



**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
515 W. Fir Avenue, Fergus Falls, MN  
October 15, 2019  
8:30 a.m.**

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**Call to Order**

The Otter Tail County Board of Commissioners convened at 8:30 a.m. Tuesday, October 15, 2019, at the Government Services Center in Fergus Falls, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present.

**Approval of Agenda**

Chair Huebsch called for approval of the Board Agenda. Motion by Rogness, second by Murphy and unanimously carried to approve the Board of Commissioners Agenda of October 15, 2019 with the following Additions:

"Building an Industrial Hemp Industry" Event  
MCIT's "Navigating Key Land Use Issues" Seminar  
Addition to the upcoming - Probation Tour on October 21<sup>st</sup>

**Consent Agenda**

Motion by Johnson, second by Lindquist and unanimously carried to approve Consent Agenda items as follows:

1. October 1, 2019 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for October 15, 2019 as amended (Exhibit A)
3. LG220 Application for Exempt Permit as submitted by Perham's Promise for an event (Bingo) scheduled for Friday, November 15, 2019 at The Cactus located at 43521 Fort Thunder Road
4. Issuance of Tobacco License to Josie Norgren dba Hillbillies Vittles and Brew for the period of January 1, 2020 to December 31, 2020 (Subject to Payment of the License Fee)
5. Issuance of Tobacco License to DG Retail, LLC dba Dollar General Store #21009 for the period of January 1, 2020 to December 31, 2020

**Corrections Agent Position**

Motion by Rogness, second by Lindquist and unanimously carried to approve 1.0 Full-Time Equivalent Probation Agent position in the Probation Department with Otter Tail County. The resignation of a Probation Specialist will allow for this position to be reclassified as a Probation Agent to better serve the needs of the court and focus on public safety.

**Out of State Travel**

Motion by Rogness, second by Johnson and unanimously carried to authorize the Probation Director along with two (2) Probation Agents to attend the American Probation and Parole Association 2020 Winter Training Institute in New Orleans January 5-8, 2020. This event brings together professionals to learn about evidence-based practices and share implementation strategies.

**"Building an Industrial Hemp Industry in Minnesota" Conference**

Motion by Rogness, second by Murphy and unanimously carried to authorize Commissioners to attend the "Building an Industrial Hemp Industry in Minnesota" conference on November 6, 2019 at the University of St. Thomas Schulze School. This event will include discussion regarding hemp opportunities, obstacles and development in this growing industry.

**“Navigating Key Land Use Issues” Seminar**

Motion by Johnson, second by Lindquist and unanimously carried to authorize Commissioners to attend the “Navigating Key Land Use Issues” seminar on October 23, 2019 at the Best Western Kelly Inn in St. Cloud, MN. This seminar offers information regarding pressing land use concerns for Minnesota counties and related governmental organizations and the Commissioners encourage staff to attend.

**Long Term Care and MnCHOICES**

Long Term Care Unit Supervisor Michelle Fischer and Human Services Director Deb Sjostrom briefed the Board regarding Long-Term Care Services and MnCHOICES assessments. Ms. Sjostrom described the process involved with determining eligibility and how staff can assist individuals who may need assistance to access care. Ms. Fischer reviewed the services provided by the Long-Term Care Unit staff and introduced the staff to the Board. The goal is to provide assessments and resources to connect people with services allowing individuals to remain at home as long as possible.

**Employer Health Insurance Contributions**

Motion by Rogness, second by Lindquist and unanimously carried to acknowledge an average 5% health insurance rate increase as submitted by the Public Employees Insurance Program (PEIP) renewal and approve the corresponding employer contributions attached as Exhibit B, effective January 1, 2020.

