



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
September 24, 2019
8:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 9:03 a.m. Tuesday, September 24, 2019, at the Government Services Center in Fergus Falls, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present.

Approval of Agenda

Chair Huebsch called for approval of the Board Agenda. Motion by Rogness, second by Murphy and unanimously carried to approve the Board of Commissioners Agenda of September 24, 2019 with the following revisions:

Add HRA Discussion
Move proposed 2020 levy & budget discussion to the end of the meeting

Consent Agenda

Motion by Lindquist, second by Johnson and unanimously carried to approve Consent Agenda items as follows:

1. September 17, 2019 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for September 24, 2019 (Exhibit A)
3. Human Services & Public Health Warrants/Bills for September 24, 2019
4. Cooperative Agreement for DWI Court
5. Issuance of Tobacco Licenses to Raymond Rogers dba Big Chief Inc & Judd Palubicki dba Wagon Wheel One Stop for the period of January 1, 2020 to December 31, 2020

Ditch 17

Motion by Johnson, second by Murphy and unanimously carried to authorize appropriate County Officials' signatures to proceed with the order for finalizing the benefits for Ditch 17.

E-911 Grant

Land Services Division Director Brian Armstrong briefed the Board regarding the history of 911, E-911 and the upcoming Next Generation 911 addressing system. Otter Tail County applied for a reimbursement grant from the U.S Department of Commerce along with the Department of Transportation to modernize services for the state of MN to complete Next Generation 911. It was discussed whether federal dollars can be used to reimburse state dollars and further research is necessary to determine if Otter Tail County is eligible to receive this grant.

National Association for Public Health Statistics and Information Systems (NAPHSIS) Conference

Motion by Rogness, second by Lindquist and unanimously carried to authorize out of state travel for County Recorder Carol Schmaltz to attend the NAPHSIS Identity and Security Conference in Washington D.C. November 4th-5th. Expenses will be reimbursed by the Minnesota Department of Health.

Laredo Customer Print Fee

Motion by Johnson, second by Murphy and unanimously carried to approve a print fee of \$0.35 per page for Laredo customers to be consistent with other Fidar customers in Minnesota, effective January 1, 2020. Otter Tail County currently does not charge for this service.

**Market Price for the Solid Waste Management Tax
Otter Tail County Resolution No. 2019 - 66**

WHEREAS, the solid waste management tax requires political subdivisions to identify by resolution a market price if the political subdivision:

Subsidizes the cost of service at a facility.

WHEREAS, the political subdivision will be liable for the solid waste management tax based only on the market price amount identified through this resolution; and

WHEREAS, the market price is identified in state statutes as the "lowest price available in the area," and

WHEREAS, Otter Tail County has performed research to identify the lowest price available in the area.

THEREFORE, the County of Otter Tail declares a market price of \$64.99 per ton for a facility, based on a tipping fee amount of \$37.07 per ton at the Dakota Landfill and an additional contracted transportation cost of \$27.92 per ton.

The motion for the adoption of the foregoing resolution was introduced by Commissioner Rogness, duly seconded by Commissioner Lindquist and, after discussion thereof and upon vote being taken thereon, the following voted in favor:

Commissioners: Johnson, Lindquist, Murphy, Rogness, Huebsch
and the following voted against the same: None

Adopted this 24th day of September 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Date: _____

By: _____ Attest: _____
Doug Huebsch, Board of Commissioners Chair John Dinsmore, Clerk

Donation of Can Stackers

Motion by Rogness, second by Johnson and unanimously carried to authorize the Solid Waste Department to donate two aluminum can stackers to other government municipalities. One will be donated to Wilkin County and the second recipient is yet to be identified. The stackers are too small for Otter Tail County's operations and the estimated value is less than \$500.00 each.

