>Vendor Name</u>	<u>Amount</u>
PRO AG FARMERS CO OP	119.49
PRO AG FARMERS COOPERATIVE	1,390.00
PRODUCTIVE ALTERNATIVES INC	99.09
QUALITY RADIOLOGIC CONSULTANTS IN	500.00
RATZ/JEFFREY	169.95
RINKE NOONAN LAW FIRM	114.00
RMB ENVIRONMENTAL LABORATORIES II	152.00
ROSENTHAL/JACK	350.86
SCHIERER/STEVE	324.76
SCHMITZ/DUANE	200.00
SCHUR/KATHLEEN	44.96
SECRETARY OF STATE	360.00
SHI CORP	794.00
SIMON/SETHRENA	72.50
SPIELMAN/MATTHEW	53.36
SRF CONSULTING GROUP INC	7,396.93
STEINS INC	2,900.55
STEUART/MARK	887.68
STOEL RIVES LLP	3,712.00
STONE/BRUCE	1,652.40
STREICHERS	74.97
SUMMERVILLE ELECTRIC, INC.	660.00
SUMMIT FOOD SERVICE, LLC	19,820.77
SUNSET LAW ENFORCEMENT	3,507.00
THIS WEEKS SHOPPING NEWS	58.20
THOMSON REUTERS - WEST	1,324.98
TNT REPAIR INC	53.00
TOM'S BODY SHOP	1,010.00
TOSHIBA FINANCIAL SERVICES	882.85
TRITES/DAVID	443.26
US BANK EQUIPMENT FINANCE	1,483.26
VALLEY NEWS LIVE EMPLOYMENT	109.00
VEOLIA ENVIRONMENTAL SERVICES	12,666.24
VORDERBRUGGEN/KENNETH	505.32
VOSS LIGHTING	191.00
WADENA HIDE & FUR CO	12.00
WASS/DAVID F	407.88
WASTE MANAGEMENT	39,406.94
WILSON/WARREN R	162.76
Final Total:	780,964.98

Board of Commissioners' Meeting Minutes
 November 5, 2019 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
ASL INTERPRETING SERVICES	180.00
COOPERS TECHNOLOGY GROUP	253.50
GEORGESON/ANTHONY	9.58
HENDRICKX/KATHY	15.00
LAKE REGION HEALTHCARE	666.67
LIEN/JODY	11.70
NELSON/JILL	600.00
SANOVI PASTEUR	11,781.57
VERIZON WIRELESS	810.90
Final Total:	14,328.92

<u>Vendor Name</u>	<u>Amount</u>
CARVER COUNTY COMMUNITY SOCIAL S	500.00
COLE/MELANIE	38.04
COOPERS TECHNOLOGY GROUP	2,703.14
DAHLEN/JODY	9.71
DNA DIAGNOSTICS CENTER INC	162.00
DOKKEN/MARK	72.47
DUENOW/DIANE	108.56
FARMERS & MERCHANTS STATE BANK	40.00
KNUDSON/FONDA L	135.00
LUNDBY/DEB	27.27
MAHUBE OTWA-ACTION PARTNERSHIP	70,997.52
MARCO TECHNOLOGIES LLC	14.84
MINNKOTA ENVIRO SERVICES INC	155.00
MN DEPT OF HUMAN SERVICES	33,928.18
MN STATE AUDITOR	11,932.00
NETTESTAD/AMY	37.54
NIEMANN/KEVIN	53.56
OTTER TAIL CO ATTORNEY'S OFFICE	3,967.50
OTTER TAIL CO PUBLIC HEALTH	68.00
OTTER TAIL CO SHERIFF	247.20
OTTER TAIL CO TREASURER	35,348.89
POTTER/TARA	96.00
PRESCOTT - ADAMIETZ/CATHIE	152.64
QUALITY TOYOTA	523.18
RESLER/RANDI	30.11
SCHMIDT/HEATHER	11.64
SCHNOOR/VERONICA	120.51
SHI CORP	676.00
STANISLAWSKI/MARI	37.80
SYNSTELIEN/RANDY	62.32
TORGERSON/CHELSEY	82.36
U S POSTMASTER	100.00
WELLS FARGO BANK NA	87.80
WINDEY/MICHAEL	78.85
ZACHMANN/KRISTA	55.09
Final Total:	162,660.72

EXHIBIT B
NOTICE OF PUBLIC HEARING ON PROPOSED PROJECT AND THE ISSUANCE OF PRIVATE
ACTIVITY BONDS
OTTER TAIL COUNTY, MINNESOTA

