



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Pelican Rapids Public Library
25 West Mill, Pelican Rapids, MN
Tuesday, September 17, 2019
4:00 p.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 4:00 p.m. Tuesday, September 17, 2019, at the Pelican Rapids Public Library in Pelican Rapids, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present.

Approval of Agenda

Chair Huebsch called for approval of the Board Agenda. Motion by Rogness, second by Murphy and unanimously carried to approve the Board of Commissioners Agenda of September 17, 2019.

Consent Agenda

Motion by Johnson, second by Murphy and unanimously carried to approve Consent Agenda items as follows:

1. September 10, 2019 Board of Commissioners' Meeting Minutes as presented
2. Warrants/Bills for September 17, 2019 (Exhibit A)
3. Approval of Issuance of a Tobacco License to Jeffrey Olson DBA Crossroads Convenience Center for the Period of January 1, 2020 to December 31, 2020

Northstar Behavior Tax Abatement Agreement

Motion by Rogness, second by Lindquist and unanimously carried to approve the tax abatement agreement between Northstar Behavioral Health, LLC and the County of Otter Tail.

Tri-County Hospital Public Hearing

Motion by Lindquist, second by Johnson and unanimously carried to authorize Tri-County Hospital to hold a public hearing to consider giving host approval to the issuance by the City of Bertha, Minnesota (the "Issuer") of revenue obligations, in one or more series, under Minnesota Statutes, Sections 469.152 through 469.1655 (the "Act"), in order to finance the cost of a project and refinance existing projects (together, the "Projects") located in the County and the City of Wadena, Minnesota (the "City"). Date and time of the public hearing will be set at a later date.

Tax Rebate Program for New Construction of Single and Two-Family Homes

Development Director Amy Baldwin presented a proposed property tax rebate program to the Board. The program was recommended by the Community Development Agency to encourage construction of housing units and replacement of dilapidated housing structures throughout Otter Tail County. She provided a list of criteria that is required by applicants to qualify for the program. The program would run for a three (3) year period rebating the county's portion of the taxes to the owner of record at the time of repayment up to five (5) years or a maximum of \$5,000. The rebate is applied to the amount above the existing value and applicants must be approved for the program prior to construction. Ms. Baldwin will communicate with cities, townships and school districts throughout the county to seek potential participation in the program and plans to launch the program January 2020.

Motion by Rogness, second by Lindquist and unanimously carried to approve the Otter Tail County property tax rebate program for new single and two-family homes. The motion includes a request for a public press release to inform others of this program.

Property Tax Software Update

Auditor-Treasurer Wayne Stein advised that the county contracted with Avenue, a property tax software company, to update the current tax system but little progress has been made. Counties have been given until October 16, 2019, to decide whether to continue with Avenue or opt out of the agreement without incurring additional costs. Mr. Stein requested guidance from the Board prior to making this decision. Commissioners requested that Mr. Stein provide another update in early October with additional information prior to making any final decisions.

Approval of Transfer

Motion by Rogness second by Johnson and unanimously carried to approve a transfer, in the amount of \$1,300,328.75, from the Capital Improvement Fund to the Road and Bridge Fund for previously approved capital expenditures.

PLMSWA Joint Powers Financing Agreement

Motion by Murphy second by Lindquist and unanimously carried to approve the Second Amendment to Prairie Lakes Municipal Solid Waste Authority (PLMSWA) Joint Powers Financing Agreement. The motion includes authorization of appropriate County Officials' signatures on the aforementioned amendment.

CSAH 34 Update – S.A.P. 056-634-011

Highway Engineer Chuck Grotte updated the Board regarding the CSAH 34 reconstruction project. Final plans have been approved by MN DOT and the project is planned for competitive bid February 2020. Construction is expected to begin spring 2020.

Adjournment

At 4:54 p.m., Chair Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 8:30 a.m. on Tuesday, September 24, 2019, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas A. Huebsch, Board Chair

Attest: _____
John Dinsmore, Clerk

Board of Commissioners' Meeting Minutes
 September 17, 2019 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
ALBANY RECYCLING CENTER	1,936.84
ALEX RUBBISH & RECYCLING INC	599.73
ALLIED FIRE PROTECTION INC	402.04
ALPHA TRAINING & TACTICS LLC	70.00
AMAZON CAPITAL SERVICES INC	35.97
AMERIPRIDE SERVICES INC	1,306.39
AVENU HOLDINGS LLC	5,866.80
BACHMAN PRINTING	257.40
BECKLUND OIL INC	1,157.97
BOBCAT OF OTTER TAIL COUNTY	86.27
BOEN/ANDY	35.38
BRANDNER/STEVE	297.33
BRANDON COMMUNICATIONS INC	491.00
BRAUN VENDING INC	34.75
BREDMAN/DION	32.18
BRENNAN/KEVIN	789.73
BUY-MOR PARTS & SERVICE LLC	1,252.25
CENTRAL DOOR & HARDWARE INC	120.00
CERTIFIED AUTO REPAIR	31.39
CHEMSEARCH	4,326.85
CLEAN SWEEP COMMERCIAL SERVICES	1,183.00
CODE 4 SERVICES, INC	467.50
COOP SERVICES INC	511.43
COOPERS TECHNOLOGY GROUP	1,292.67
COUNTRY STORE	140.00
CULLIGAN	39.00
CULLIGAN OF WADENA	11.50
CULLIGAN WATER CONDITIONING	30.00
CYBERSPROUT LLC	684.00
DAIKIN APPLIED	5,690.00
DAILY JOURNAL/THE	501.94
DATAWORKS PLUS LLC	116.00
DEANS DISTRIBUTING	1,909.70
DIGINEER CONSULTING LLC	239.80
DOUBLE A CATERING	93.00
ELDIEN/MICHELLE M	320.38
ENVIRONMENTAL SCIENTIFIC, LLC	13,700.00
EVERTS LUMBER CO	16.58
EZWELDING LLC	842.50
FARMERS ELEVATOR OF FERGUS FALLS	65.00
FARNAM'S GENUINE PARTS INC	127.38
FERGUS TIRE CENTER	22.00