**RESOLUTION OF INTENT TO ESTABLISH A LAKE IMPROVEMENT DISTRICT  
EAGLE LAKE  
OTTER TAIL COUNTY RESOLUTION #2019 - 74**

WHEREAS, Minnesota law provides that in order to preserve and protect the State of Minnesota and to increase and enhance the use and enjoyment of its lakes, it is in the public interest that there be established a statewide lake improvement program to preserve, protect and improve the quality of lakes; and

WHEREAS, Minnesota law permits the creation of lake improvement districts initiated by the request and upon a resolution of a County Board; and

WHEREAS, the Otter Tail County Board of Commissioners has received a request from the Eagle Lake Association, who have reported that they have heard from 117 of the 200 property owners within the boundaries of the proposed lake improvement district and 92 of those 117 owners are in support of its establishment; and

WHEREAS, the Eagle Lake Improvement District has submitted a request to Otter Tail County to establish an improvement district to address maintaining and improving lake quality; lake management; lake monitoring; prevent, treat, and control any aquatic invasive species, and provide related services to Eagle Lake; and

WHEREAS, there are no immediate problems identified forcing the creation of a lake improvement district, but this creation follows the intent of the legislation to be pro-active in creating tools to deal with problems before they arrive and insure the immediate and effective remedies are achievable for lake issues, and

WHEREAS, there is a public township access on the South shore of Eagle Lake; and

WHEREAS, a map showing the boundaries of the proposed district, the number and location of permanent homes and seasonal dwellings, the scale, and basic geographical information is on record with the county auditor; and

WHEREAS, there are proposed to be 7 directors for the district; and

WHEREAS, there is no surface water ordinance regulating Eagle Lake, but the Otter Tail County Shoreland Management Ordinance, copies of which are available at the county’s Office of Land and Resource Management, regulates the shoreland including the public access; and

WHEREAS, the proposed district has an Estimated Market Value of \$62,097,500.00 (Land – \$41,554,700.00 and Buildings – \$20,542,800.00), a Taxable Market Value of \$61,860,300.00 (Land- \$41,419,688.00 and Buildings – \$20,440,612.00), and a Net Tax Capacity of \$597,829.00; and

WHEREAS, all of the documentation mentioned herein that is on record with the county is available for review on the county's website: [ottertailcountymn.us](http://ottertailcountymn.us)

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Otter Tail County Board of Commissioners hereby declares its intent to establish the Eagle Lake Improvement District.

BE IT FURTHER RESOLVED that the following information be provided, as required by Minnesota Statute §103B.515, Subd. 1:

1. The name of the proposed Lake Improvement District shall be:  

Eagle Lake Improvement District
2. The boundaries of the proposed lake improvement district shall include parcels that have lake frontage, or lake frontage access, on Eagle Lake, Otter Tail County, but shall exclude agricultural land.

As the use of agricultural lands within the 1,000 foot boundary of the district changes to non-agricultural use, the district may, by confirming the change of use to the County Auditor and Assessor, and by notifying the owner of the property and the Administrator of the Otter Tail County Department of Land and Resource Management, include those formerly agricultural lands in the district.

3. The water and related land resource management programs to be undertaken by the district may include:
  - a. Develop and implement a comprehensive plan to eliminate water pollution;
  - b. Receive financial assistance from and participate in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and related demonstration programs;
  - c. Undertake research to determine the condition and development of the body of water included within the lake improvement district to transmit the studies of the Department of Natural Resources, the Minnesota Pollution Control Agency and other interested authorities;
  - d. Make cooperative agreements with the United States or state government or other county or city to effectuate water and related land resource programs;
  - e. Conduct programs of water improvement and conservation;
  - f. Implement a water monitoring system;
  - g. Serve as local sponsor for state and federal projects or grants;
  - h. Regulate water surface as deemed necessary and reasonable; or