Capital Assistance Program (CAP) Grant Applications

Motion by Johnson, second by Lindquist and unanimously carried to authorize appropriate County Officials' signatures to support the Capital Assistance Program (CAP) grant applications for the 2020 legislative session to fund the proposed solid waste improvement projects for Pope/Douglas and Todd counties.

Landfill Consulting Services Agreement

Motion by Johnson, second by Murphy and unanimously carried to authorize appropriate County Officials' signatures to execute addendums for services in 2019 by Foth Infrastructure and Environment, LLC for landfill consulting services for Northeast Otter Tail Landfill, addenda amount \$54,000.00 and Henning Demolition Landfill, addenda amount \$37,000.00.

Local Advisory Council Updates

Otter Tail County Local Advisory Council (LAC) members Beth Nelson and Fonda Knudsen reviewed a document titled "Recommendations to the Otter Tail County Commissioners". The document lists six (6) subjects that the Otter Tail County Adult Mental Health LAC note as issues and provided updates on actions that have been taken. They expressed the need for psychiatrists in Otter Tail County and discussed options to address recruiting mental health professionals.

Recess & Reconvene

At 10:09 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioners meeting was reconvened at 10:16 a.m.

Issuance of Tobacco License

Motion by Johnson, second by Lindquist and unanimously carried to approve the Issuance of a tobacco license to Tanya Bakken dba City of Dalton Municipal Liquor Store for the period of January 1, 2020 through December 31, 2020.

Issuance of Credit Cards

Motion by Johnson, second by Murphy and unanimously carried to approve the issuance of county credit cards to Deputy Sheriff Jared Bachelder, Deputy Sheriff Brady Sazama, Deputy Sheriff Landyn Saewert and Deputy Sheriff Michael Wing.

Management Representation Letter

Motion by Rogness, second by Lindquist and unanimously carried to authorize appropriate County Officials' signatures for the management representation letter for the 2018 year-end audit.

Approval of Payment

Motion by Lindquist, second by Murphy and unanimously carried to authorize payment to Lake Region Healthcare in the amount of \$1,203.49 for services under the provisions of Minnesota Statute 609.35.

Resolution Providing for the Sale of \$6,435,000 Taxable General Obligation Disposal System Revenue Refunding Bonds, Series 2019B (Prairie Lakes Municipal Solid Waste Authority) Otter Tail County Resolution No. 2019 – 67

Commissioner Rogness introduced the following resolution and moved its adoption:

- A. WHEREAS, the Board of Commissioners of the Otter Tail County, Minnesota has heretofore determined that it is necessary and expedient to issue the County's \$6,435,000 Taxable General Obligation Disposal System Revenue Refunding Bonds, Series 2019B (the "Bonds"), to effect an advance refunding of the callable maturities of the County's General Obligation Disposal System Revenue Refunding Bonds, Series 2011 dated June 1, 2011; and
- B. WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Otter Tail County, Minnesota, as follows:

1. **Authorization; Findings.** The Board of Commissioners hereby authorizes Ehlers to assist the County for the sale of the Bonds.
2. **Meeting; Proposal Opening.** The Board of Commissioners shall meet at 11:15 a.m. on October 22, 2019, for the purpose of considering proposals for and awarding the sale of the Bonds.

3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Board of Commissioners Member Murphy and, after full discussion thereof and upon a vote being taken thereon, the following Board of Commissioners Members voted in favor thereof: Johnson, Lindquist, Murphy, Rogness, Huebsch

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Dated this 24th day of September 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Date: _____

By: _____ Attest: _____
Doug Huebsch, Board of Commissioners Chair John Dinsmore, Clerk

Ditch 20 Cleanout

Motion by Johnson, second by Lindquist and unanimously carried to authorize the cleanout of ditch 20. The project will be funded by the City of Richville.

Ditch 13 & 19

Motion by Murphy, second by Rogness and unanimously carried to authorize a public information meeting for possible redetermination of Ditch 13 & 19 on December 16, 2019 at 7:00 p.m. at the Prairie Event Center in Parkers Prairie, MN.

