



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
New York Mills County Offices
118 North Main Avenue, New York Mills, MN
Tuesday, August 27, 2019
11:00 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 11:01 a.m. Tuesday, August 27, 2019, at the New York Mills County Offices in New York Mills, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present.

Approval of Agenda

Chair Huebsch called for approval of the Board Agenda. Motion by Rogness, second by Murphy and unanimously carried to approve the Board of Commissioners Agenda of August 27, 2019.

Consent Agenda

Motion by Johnson, second by Lindquist and unanimously carried to approve Consent Agenda items as follows:

1. August 13, 2019 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for August 27, 2019 (Exhibit A)
3. Human Services & Public Health Warrants/Bills for August 27, 2019 (Exhibit A)
4. Approval of an Application and Permit for a Temporary On-Sale Liquor License for the Pelican Rapids Area Chamber of Commerce for an event scheduled Thursday, October 10, 2019 at The Barn at Dunvilla, located at 48203 US Highway 59
5. Approval of a LG220 Application for Exempt Permit submitted by Lake Country Sportsmen's Club of Otter Tail County for an event scheduled for Thursday, November 14, 2019 at Beach Bums Bar and Eatery, located at 35766 County Highway 72

MN Association of County Planning and Zoning Administrators (MACPZA) Annual Conference

Land and Resource Director Chris LeClair invited 1 of the 5 Commissioners to attend the MACPZA Annual Conference at Thumper Pond on October 10, 2019 to give a brief presentation. Commissioner Johnson plans to present at the conference.

Final Plat Extension - "Olson Acres"

Motion by Rogness, second by Murphy and unanimously carried to extend the submission of a final plat titled "Olson Acres", located on Big Pine Lake, until August 2020.

Final Plat - "Rush to Rest"

Motion by Johnson, second by Lindquist and unanimously carried to approval the final plat titled "Rush to Rest" consisting of 5 single family residential riparian lots. The property is located at Pt of Gov't Lot 2 and NW ¼ of NE ¼ (56.26 Acres), Section 20 of Otto Township; Rush Lake (56-141), General Development (GD).

Planning Commission Recommendations

Firefly Dead Lake/Jade Neilson Properties, LLC:

Motion by Murphy, second by Rogness and unanimously carried, with Johnson abstaining, to accept the withdrawal of the Conditional Use Permit Application for Firefly Dead Lake.

Lakeside RV Park/ Russel & Maxine Swenson:

Property Owners Melanie Cave and Stan Smith expressed concerns with the high phosphorus levels on Long Lake that currently flows into Otter Tail Lake. Ms. Cave briefed the Board of a 5-year plan with the DNR to address the high levels of phosphorus on Long Lake and is concerned that increased activity on the lake may lengthen the process. She also spoke of the damage to property caused by bogs on the lake and the concern of safety for residents. Land and Resource Director Chris LeClair commented that the DNR has been notified of this application and no response was received. The proposed campground is within the guidelines of our ordinance.

Motion by Rogness, second by Johnson and unanimously carried to approve the Conditional Use Permit (CUP) for Lakeside RV Park/ Russel & Maxine Swenson to develop a Commercial RV Park and driveways as shown on the document titled "Proposed Commercial PUD of Lakeside RV Park" dated June 18th, 2019. The proposal includes 13 tier 1 units, 13 tier 2 units and 25 tier 3 units. Request includes 13 boat slips. The proposal is located in Pt GL 3 in Section 32 of Rush Lake Township; Long Lake (56-210), RD.

Evenson's Second Addition/Jeanne Hovland & Paul Evenson:

Motion by Lindquist, second by Rogness and unanimously carried, with Johnson abstaining, to approve the Preliminary Plat titled "Evenson's Second Addition" consisting of 8 single family residential non-riparian lots, 2 blocks, and 7 non-residential non-riparian lots 1 block, with conditions as recommended by the Planning Commission. The property is located in part of Gov't Lot 1 & the SE ¼ of SE ¼ section 28 of Lida Township; Lake Lida (56-747), GD.

Andrew & Michelle Bode:

Motion by Johnson, second by Murphy and unanimously carried to approve the Conditional Use Permit for Andrew & Michelle Bode to construct a pole shed to be used for commercial use, with conditions as recommended by the Planning Commission. The property is located in the SW ¼ NE ¼ & Gov't Lot 4 Ex Trs Ex Platted AKA parcels J&L in Unrecorded Plat of Willow, Section 26 of Leaf Lake Township; East Leaf Lake (56-116), RD.