- i. Such other programs, plans, studies, developments or implementations as are allowed or permitted by law and approved by the County Board from time to time.
4. The Otter Tail County Board may delegate to the lake improvement district pursuant to Minnesota Statute §103B.551, Subd. 3, authority to:
  - a. Acquire by gift or purchase, equipment, structures or control works that affects the level of waters in the district.
  - b. Construct and operate water control structures, equipment or control works that are approved by the commissioner of natural resources under section 103G.245.
  - c. Undertake projects to change the course current or cross section of public waters that are approved by the commissioner of natural resources under section 103G.245.
  - d. Acquire property, equipment or other facilities, by gift or purchase to improve navigation.
  - e. Contract with a board of managers of a watershed district within the lake improvement district or the board of supervisors of a soil and water conservation district within the district for improvements under chapters 103C and 103D.
  - f. Undertake research to determine the condition and development of the body of water and the water entering it and to transmit the results of the studies to the pollution control agency and other interested authorities.
  - g. Develop and implement a comprehensive plan to eliminate water pollution.
  - h. Conduct a program of water improvement and conservation.
  - i. Construct a water, sewer, or water and sewer system in the manner provided by section 444.075 or other applicable laws.
  - j. Receive financial assistance from and participate in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and related demonstration programs.
  - k. Make cooperative agreements with the United States or state government or other counties or cities to effectuate water and related land resource programs.
  - l. Maintain public beaches, public docks and other public facilities for access to the body of water.
  - m. Provide and finance a government service of the county or statutory or home rule city that is not provided throughout the county or, if the government service is provided, the service is at an increased level within the district.
  - n. Regulate water surface use as provided in sections 86B.205, 103G.605 and 103G.621.
5. Funding for the lake improvement district shall be:
  - a. Start-up funds will be provided from the Eagle Lake Association.
  - b. Lake improvement district activities may be funded by the levying of an ad valorem tax solely on property within the district. No establishment or increase in the ad valorem property tax will be allowed if it affects the county levy subject to state-imposed levy limits.

- c. Lake improvement district activities may also be funded by assessment of costs of projects upon the benefitted property within the district in the manner provided under Minnesota Statutes Chapter 429.
  - d. Lake improvement district activities may also be funded by imposition of service charges on users of the lake improvement district services within the district (Minnesota Statute §428A.05).
  - e. The Lake Improvement District may also finance projects and services of the district by issuing obligations as provided in Minnesota Statute §429.091.
6. The Administrator of the Otter Tail County Department of Land and Resource Management shall be responsible for supervising the programs of the district.

A public hearing will be held on whether the Eagle Lake Improvement District should be established on April 28, 2020, at 1:00 p.m. in the Commissioner's Room of the Otter Tail County Government Service Center, 500 West Fir Avenue, Fergus Falls, Minnesota, upon the motion of Commissioner Johnson, seconded by Commissioner Rogness and passed on a 5-0 vote.

The foregoing resolution is adopted this 15<sup>th</sup> day of October 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Date: \_\_\_\_\_

By: \_\_\_\_\_ Attest: \_\_\_\_\_  
Doug Huebsch, Board of Commissioners Chair John Dinsmore, Clerk

**RESOLUTION OF OTTER TAIL COUNTY**  
**Otter Tail County Resolution No. 2019 - 73**

BE IT RESOLVED by Otter Tail County that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by Otter Tail County that Charles R. Kampa, the County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the motion of Commissioner Johnson, seconded by Commissioner Murphy, and passed on a 5-0 vote, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners this 15th day of October 2019

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Date: \_\_\_\_\_

By: \_\_\_\_\_ Attest: \_\_\_\_\_  
Doug Huebsch, Board of Commissioners Chair John Dinsmore, Clerk

### **Veterans Statistics**

Veterans Service Officer Charlie Kampa provided statistics regarding veteran's services to the Board. In 2018, nine (9) veterans, along with their families, received assistance from the Veterans Service Office. Seven (7) of the nine (9) veterans received temporary financial assistance to help with their mortgage payments, rent and utilities. This number is down from sixteen (16) veterans in 2016. In 2019, thus far, Otter Tail County is tracking eight (8) veterans seeking temporary financial assistance. Statistics show 123 suicides happen nationally. 17% of the 123 suicides are veterans and of the 17% who are veterans, 6% utilize VA health care facilities to assist with mental and physical health.

### **Rates for Veterans Service Office Drivers**

Motion by Johnson, second by Rogness and unanimously carried to increase the flat fee rate for Veterans Service Office drivers who transport veterans to medical appointments from \$30.00 to \$40.00 per round trip. The increase will be covered by the veteran's van fund and the fee for veterans will remain at \$30.00.