Eagle Lake LID

Pat Prunty, past president of the Eagle Lake Lakeshore Association and Kelly Hepper, current president of the Eagle Lake Lakeshore Association briefed the Board of what the Association has done thus far to form a Lake Improvement District (LID) for Eagle Lake. At their annual meeting, 60 of the 200 properties were represented, 44 of the 60 requested that the Lakeshore Association move forward with a resolution of intent. The Lakeshore Association has made multiple efforts to inform property owners of their intentions. The Lakeshore Association is requesting a resolution of intent with the riparian lots being the boundaries of the proposed LID. They are also requesting not to be granted the powers to regulate certain water activities. Their objective is to address issues that impact the water quality on Eagle Lake that the Lakeshore Association is not able to.

Motion by Johnson, second by Lindquist and unanimously carried to proceed with a resolution of intent for the Eagle Lake Lakeshore Association to form a Lake Improvement District (LID).

Association of MN Emergency Managers Recognition

Safety & Emergency Services Director Patrick Waletzko shared with the Board an award that was received from the Association of Minnesota Emergency Managers. Otter Tail County has had an Emergency Preparedness Advisory Committee for more than 10 years. The committee is a countywide group that explores ways to promote emergency preparedness and readiness. The Emergency Preparedness Advisory began an Emergency Management Summit in 2012. The summit is held in April each year and is an opportunity for partners to come together and participate in annual training and exercise.

Damage and Impact Assessment Workshops

Motion by Johnson, second by Lindquist and unanimously carried to place the damage and impact assessment workshops on the upcoming for Commissioners to attend if they so choose.

Recess & Reconvene

At 11:02 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioners meeting was reconvened at 11:07 a.m.

Planning Commission Recommendations

Vineyard Estates – Marion Lake Lodge LLC/Michael & Rebecca Muston:

Motion by Johnson, second by Murphy and unanimously carried to approve a Preliminary Plat titled "Vineyard Estates", consisting of 2 Single Family Residential Riparian Lots, 1 Block with conditions as recommended by the Planning Commission. The proposal is located at 41254 Marion Drive North, Section 5 of Rush Lake Township; Marion Lake (56-243), General Development (GD).

CIC #87 Star Lake – M&N LLC/Marty Hanson:

Motion by Lindquist, second by Rogness an unanimously carried with Johnson abstaining to approve a Conditional Use Permit application proposing conversion of an existing Commercial PUD to a Residential CIC Number 87 Star Lake. Currently there are 7 cabins and 11 trailer houses, proposing to have 18 residential units with any replacement structures to be located within the Unit boundaries as identified on the map submitted with the Conditional Use Permit Application. Also proposing the have 6 non-dwelling units. There will be no change in the number of boat slips (currently 19). The proposal is located at 39927 County Hwy 41, Section 4 of Star Lake Township; Star Lake (56-385), General Development (GD).

M&N LLC – Marty Hanson/ Star Lake Resort & RV Park – Withdrawn:

Motion by Rogness, second by Murphy and unanimously carried to accept the applicant's request to withdraw his Conditional Use Permit Application.

Red Lantern Resort/Darryl & Terry Enerson:

Motion by Johnson, second by Murphy and unanimously carried to approve a Conditional Use Permit application requesting to convert the existing Red Lantern Resort into a Common Interest Community plat and over the next 2 years transition from commercial to residential use with no changes to density and no topographical alterations. The proposal is located at 37804 Eldorado Beach Rd, Section 22 of Amor Township; Otter Tail (56-242), General Development (GD).

East Silent Resort, LLC:

Motion by Rogness, second by Lindquist and unanimously carried to approve a Conditional Use Permit application to amend the allowable quantity and location of dwelling units within the existing Commercial PUD to Tier 1 (13); Tier 2 (4); Tier 3 (6); Tier 4 (9) with conditions as recommended by the Planning Commission. The proposal is located at 30424 410th Street, Section 33 of Dora Township; East Silent (56-517), Recreational Development (RD).