Woodland Beach Resort Association:

Motion by Rogness, second by Lindquist and unanimously carried to approve a Conditional Use Permit for Woodland Beach Resort Association to convert the existing (Cabin No. 9) 20' x 10' deck to a 20' x 13' enclosed sun/screen porch with no impact to exceed existing impervious surface area. Currently there are approx. 3' of pavers that come out from the existing deck. The pavers will be removed, and the proposed new enclosed porch will cover this area, therefore no new impervious surface will be added. Camper Lot #7 Build a new sunroom/3 season porch on to our existing manufactured home & reuse sections of existing deck to create a new deck. Sunroom/3 season porch 11'-10" x 26' = 308 Sq. ft. New Deck or pavers 11'-10" x 11' = 130 Sq. Ft. Existing Impervious Surface area 454 Sq. Ft. – New Impervious will be reduced to 438 Sq. Ft. Camper Lot #9 Enclose existing 8' x 25' deck with a screen porch. The proposal is located in Pt of GL 3, Section 2, Everts Township; Otter Tail Lake (56-242), GD.

Subsurface Sewage Treatment Systems Ordinance

Land and Resource Director Chris LeClair provided a document to the Commissioners highlighting proposed revisions to the Sanitation Code for Subsurface Sewage Treatment Systems (SSTS) Ordinance based on comments received at the public hearing held on April 23, 2019. He briefed the Board of the proposed changes and plans to implement the revised Ordinance January 1, 2020.

Motion by Rogness, second by Lindquist and unanimously carried to reconvene the Public Hearing for the Sanitation Code for proposed revisions to the Subsurface Sewage Treatment Systems Ordinance on October 22, 2019 at 1:00 p.m., to be held at the Government Services Center in Fergus Falls, MN. The motion includes the Land and Resource Director to provide contractors with a copy of the current Sanitation Code along with the list of proposed changes presented at the August 27th Board meeting. It is requested that comments to the Commissioners and/or the Land and Resource Director be received by noon on October 17, 2019.

Capital Improvements Management Plan

County Administrator John Dinsmore and Assistant Finance Division Director Kris Vipond submitted a document titled "Capital Improvements Management Plan". The document was designed to provide information five (5) years in advance to determine the wants and needs of each department. The goal is to ask the Division or Department to update the document each year. Ms. Vipond commented she is able to provide detailed documentation from each department with the reasonings behind their requests. Mr. Dinsmore is not asking the Board to adopt the plan at this time but to use this plan as a guideline during the budgeting process.

Motion by Rogness, second by Johnson and unanimously carried for the Board Secretary to send a "thank you" note to those listed on the document to acknowledge their hard work put into this project. The Commissioners applaud the process and appreciate their time and effort.

Koble Agreement

Motion by Murphy, second by Rogness and unanimously carried to approve the agreement between the County of Otter Tail and Koble. Koble is a Health Intermediary Organization (HIO) that connects with local hospitals to advance work in coordination of care.

PartnerSHIP4Health Worksite Wellness Recognition

Public Health Director Jody Lien shared with the Board that the worksite wellness program was recognized through PartnerSHIP4Health. A survey was sent in Spring of 2018 and 29 out of 50 area businesses participated in the survey. The comments received reflected a positive impact. Ms. Lien expressed the Department's excitement in offering healthy resources.

Hepatitis A

Public Health Director Jody Lien informed the Board that the Minnesota Department of Health has declared an outbreak of hepatitis A in multiple counties. Otter Tail County has not had any cases to date and are reaching out to high risk areas such as substance use centers to educate and promote the hepatitis A vaccination.

Recess & Reconvene

At 12:14 p.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a lunch break. The Board of Commissioner's meeting was reconvened at 1:02 p.m.

Vanguard Appraisals, Inc Contract

Motion by Lindquist, second by Murphy and unanimously carried to approve the contract between the County of Otter Tail and Vanguard Appraisals, Inc. This new software will allow the Assessors Department to be more efficient and eliminate repetitive work.

Appraiser – New Position

Motion by Rogness, second by Lindquist and unanimously carried to approve 1.0 Full-Time Equivalent Provisional Appraiser position in the Assessor's Department with Otter Tail County. This position will replace the vacant technical staff position and a phased retirement contract that expires at the conclusion of the 2019 calendar year.

Legislative Representation Agreement

Motion by Lindquist, second by Rogness and unanimously carried to approve the Legislative Agreement between the County of Otter Tail and Psick Capitol Solutions, Inc. Psick provides legislative representation for the legislative session and interim.

**RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED
PROPERTY TAX ABATEMENTS AND PROPOSED GRANTING OF BUSINESS SUBSIDY FOR THE
NORTHSTAR BEHAVIOR HEALTH, LLC PROJECT**

Otter Tail County Resolution No. 2019 - 60

Commissioner Rogness introduced the following resolution and moved its adoption:

BE IT RESOLVED by the County Board of Commissioners (the "Board") of Otter Tail County, Minnesota, as follows:

1. Recitals.
 - (a) Minnesota Statutes, Sections 469.1812 through 469.1815, as amended, both inclusive, authorize the County, upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on real property within its boundaries.
 - (b) The County proposes to grant a business subsidy to Northstar Behavior Health, LLC to facilitate the operation of a chemical dependency treatment and mental health services facility within the County.
 - (c) It is a legal requirement that the County hold a public hearing prior to adoption of a resolution granting any property tax abatements and the granting of a business subsidy.
2. Hearing. A public hearing on the consideration of the property tax abatement and proposed granting of a business subsidy will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit B and hereby made a part hereof.
3. Notice. The County Administrator is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit B to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County, and the notice must be published at least once.

The motion for adoption of the foregoing resolution was duly seconded by Commissioner Murphy and, after full discussion thereof, and upon a vote being taken thereof, the following voted in favor thereof:

All 5 seated Commissioners

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted on August 27, 2019 by the County Board of Commissioners of the County of Otter Tail, Minnesota.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Doug Huebsch, Chair

Attest: _____
John Dinsmore, Clerk

Highway Department Projects

Geotechnical Evaluations – Multiple:

Motion by Johnson, second by Rogness and unanimously carried to approve the proposed Geotechnical Evaluations with Braun Intertec for the following resurfacing projects: S.A.P. 056-601-070 estimated amount of \$11,233, S.A.P. 056-605-012 estimated amount of \$14,493, S.A.P. 056-613-007 estimated amount of \$11,485, S.A.P. 056-654-007 estimated amount of \$1,522.50, and S.A.P. 056-667-040 estimated amount of \$8,907.

French Elevator Transportation Study:

Motion by Lindquist, second by Rogness and unanimously carried to approve a transportation study with SRF Consulting Group Inc. at the French Elevator, pending approval from Carlisle and Orwell Township Board members. The Townships are responsible for the cost of the study and a Township Board meeting is planned for the evening of August 27, 2019 to discuss funding.

White House Briefing

Commissioners Huebsch, Rogness and Murphy attended the regional State Leadership Day at the White House on August 20, 2019 in Washington D.C. Local elected officials from Illinois, Indiana, Minnesota and Wisconsin were invited to participate in this event. The speeches given were tailored towards the State's needs and spoke about opportunity zones and local investments determining growth for businesses. Commissioners were provided with a contact list for County Officials.

Recess & Reconvene

At 1:44 p.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board of Commissioner's meeting was reconvened at 1:50 p.m.

Contract with Todd County

Motion by Rogness, second by Murphy and unanimously carried to authorize appropriate County Officials' signatures to execute the agreement between the County of Otter Tail and Todd County to provide Solid Waste Management level services to Todd County.

Solid Waste Master Plan

Motion by Johnson, second by Rogness and unanimously carried to approve the Professional Service Agreements for the Solid Waste Master plan allowing SRF and FOTH to work jointly on the project. The cost of the project is \$144,977.50.

Contract Administration Guidelines

Motion by Murphy, second by Johnson and unanimously carried to approve the revisions to the Contract Administration Guidelines. The contract establishes consistency in the processing of contracts and was updated according to statute.

Otter Tail Water Management Board of Commissioners Appointment

Motion by Rogness, second by Murphy and unanimously carried to approve the appointment of Jill Damrau and Rick Bleichner to the Otter Tail Water Management Board of Commissioners serving a four-year term.

Adjournment

At 2:08 p.m., Chair Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 9:00 a.m. on Tuesday, September 10, 2019, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas A. Huebsch, Board Chair