### **Recess & Reconvene**

At 9:45 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioners meeting was reconvened at 9:53 a.m.

### **Long Range Strategic Planning Update**

Public Works Director Rick West provided an update to the Board regarding long range strategic planning. He provided an updated draft document made up of six (6) topic areas and forty-five (45) themes accompanied by goal statements and objectives. Commissioners shared comments and suggestions. Another series of open houses is planned for November and the draft document will be posted to the website.

### **2018 Highway Department Annual Report**

County Engineer Charles Grotte provided a document to the Commissioners titled "Otter Tail County Highway Department 2018 Annual Report". The document summarizes purchases and projects worked on by the highway throughout the year.

### **Highway Department Projects**

#### **Bridge Postings:**

County Engineer Charles Grotte briefed the Board regarding bridge postings load rated by Minnesota Department of Transportation. In 2019, twenty-one (21) bridges were load rated throughout Otter Tail County resulting in five (5) bridges on county roads recommended to be posted with load limits. Commissioners expressed concerns for those currently using these bridges for certain needs outside the load limit. Mr. Grotte plans to share this information on the Otter Tail County website.

#### **CSAH 34 Update – S.A.P. 056-634-011:**

County Engineer Charles Grotte updated the Board regarding the CSAH 34 reconstruction project. Plans and right of way plat for the project have been completed and the project is planned for competitive bid February 2020. Construction is expected to begin spring 2020.

#### **Legal Services Agreement for CSAH 34 – S.A.P. 056-634-011 Right of Way Acquisition:**

Motion by Johnson, second by Rogness and unanimously carried, with Huebsch abstaining, to authorize appropriate County Officials' signatures to execute the legal services agreement between the County of Otter Tail and Pemberton Law Firm. This will assist Otter Tail County in pursuing necessary right-of-way access for its CSAH 34 project.

#### **Perham to Pelican Rapids Regional Trail – West Segment:**

County Engineer Charles Grotte presented a proposal from Houston Engineering, Inc regarding engineering services for the construction of the west segment of the Perham to Pelican Rapids Trail. Commissioners expressed concerns regarding the treatment of the public and requested Mr. Grotte to inform Houston Engineering of the concerns. The conversation was tabled to the Public Works Committee.

**Approval of Payment**

Motion by Johnson, second by Murphy and unanimously carried to approve payment to Essentia Health in the amount of \$2,484.00 for costs incurred under the provision of Minnesota Statue 609.35.

**Consulting Services**

Motion by Rogness, second by Lindquist and unanimously carried, to authorize appropriate County Officials' signatures to execute the agreement between the County of Otter Tail and Hildi, Inc to provide consulting services for the preparation of the County's next actuarial valuation under the provisions of GASB 75 as of January 1, 2020. The approximate cost for the consulting services for the 2020 fiscal year is \$4,600.00 and for the 2021 fiscal year the approximate cost is between \$500.00 and \$800.00

**SpyGlass Proposal**

Motion by Johnson, second by Murphy and unanimously carried to decline accepting the SpyGlass proposal offered by The SpyGlass Group, LLC. The Information Technology (IT) Director is confident in performing these tasks within the IT department.

**Apple Tree Dental Groundbreaking**

Motion by Johnson, second by Rogness and unanimously carried to authorize Commissioners to attend the Apple Tree Dental groundbreaking. The event was originally scheduled for October 21<sup>st</sup> but has been postponed. The County Administrator will inform Commissioners of the date when available.