<u>Vendor Name</u>	<u>Amount</u>
FIELD/TERRY	215.76
GALLS LLC	322.07
GOERDT/SARAH D	27.92
GOERDT/STEPHEN	79.99
GOPHER STATE ONE CALL	51.30
GRAINGER INC	19.11
HENNING HARDWARE	148.79
HERMAN/CRYSTAL	141.21
HOLO/SANDY	275.14
HOYLE/EMILY	49.49
J & K MARINE	483.62
JAGUAR SOFTWARE DEVELOPMENT, INC	1,960.00
JK SPORTS	16.00
JOHNSON/KURT	111.99
JOHNSON/MICHAEL	1,636.98
KASTE/DAVID	500.00
KVIDT/MICAH	2,500.00
L & O ACRES TRANSPORT INC	2,356.63
LAKES AREA COOPERATIVE	251.00
LAKES AREA DRAIN	165.00
LAKES AREA PEST CONTROL LLC	90.00
LAKES COUNTRY SERVICE CO OP	24,723.00
LARRY OTT INC TRUCK SERVICE	1,500.00
LEIGHTON BROADCASTING/DL	117.00
LIBERTY BUSINESS SYSTEMS FARGO	299.44
LIBERTY TIRE RECYCLING LLC	430.80
LM ROAD SERVICES LLC	33,518.85
LOCATORS & SUPPLIES INC	23.98
M-R SIGN COMPANY INC.	1,617.84
MARCO INC ST LOUIS	798.99
MARCO TECHNOLOGIES LLC	155.69
MARK SAND & GRAVEL CO	87,581.94
MARKS FLEET SUPPLY INC	53.15
MATCO TOOLS	98.88
MCCC BIN#135033	2,420.00
McCONN/CHRISTOPHER	11.04
MEIS/DALE	22.04
MIDWEST MACHINERY CO	13.20
MINNESOTA MOTOR COMPANY	346.00
MN DEPT OF LABOR AND INDUSTRY	10.00
NAPA OF PERHAM	84.44
NELSON AUTO CENTER	1,247.80

Board of Commissioners' Meeting Minutes
 September 17, 2019 (Exhibit A)

<u>Vendor Name</u>	<u>Amount</u>
NELSON/MIKE	100.00
NORTHWEST IRON FIREMEN INC	91.58
NUSS TRUCK & EQUIPMENT	60.92
OLSON OIL CO INC	725.70
OTIS ELEVATOR CO	5,000.00
OTTER TAIL CO SOLID WASTE	32.50
OTTER TAIL TIRE INC	287.30
OTTERTAIL TRUCKING INC	13,561.05
PALMER/GEORGE	239.99
PARK REGION CO OP	90.00
PELICAN RAPIDS PRESS	85.50
PRAIRIE LAKES MUNICIPAL SOLID WASTE	250.00
PRECISE MRM LLC	621.78
PRO AG FARMERS CO OP	79.20
PRO AG FARMERS COOPERATIVE	570.44
PRO SWEEP INC	810.00
PRO-WEST & ASSOCIATES INC	1,777.78
PRODUCTIVITY PLUS ACCOUNT	1,988.56
R K PLUMBING	80.00
RDO TRUCK CENTERS	173.40
RENDZ/TONY	650.98
SAFARILAND LLC	350.00
SCHMITZ BODY PAINT & REPAIR INC	725.86
SEACHANGE PRINT INNOVATIONS	2,248.76
SELLIN BROTHERS INC	72.00
SERVICE FOOD SUPER VALU	22.81
SIGNWORKS SIGNS & BANNERS LLC	328.50
SIMENGAARD/PAUL	106.02
STAPLES BUSINESS CREDIT	151.36
STEINS INC	926.94
STRAND HARDWARE & RADIO SHACK	19.98
STREICHERS	280.11
SUMMIT COMPANIES	280.00
SWEDBERG NURSERY	900.00
THIS WEEKS SHOPPING NEWS	58.20
THOMASON/JAKE	53.36
THRIFTY WHITE PHARMACY	951.22
THUMPER POND	215.86
THYSSEN KRUPP ELEVATOR CORPORAT	641.44
TNT REPAIR INC	84.14
TOSHIBA FINANCIAL SERVICES	403.80
TWEETON REFRIGERATION, INC	1,070.64

<u>Vendor Name</u>	<u>Amount</u>
UNLIMITED AUTO GLASS INC	200.00
VICTOR LUNDEEN COMPANY	455.61
WADENA ASPHALT INC	1,404.00
WALLWORK TRUCK CENTER	394.45
WASTE MANAGEMENT	35,491.68
WAYNE'S TOOLWAGON	87.50
WELLER OIL CO	348.95
WHEELER LUMBER LLC	949.66
WUNDERLICH/MICHAEL	131.83
ZIEGLER INC	100.90
Final Total:	290,341.99

Approved Minutes