**ACCEPTING DEDICATED DONATION TO SUPPORT I-LIDS
FOR AQUATIC INVASIVE SPECIES PREVENTION
Otter Tail County Resolution No. 2019 - 68**

WHEREAS, the Franklin Lake Association has offered to donate funds in the amount of two hundred dollars (\$200) to the County of Otter Tail on behalf of the Land & Resource Office to assist in funding the operation of an Internet Landing Installed Device Sensor (I-LIDS); and

WHEREAS, Minnesota Statute §465.03 requires the County to accept the gift by resolution expressed in terms prescribed by the donor in full; and

WHEREAS, the acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Otter Tail.

NOW, THEREFORE, BE IT RESOLVED that the Otter Tail County Board of Commissioners does accept the above-described funds from the Franklin Lake Association, and extends its grateful appreciation.

Upon the motion of Commissioner Johnson, seconded by Commissioner Murphy, and passed on a 5/5 vote, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted this 24th day of September 2019.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas A. Huebsch, Chair

Attest: _____
John Dinsmore, Clerk

AIS Task Force Appointment

Motion by Johnson, second by Rogness and unanimously carried to appoint Bonnie Weakland from Prairie Lake Association to service as a member on the AIS Task Force.

Lakes Country Service Cooperative Board

Motion by Rogness, second by Murphy and unanimously carried to nominate Commissioner Douglas Huebsch to serve a four-year board member term on the Lakes Country Service Cooperative (LCSC) Board. The LCSC Board meets the second Thursday of each month at 11:30 a.m. at the LCSC office in Fergus Falls.

ADOPTION OF FINAL BUDGET AND LEVY

Otter Tail County Resolution No. 2019 - 70

Recommended Gross and Net Property Tax Levy for Payable 2020

	<u>Payable 2020</u>	<u>Payable 2019</u>	<u>Percent</u>
Gross County Property Tax Levy (Non Debt) -	43,337,837	41,031,233	5.62%
Gross Debt Levy -			
Master Facility Plan Bonds - 2012A	552,432	571,463	-3.33%
Ottetail Operations Center Bonds	387,440	497,070	-22.06%
Highway Bonds - 2019A	182,963	0	#DIV/0!
Jail/Elevator Project - 2017A	127,320	90,460	40.75%
Total Gross County Property Tax Levy	44,587,992	42,190,226	5.68%
County Program Aid (Certified)	2,295,056	2,038,656	12.58%
Net County Property Tax Levy -	42,292,936	40,151,570	5.33%
Gross/Net Lake Improvement District Levies -			
Pelican Group of Lakes	130,000	130,000	0.00%
Pine Lakes	44,282	50,592	-12.47%
Little McDonald, Kerbs & Paul	113,000	70,000	61.43%
Big McDonald	7,000	7,000	0.00%

South Turtle	<u>0</u>	<u>25,000</u>	<u>100.00%</u>
Total Net County Levy Including Lake Improvement Districts -	42,587,218	40,434,162	5.32%
Special Taxing District Levy -			
Otter Tail County CDA	541,800	541,800	0.00%
Otter Tail County HRA	<u>650,000</u>	<u>541,800</u>	<u>19.97%</u>
Proposed Total Net Property Tax Levy	<u><u>43,779,018</u></u>	<u><u>41,517,762</u></u>	<u><u>5.45%</u></u>

RECAP -

County Only (Includes Library)-

Gross Tax Levy (Total)	44,587,992	42,190,226	5.68%
County Program Aid	<u>2,295,056</u>	<u>2,038,656</u>	<u>12.58%</u>
Net Tax Levy (Total)	<u><u>42,292,936</u></u>	<u><u>40,151,570</u></u>	<u><u>5.33%</u></u>