**Adjournment**

At 11:19 a.m., Chair Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 8:30 a.m. on Tuesday, October 22, 2019, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Doug Huebsch, Board of Commissioners Chair

Attest: \_\_\_\_\_  
John Dinsmore, Clerk



A-1 LOCK & KEY LLC	420.00
A-OX WELDING SUPPLY CO INC	63.48
ACE SERVICE	89.00
ADVANCED ENGRAVING INC	28.00
ALBANY RECYCLING CENTER	2,171.32
ALEX RUBBISH & RECYCLING INC	599.73
ALLEN'S AUTO BODY & TOWING	270.15
AMAZON CAPITAL SERVICES INC	656.53
AMERICAN LEGION POST 30	200.00
AMERIPRIDE SERVICES INC	1,179.14
AP TECHNOLOGY LLC	835.00
ASPEN MILLS INC	54.40
ASSOCIATION OF MN COUNTIES	2,075.00
AUTO VALUE FERGUS FALLS	191.79
BALLARD SANITATION INC	1,190.00
BATTLE LAKE STANDARD	33.93
BAUER BUILT INC	1,456.00
BEYER BODY SHOP INC	500.00
BHH PARTNERS	1,863.50
BJERKETVEDT/LARRY	15.00
BRAUN INTERTEC CORPORATION	2,743.00
BRAUN VENDING INC	28.50
BRIAN'S LAWN CARE LLC	1,275.00
BUSHMAN/JOHN	8.77
BUY-MOR PARTS & SERVICE LLC	1,037.58
CAROLINA SOFTWARE INC	2,350.00
CARR'S LAKE COUNTRY SUPERMARKET	26.00
CARR'S TREE SERVICE	25,066.29
CERTIFIED AUTO REPAIR	217.35
CGMC	15.00
CHRISTENSEN CONSTRUCTION	7,425.00
CITIZENS ADVOCATE	120.78
CLEAN SWEEP COMMERCIAL SERVICES	1,183.00
CODE 4 SERVICES, INC	3,734.60
COIL'S FLAGS & FLAGPOLES	284.95
COLLEGE WAY AUTO INC	826.51
COOP SERVICES INC	210.72
COOPERS TECHNOLOGY GROUP	795.80
CULLIGAN	45.25
CULLIGAN OF WADENA	33.25
CULLIGAN WATER CONDITIONING	30.00
CYBERSPROUT LLC	944.00

Board of Commissioners' Meeting Minutes  
October 15, 2019 (Exhibit A)

D & T VENTURES LLC	814.00
DACOTAH PAPER COMPANY	195.84
DAIKIN APPLIED	591.50
DAILY JOURNAL/THE	3,934.38
DAKOTA HOSE & FITTINGS LP	1,454.62
DAKOTA MAILING & SHIPPING EQUIPMEN	180.71
DASH MEDICAL GLOVES INC	163.58
DATAWORKS PLUS LLC	116.00
DICK'S STANDARD	275.00
EGGE CONSTRUCTION INC	150.00
EXTREME MARINE LLC	1,189.25
FAIR HILLS RESORT	1,099.82
FARMERS CO OP OIL ASSN	470.00
FARNAM'S GENUINE PARTS INC	469.28
FASTENAL COMPANY	214.50
FELLBAUM/KEVIN	55.68
FERGUS FALLS/CITY OF	31.00
FERGUS FALLS/CITY OF	868.55
FERGUS POWER PUMP INC	1,230.00
FIDLAR TECHNOLOGIES, INC	11,580.00
FIELD/TERRY	199.52
FLINT HILLS RESOURCES LP	100,202.20
FORCE AMERICA DISTRIBUTING LLC	1,232.46
FORUM COMMUNICATIONS COMPANY	204.60
FRANZ REPROGRAPHICS INC	25.00
FRONTIER PRECISION INC	1,153.46
GALLS LLC	2,286.01
GODEL/DAWN	445.10
GOPHER STATE ONE CALL	29.70
GRAINGER INC	249.53
GREATAMERICA FINANCIAL SVCS	263.88
GREWE/BRAD	127.99
H & R CONSTRUCTION CO	31.60
HAWES SEPTIC TANK PUMPING LLC	90.00
HEARTLAND TIRE SERVICE INC	287.99
HENNING HARDWARE	50.51
HERZOG ROOFING INC	43,872.80
HOUSTON ENGINEERING INC	60,799.70
INNOVATIVE OFFICE SOLUTIONS	534.29
INTERNATIONAL RIGHT OF WAY ASSOCI/	271.00
JACOBSON/HEATHER	33.44
JAKE'S JOHNS LLC	320.00