Notice is hereby given that the Board of Commissioners of Otter Tail County, Minnesota (the "County") will meet on Tuesday, November 5, 2019, at 10:00 a.m., or as soon thereafter as reasonably possible in the Commissioners' Room, of the Government Services Center, which is located at 515 Fir Ave W. in Fergus Falls, Minnesota, for the purpose of conducting a public hearing to consider giving host approval to the issuance by the City of Bertha, Minnesota (the "Issuer") of revenue obligations, in one or more series, under Minnesota Statutes, Sections 469.152 through 469.1655 (the "Act"), in order to finance the cost of a project and refinance existing projects (together, the "Projects") located in the County and the City of Wadena, Minnesota (the "City"). Each of the Projects will be owned and operated by Tri-County Hospital, d/b/a Tri-County Health Care (the "Borrower"), a Minnesota nonprofit corporation and organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.

The proposed project (the "2019 Project") will consist of financing (a) the acquisition of land, constructing and equipping an approximately 120,000 square foot replacement critical access hospital and clinic facilities to be located at 63835 Highway 10 in Otter Tail County adjacent to the City (the "New Facilities"); (b) related renovations to the existing hospital and clinic facilities located at 415 Jefferson St N and 4 Deerwood Avenue NW, within the City of Wadena, Minnesota (the "Existing Facilities"); (c) financing capitalized interest; and (d) paying costs associated with the financing. The New Facilities will be owned and operated by the Borrower in conjunction with the Existing Facilities.

The Projects are located in the jurisdiction of the City and the County (together, the County, the Issuer and the City are referred to as the "Host Municipalities"). The total amount of the obligations to be issued presently being estimated at not to exceed \$81,000,000.

The obligations and interest thereon shall not be payable from nor charged against any funds of the Host Municipalities other than revenue pledged for the payment thereof, nor shall the Host Municipalities be subject to any liability thereon. No holders of the obligations shall ever have the right to compel any exercise of the taxing power of the Host Municipalities to pay the obligations or the interest thereon, nor to enforce payment against any property of the Host Municipalities. Such obligations shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the Host Municipalities, nor shall the same constitute a debt of the Host Municipalities within the meaning of any constitutional or statutory limitations.

In conjunction with the refinance of existing projects, the Issuer has been requested by the Borrower to refund the following obligations (a) the Issuer's \$1,743,638 Health Care Facilities Revenue Note, Series 2017A (Tri-County Health Care Project); (b) the Issuer's \$5,456,362 Health Care Facilities Revenue Note, Series 2017B; (c) the City of Verndale, Minnesota \$1,743,638 Health Care Facilities Revenue Note, Series 2017A; and (d) the City of Verndale, Minnesota \$5,456,362 Health Care Facilities Revenue Note, Series 2017B (together the "Series 2017 Notes").

The proceeds of the Series 2017 Notes were used to finance and refinance capital expenditures at the Existing Facilities, as follows: (a) constructing and equipping a portion of a 30,000 square foot expansion and remodel of the existing hospital, affecting emergency room services, surgery, lab, radiology, medical records, dietary, materials management, business office and physical therapy; (b)(i) constructing and equipping a rural health clinic located at 214 First Street NW, Bertha, Minnesota; (ii) constructing and equipping a 2,200 square foot expansion, remodeling and other improvements to the Wadena Clinic, located at 415 Jefferson Street North and 4 Deerwood Avenue NW in the City; and (iii) a remodel of the existing hospital affecting pharmacy, registration, gift shop and administration; and (c) constructing of a one-story slab on grade, free standing, approximately 17,563 square foot building and related improvements located adjacent to 240 Shady Lane Drive in the City to be used as a 16-bed short term community based residential treatment facility for persons in acute psychiatric status.

Board of Commissioners' Meeting Minutes
November 5, 2019 (Exhibit B)

All persons interested may appear and be heard at the time and place set forth above or may submit written comments to the Clerk of the Board of Commissioners in advance of the hearing. Written comments should be submitted to the County Administrator's office, 520 Fir Ave W., Fergus Falls, MN 56537. Individuals requiring special accommodations should contact the County Administrator's office prior to the date of the public hearing.

Wayne Stein
County Auditor-Treasurer
Tuesday, October 9, 2019

Publish: Tuesday, October 15, 2019 and Tuesday, October 22, 2019

APPROVED MINUTES