County, Lake Improvement Districts, CDA and HRA -

Gross Tax Levy (Total)	46,074,074	43,556,418	5.78%
County Program Aid	<u>2,295,056</u>	<u>2,038,656</u>	<u>12.58%</u>
Net Tax Levy (Total)	<u><u>43,779,018</u></u>	<u><u>41,517,762</u></u>	<u><u>5.45%</u></u>

After discussion and consideration, a motion was offered by Johnson, seconded by Lindquist and unanimously carried to adopt the following resolution:

WHEREAS, on or before September 30, 2019, Otter Tail County must adopt a Proposed Budget for Fiscal/Calendar Year 2020 and must adopt and certify a proposed net property tax levy for Payable Year 2020 and

WHEREAS, the Otter Tail County Auditor-Treasurer's office has accumulated the Departmental and outside agency requests, and

WHEREAS, the Otter Tail County Finance Committee has met to discuss and review in general terms levy and budgetary guidelines, as well as the proposed department budgets and various agency requests, and

WHEREAS, the Otter Tail County Finance Committee will complete additional review and discussion, as needed and required, of the 2020 proposed tax levy and budget prior to final adoption on December 17, 2019.

NOW THEREFORE BE IT RESOLVED, by the Otter Tail County Board of Commissioners of Otter Tail County, Minnesota, that
 The amount of \$44,587,992 be adopted as Otter Tail County's Proposed Gross Property Tax Levy for the

Payable Year 2020 representing a 5.68% increase from the Gross Property Tax Levy for the Payable Year 2019, and that

The amount of \$42,292,936 be adopted as Otter Tail County's Proposed Net Property Tax Levy for the Payable Year 2020 representing a 5.33% increase over the Net Property Tax Levy for the Payable Year 2019, and that

The amount of \$294,282 be adopted by Otter Tail County as the Proposed Lake Improvement District Property Tax Levies for the Payable Year 2020, representing a 4.14% increase from the Lake Improvement District Property Tax Levies as adopted by Otter Tail County for the Payable Year 2019, and that

The amount of \$650,000 be adopted by Otter Tail County as the Proposed Otter Tail County HRA Special District Property Tax Levy for the Payable Year 2020, representing a 19.97% increase from the Property Tax Levy as adopted by Otter Tail County for the Payable Year 2019, and that

The amount of \$541,800 be adopted by Otter Tail County as the Proposed Otter Tail County CDA levy as authorized under the housing and redevelopment authority statutes representing a 0.00% increase from the Property Tax Levy as adopted by Otter Tail County for the Payable Year 2019.

BE IT FURTHER RESOLVED, that the amount of \$125,000,000 (includes inter-fund transfers) be adopted as Otter Tail County's Proposed Budget for the General Fund, for the Budgeted Special Revenue Funds and for the Budgeted Debt Service Funds for the Fiscal/Calendar Year 2020 (Expenditures/Transfers/Other Uses).

Adopted at Fergus Falls, Minnesota, this 24th day of September 2019

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas Huebsch, Chairperson

Attest: _____
John Dinsmore, Clerk

Levy & Budget Public Hearing

Motion by Johnson, second by Murphy and unanimously carried to set the 2020 levy and budget hearing on December 3, 2019 at 6:00 p.m. at the Government Services Center in Fergus Falls, MN.

**In Recognition of Kathy Domholt's Public Service with the
County of Otter Tail
September 24, 2019
Otter Tail County Resolution No. 2019 – 69**

The following resolution was offered by Rogness, who moved to recognize and honor the public service of Kathy Domholt with Otter Tail County:

WHEREAS, Kathy's service to Otter Tail County spanned 28 years, 4 months and 17 days, from April 15, 1991 to August 31, 2019 – a total of 10,366 days; and

WHEREAS, during her tenure with Otter Tail County, Kathy's service encompassed the role of Employee Benefits Coordinator and County Board Secretary; and