KARLGAARD/JASON	42.74
KIMBALL MIDWEST	587.70
L & O ACRES TRANSPORT INC	4,475.26
LAKE COUNTRY GRAPHICS INC	35.94
LAKE REGION ASSOCIATION OF REALTOR	175.00
LAKE REGION HEALTHCARE	21.71
LANDS' END BUSINESS OUTFITTERS	165.05
LARRY OTT INC TRUCK SERVICE	2,550.00
LARSON/DEAN	179.95
LAWSON PRODUCTS INC	293.97
LEIGHTON BROADCASTING/DL	234.00
LEIGHTON BROADCASTING/FF	300.00
LIBERTY BUSINESS SYSTEMS FARGO	411.87
LITTLE FALLS MACHINE INC	107.86
LM ROAD SERVICES LLC	9,200.00
LOCATORS & SUPPLIES INC	702.32
M-R SIGN COMPANY INC.	3,052.90
MARCO INC ST LOUIS	370.51
MARCO TECHNOLOGIES LLC	2,923.23
MARK SAND & GRAVEL CO	31,394.75
MATTHEW BENDER & COMPANY INC	1,206.62
MCCC BIN#135033	17,057.16
McCONN/CHRISTOPHER	9.47
MCIT	65.00
MCKESSON MEDICAL-SURGICAL INC	960.17
MEND CORRECTIONAL CARE	9,524.49
MEYER/GEORGE	145.00
MIDWEST MACHINERY CO	799.75
MINNESOTA MOTOR COMPANY	304.93
MN CONTINUING LEGAL EDUCATION	361.00
MUDDY MOOSE	177.19
MUNICIPAL SERVICE CO, INC	1,640.00
NAPA OF PERHAM	51.26
NELSON AUTO CENTER	249.86
NELSON/MIKE	1,100.00
NETWORK SERVICES COMPANY	1,132.90
NEW YORK MILLS DISPATCH	138.78
NEW YORK MILLS/CITY OF	1,575.00
NEWBORG/KEVIN	62.64
NEWMAN PAINTING INC	850.00
NORTHERN SAFETY TECHNOLOGY INC	1,111.29
NORTHERN STATES SUPPLY INC	260.84

Board of Commissioners' Meeting Minutes  
October 15, 2019 (Exhibit A)

NOVA FIRE PROTECTION	320.00
NYHUS FAMILY SALES INC	947.36
OLSEN COMPANIES	2,401.42
OLSON OIL CO INC	755.70
OLSON TIRE & OIL INC	150.00
OLYMPIC SALES INC	14,000.00
OTTER TAIL TIRE INC	253.42
OTTERTAIL TRUCKING INC	23,802.82
OUSE/HEATHER	33.81
PARKERS PRAIRIE/CITY OF	260.00
PAW PUBLICATIONS LLC BATTLE LAKE R	298.78
PELICAN PETE BODY SHOP & TOWING IN	223.00
PELICAN RAPIDS PRESS	199.50
PEOPLEFACTS LLC	14.09
PERHAM/CITY OF	1,493.04
PHILLIPPI/DR JAY	475.00
PHOENIX SUPPLY	925.87
PITNEY BOWES	1,460.94
POWERPLAN OIB	5,904.25
PRAIRIE EVENT CENTER	164.00
PRAIRIE LAKES MUNICIPAL SOLID WASTE	250.00
PRAXAIR DISTRIBUTION INC	543.45
PRECISE MRM LLC	1,825.62
PRO AG FARMERS CO OP	274.08
PRO-WEST & ASSOCIATES INC	154.66
PROFESSIONAL PORTABLE X-RAY INC	300.00
PRUDHOMME/BRYCE	17.63
PSICK CAPITOL SOLUTIONS INC	3,000.00
RDO EQUIPMENT CO	1,553.43
RDO TRUCK CENTERS	23,304.39
REGENTS OF THE UNIVERSITY OF MN	76,097.82
RINGDAHL AMBULANCE INC	200.00
RUFFRIDGE-JOHNSON EQUIP CO INC	1,015.90
SCHMALTZ/CAROL	150.22
SCHMITZ BODY PAINT & REPAIR INC	363.51
SCOTT HOFLAND CONSTRUCTION INC	7,240.00
SERVICE FOOD SUPER VALU	19.66
SHI CORP	76,759.00
SIGNWORKS SIGNS & BANNERS LLC	335.00
SIMENGAARD/PAUL	99.53
SRF CONSULTING GROUP INC	8,154.38
STAPLES BUSINESS CREDIT	397.04