WHEREAS, during her tenure with Otter Tail County, Kathy's legacy included a range of accomplishments including, but not limited to:

- Outstanding service to the public, including: serving as the county's primary contact person for all who sought to meet with the County Board of Commissioners to address a range of policy topics, programs, proposals and concerns;
- Served as the county's content expert, and employee's resource person, related to the complexities of health insurance benefits, retirement pensions, family medical leave act, and numerous employee-related benefits that are affected by changes in federal or state laws or policies;
- During her nearly 29 years of serving as the County Board Secretary, Kathy managed and transcribed public documents that included: 340 months of county board minutes, estimated to have totaled 2,596,510 words, 132,055 paragraphs, and 2,436 board resolutions;
- Served, "tutored", mentored and trained 15 County Commissioners, 3 County Attorneys, 2 County Administrators and numerous department "heads" on how, when, and for how long to present and "speak" on a wide range of public policies and programs;

WHEREAS, Kathy was an exemplary mentor to many, and her public service commitment was both remarkable and inspirational in a world of challenges and barriers,

THEREFORE, BE IT RESOLVED THAT: The Otter Tail County Board of Commissioners recognizes the years of service, dedication and commitment exemplified by Kathy's many years of public service career, and we express our utmost gratitude and appreciation for her selfless years of service to the residents of Otter Tail County and the State of Minnesota.

The motion for the adoption of the foregoing resolution was introduced by Commissioner Rogness, duly seconded by Commissioner Johnson, and, after discussion and commendation thereof and upon vote being taken thereon, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 24th day of September 2019

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas Huebsch, Chairperson

Attest: _____
John Dinsmore, Clerk

Recess & Reconvene

At 12:06 p.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch. The Board of Commissioners meeting was reconvened at 1:02 p.m.

Otter Tail County HRA

Commissioners Johnson and Lindquist provided an update of their involvement with the Otter Tail County HRA. The Board plans to appoint the open seat of the expired term Otter Tail County HRA member at the October 1st Board meeting.

Adjournment

At 2:35 p.m., Chair Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 8:30 a.m. on Tuesday, October 1, 2019, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas A. Huebsch, Board Chair

Attest: _____
John Dinsmore, Clerk

<u>Vendor Name</u>	<u>Amount</u>
A-OX WELDING SUPPLY CO INC	78.26
ADVANCED ENGRAVING INC	33.00
ALLEN'S AUTO BODY & TOWING	252.60
AMAZON CAPITAL SERVICES INC	1,942.11
AMERICAN WELDING & GAS INC	231.60
AMERIMARK DIRECT	108.00
APEX ENGINEERING GROUP INC	65,487.00
BAN-KOE SYSTEMS INC	1,295.00
BEN HOLZER UNLIMITED WATER LLC	19.50
BHH PARTNERS	4,160.47
BOEN/ANDY	9.42
BOIS DE SIOUX WATERSHED DISTRICT	70.00
BOWMAN/RONALD	111.99
BOYER/RODNEY	248.60
BRAUN INTERTEC CORPORATION	8,195.75
BUELOW/DAVID	185.02
CARR'S LAKE COUNTRY SUPERMARKET	25.00
CARR'S TREE SERVICE	14,855.00
CERTIFIED AUTO REPAIR	29.60
CLEAN PLUS INC	280.15
CODE 4 SERVICES, INC	3,609.26
COMMISSIONER OF TRANSPORTATION	1,386.16
COMPANION ANIMAL HOSPITAL	363.00
COOPERS TECHNOLOGY GROUP	6,043.71
CULLIGAN OF WADENA	69.75
D.P. SMALL ENGINES	26.00
DACOTAH PAPER COMPANY	184.06
DAILY JOURNAL/THE	548.30
DEM-CON MATERIALS RECOVERY LLC	2,847.44
DENZEL'S REGION WASTE INC	138.06
DHS-DCT-ARC-476	1,900.00
EHLERS & ASSOCIATES INC	61.25
EIFERT/ZACH	150.00
ELDIEN/HUNTER	130.50
FARMERS CO OP OIL ASSN	1,259.70
FERGUS FALLS/CITY OF	2,964.00
FERGUS POWER PUMP INC	5,805.00
FERGUS TIRE CENTER	658.10
FIDLAR TECHNOLOGIES, INC	2,881.70
FISCHER/JUDD R	214.96
FORUM COMMUNICATIONS COMPANY	179.00
FRANZ REPROGRAPHICS INC	39.81