STEINS INC	2,384.75
STEVE'S SANITATION INC	9,473.46
STONE/GARY	165.00
STREICHERS	26,510.86
SUMMIT FOOD SERVICE, LLC	19,304.62
THIS WEEKS SHOPPING NEWS	116.40
THOMSON REUTERS - WEST	899.53
THRIFTY WHITE PHARMACY	1,906.25
THYSSEN KRUPP ELEVATOR CORPORAT	1,996.08
TNT REPAIR INC	1,450.08
TRUENORTH STEEL	361.30
ULINE	1,115.18
UNITED STATES POSTAGE SERVICE	10,000.00
US AUTOFORCE	500.00
US BANK EQUIPMENT FINANCE	1,582.26
VERGAS HARDWARE	40.97
VICTOR LUNDEEN COMPANY	2,269.15
VIKING COCA-COLA	225.00
VISUAL GOV SOLUTIONS LLC	752.79
VOSS LIGHTING	445.20
WADENA ASPHALT INC	295,516.00
WALETZKO/PATRICK	527.80
WALLWORK TRUCK CENTER	60.64
WASTE MANAGEMENT	30,842.14
WELLER OIL CO	172.80
ZIEGLER INC	292.76
<b>Final Total:</b>	<b>1,061,145.26</b>

APPROVED



Board of Commissioners' Meeting Minutes  
October 15, 2019 (Exhibit B)

Grandfathered Single Employees			2019 Benefit			2020 Benefit
2019 Employer		3.1% Increase	Dollars	2020 Employer	5% Increase	Dollars
<u>Contribution</u>		<u>2019</u>	<u>Remaining</u>	<u>Contribution</u>	<u>2020</u>	<u>Remaining</u>
Single HSA Compatible Plan	1,300.00	567.14	718.46	1,325.00	604.64	705.96
Value Plan	1,300.00	745.50	540.10	1,325.00	777.30	533.30
High Plan	1,300.00	830.20	455.40	1,325.00	864.70	445.90
Existing Dependent Coverage & New Employees			2019 Benefit			2020 Benefit
2019 Employer		3.1% Increase	Dollars	2020 Employer	5% Increase	Dollars
<u>Contribution</u>		<u>2019</u>	<u>Remaining</u>	<u>Contribution</u>	<u>2020</u>	<u>Remaining</u>
HSA Plan Single	740.00	567.14	158.46	765.00	604.64	145.96
Single + Children	1,300.00	1,020.82	264.78	1,350.00	1,088.30	247.30
Single + Spouse	1,300.00	1,191.02	94.58	1,350.00	1,269.74	65.86
Family	1,450.00	1,587.68	-152.08	1,525.00	1,692.62	-182.02
Value Plan Single	740.00	745.50	-19.90	765.00	777.30	-26.70
Single + Children	1,300.00	1,341.82	-56.22	1,350.00	1,399.02	-63.42
Single + Spouse	1,300.00	1,565.54	-279.94	1,350.00	1,632.26	-296.66
Family	1,450.00	2,087.02	-651.42	1,525.00	2,175.96	-665.36
High Plan Single	740.00	830.20	-104.60	765.00	864.70	-114.10
Single + Children	1,300.00	1,494.30	-208.70	1,350.00	1,556.40	-220.80
Single + Spouse	1,300.00	1,743.36	-457.76	1,350.00	1,815.80	-480.20
Family	1,450.00	2,324.20	-888.60	1,525.00	2,420.76	-910.16