Board of Commissioners' Meeting Minutes
 September 24, 2019 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
FRAZIER/BRENT	305.04
FREDERICK/PHILIP	140.94
GABE/RICHARD B	247.44
GREAT OUTDOORS LANDSCAPING & LAV	90.00
H & R CONSTRUCTION CO	40.65
HAUGEN/JEFF	150.00
HOUSTON ENGINEERING INC	2,269.00
INDEPENDENT/THE	80.44
J.P. COOKE CO	72.38
JANUSZEWSKI/GREGORY	199.95
JESNOWSKI/DANA	77.72
KARKELA HUNT & CHESHIRE PLLP	240.00
L & O ACRES TRANSPORT INC	4,662.25
LAKE REGION HEALTHCARE	8,575.00
LAKELAND MENTAL HEALTH CENTER	832.25
LAKES AREA COOPERATIVE	161.89
LARRY OTT INC TRUCK SERVICE	1,000.00
LARSON/DOUG	249.24
LAWSON PRODUCTS INC	845.78
LEE/THOMAS	453.70
LEIGHTON BROADCASTING/FF	536.25
LIBERTY BUSINESS SYSTEMS FARGO	20.00
LOCATORS & SUPPLIES INC	1,059.24
LOE/DORIS	156.02
MACPZA	600.00
MARCO INC ST LOUIS	1,857.07
MARCO TECHNOLOGIES LLC	3,947.79
MARK SAND & GRAVEL CO	186,002.74
MIDWEST PRINTING CO	9.00
MINNESOTA MOTOR COMPANY	66.55
MN CO INTERGOVERNMENTAL TRUST	98.00
MPELRA	350.00
MUCHOW/GREGORY	89.32
NATURES GARDEN WORLD	1,225.00
NETWORK SERVICES COMPANY	1,180.99
NEWVILLE/DARREN	482.12
NORTHERN LAUNDRY SYSTEMS	1,620.00
NORTHERN STATES SUPPLY INC	382.11
NORTHWEST DIVERS	32.00
OFFICE OF MNIT SERVICES	2,100.00
OLSON OIL CO INC	2,005.55
ONE CALL LOCATORS LTD	585.78

<u>Vendor Name</u>	<u>Amount</u>
OTTER TAIL CO TREASURER	100.76
OTTER TAIL CO TREASURER	200.00
OTTER TAIL TIRE INC	119.76
OTTERTAIL TRUCKING INC	10,284.35
PARKERS PRAIRIE/CITY OF	325.00
PAW PUBLICATIONS LLC BATTLE LAKE R	100.31
PENROSE OIL COMPANY	2,739.37
PETERSON/CODY	61.01
PETERSON/JOEL	141.23
POWERS PSYD LP PLLC/AMANDA	1,600.00
PRAXAIR DISTRIBUTION INC	376.77
PREMIUM WATERS INC	34.64
PRO AG FARMERS CO OP	81.28
PRODUCTIVE ALTERNATIVES INC	134.08
QUALIFICATION TARGETS	349.82
RAYS SPORT & MARINE - PERHAM	203.74
RDO TRUCK CENTERS	2,288.73
REGENTS OF THE UNIVERSITY OF MN	91.00
RINKE NOONAN LAW FIRM	956.00
ROLLIE/WILLIAM	363.08
RUFFRIDGE-JOHNSON EQUIP CO INC	36.88
SAEWERT/JETT	141.52
SALATHE/KELVIN	216.34
SCHIERER/STEVE	316.64
SCHMITZ/DUANE	400.00
SCHWANTZ/CHRISTOPHER	245.34
SCOTT HOFLAND CONSTRUCTION INC	8,200.00
SERVICE FOOD SUPER VALU	7.98
SHI CORP	2,366.00
SIGNWORKS SIGNS & BANNERS LLC	90.00
SMITH/GENE	36.25
STEINS INC	2,022.84
STEVE'S SANITATION INC	9,200.62
STROMMEN/DILLON	140.37
SWANSTON EQUIPMENT CORP	2,141.48
T WALLS PLUMBING INC	464.44
THOMSON REUTERS - WEST	2,327.71
TITAN MACHINERY INC	178.86
TOWMASTER	270.45
ULINE	71.84
VICTOR LUNDEEN COMPANY	125.05
VIKING COCA-COLA	450.00

Board of Commissioners' Meeting Minutes
 September 24, 2019 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
VIKING GARAGE DOOR COMPANY INC	2,410.98
VORDERBRUGGEN/KENNETH	525.04
VOSS LIGHTING	619.30
WAYNE'S TOOLWAGON	57.25
WD LARSON COMPANIES LTD INC	3,087.74
WIEBE/JEFFREY JON	358.22
WILSON/WARREN R	461.82
ZIEGLER INC	1,355.51
Final Total:	413,054.43

<u>Vendor Name</u>	<u>Amount</u>
BELTRAMI CO TREASURER	3,228.00
COOPERS TECHNOLOGY GROUP	641.98
DAHLEN/JODY	72.80
DAILY JOURNAL/THE	317.50
DAN'S TOWING & REPAIR	18.70
DNA DIAGNOSTICS CENTER INC	108.00
EAST CENTRAL REG JUV CTR	282.00
EIDE/BONNIE	10.24
GRABE/SONYA	46.44
GREATAMERICA FINANCIAL SVCS	2,769.62
KAMBEL-SEUFERT/KIM	177.73
MINNESOTA MOTOR COMPANY	52.52
MN DEPT OF HUMAN SERVICES	52,538.02
NELSON AUTO CENTER	325.00
OTTER TAIL CO ATTORNEY'S OFFICE	3,651.25
OTTER TAIL CO RECORDER	180.00
OTTER TAIL CO SHERIFF	132.60
OTTER TAIL COUNTY TREASURER-EXPRI	1,851.13
OTTER TAIL POWER COMPANY	38.97
PEOPLES EXPRESS	29.26
PRAIRIE LAKES YOUTH PROGRAMS	239.00
PREMIER BIOTECH LABS, LLC	1,499.00
PRODUCTIVE ALTERNATIVES INC	1,827.99
RESLER/RANDI	67.84
SONDAG/PAMELA	10.24
STANISLAWSKI/MARI	41.08
THORSON/SHANTEL	35.52
VICTOR LUNDEEN COMPANY	1,126.65
WEST CENTRAL REG JUVENILE CTR	47,531.99
Final Total:	118,851.07

<u>Vendor Name</u>	<u>Amount</u>
DAILY JOURNAL/THE	317.50
GEORGESON/ANTHONY	9.41
GIBBS/ANN	9.40
MARCO INC ST LOUIS	1,952.09
MIDWEST PRINTING CO	117.50
MINNESOTA MOTOR COMPANY	508.71
MINNKOTA ENVIRO SERVICES INC	25.00
OFFICE DEPOT	179.02
OTTER TAIL COUNTY TREASURER-EXPRI	2,116.19
PACIFIC INTERPRETERS	10.40
PERSPECTIVE ENTERPRISES	414.00
SANOFI PASTEUR	10,132.29
VICTOR LUNDEEN COMPANY	362.00
Final Total:	16,153.51

APPROVED MINUTES