Attest: _____
John Dinsmore, Clerk

<u>Vendor Name</u>	<u>Amount</u>
A-OX WELDING SUPPLY CO INC	355.10
ALBANY RECYCLING CENTER	4,383.43
AMAZON CAPITAL SERVICES INC	1,042.50
AMERICAN WELDING & GAS INC	127.14
AMERICINN LODGE & SUITES FERGUS F/	359.02
AMERIPRIDE SERVICES INC	1,150.67
APEX ENGINEERING GROUP INC	28,000.00
APEXSQL LLC	625.00
ARROW LIFT ACCESSIBILITY	168.26
AVERY, ATTORNEY AT LAW/JILL	710.22
AXON ENTERPRISE INC	1,363.00
BACKMAN/MELISSA	71.53
BATTLE LAKE STANDARD	4.99
BECKLUND OIL CO	2,480.98
BEN HOLZER UNLIMITED WATER LLC	61.00
BERGQUIST/RICHARD	207.48
BESEMAN/WILLIAM	160.66
BEYER BODY SHOP INC	375.00
BHH PARTNERS	3,156.69
BLUFFTON OIL COMPANY	36.99
BRANDON COMMUNICATIONS INC	100.00
BRAUN VENDING INC	25.75
BRENNAN/KEVIN	231.96
BRIAN M RIPLEY EXCAVATING	1,951.00
BUELOW/DAVID	87.58
CARR'S TREE SERVICE	36,382.50
CELLEBRITE USA INC	3,700.00
CERTIFIED AUTO REPAIR	688.67
CHEMSEARCH	868.00
CITIZENS ADVOCATE	89.67
CLEAN PLUS INC	820.00
COLLINS/CHERI	244.82
COMSTOCK CONSTRUCTION OF MN	656.98
COOP SERVICES INC	329.22
COOPERS TECHNOLOGY GROUP	213.54
CULLIGAN OF WADENA	62.50
CULLIGAN WATER CONDITIONING	30.00
CYBERSPROUT LLC	4,034.25
D & T VENTURES LLC	464.00
DACOTAH PAPER COMPANY	195.84
DAHL/ISABEL	100.92
DAILY JOURNAL/THE	1,006.30

<u>Vendor Name</u>	<u>Amount</u>
DAKOTA PLAINS MECHANICAL	3,725.00
DAN'S TOWING & REPAIR	289.60
DANZEISEN/LLOYD	150.22
DEANS DISTRIBUTING	1,112.53
DEM-CON MATERIALS RECOVERY LLC	4,028.86
DENBROOK/GARY	242.40
DENZEL'S REGION WASTE INC	292.50
DM ENTERPRISES	945.00
DOUGLAS CO JAIL	345.00
DULUTH TRADING CO	261.49
EAGLE EYE AERIAL PHOTOGRAPHY	8,047.49
EAST SIDE OIL COMPANIES	66.00
EGGE CONSTRUCTION INC	1,397.55
ELDIEN/HUNTER	135.72
ELDRIDGE/TRACY	85.26
ESSER PLUMBING & HEATING	622.00
EZWELDING LLC	800.00
FELLBAUM/KEVIN	25.00
FERGUS FALLS/CITY OF	4,750.00
FERGUS POWER PUMP INC	8,850.00
FIELD/CRISTI	6.38
FLINT HILLS RESOURCES LP	50,460.20
FORKLIFTS OF MINNESOTA INC	84.80
FORUM COMMUNICATIONS COMPANY	217.00
FRANZ REPROGRAPHICS INC	161.23
FRAZEE-VERGAS FORUM	94.50
FRAZIER/BRENT	284.56
FREDERICK/PHILIP	109.04
GALLS LLC	226.87
GILBERTSON/JACE	4.88
GRAINGER INC	166.04
GRANT CO HIGHWAY DEPT	540.00
GRANT'S MECHANICAL	2,541.22
GREENE/JULIE	244.03
GUNDERSON/GARY	122.96
GUTZMER/LILLIAN	160.08
H & R CONSTRUCTION CO	16.32
HAUGEN PH.D./MARK L	1,040.00
HEALTHCARE ENVIRONMENTAL SERVICE	316.00
HEIN-KOLO PSYD LP/NANCY	2,500.00
HENNING HARDWARE	62.08
HEXUM/ALEX	54.52

<u>Vendor Name</u>	<u>Amount</u>
HOUSTON ENGINEERING INC	39,043.83
INTOXIMETERS INC	286.50
JESNOWSKI/DANA	87.00
JOHNSON CONTROLS	4,833.60
JOHNSON/MICHAEL	256.32
JONES LAW OFFICE	95.00
KARKELA HUNT & CHESHIRE PLLP	460.00
KOERNER/CLARA	128.53
KUGLER/JOSEPHINE	111.94
KVIDT/MICAH	2,500.00
L & O ACRES TRANSPORT INC	2,329.00
LAHMAN/ROBERT	276.68
LAKE REGION HEALTHCARE	9,684.69
LAKES AREA COOPERATIVE	24.99
LAKES AREA PEST CONTROL LLC	80.00
LARRY OTT INC TRUCK SERVICE	2,000.00
LARSON/DOUG	347.38
LEAPALDT/HANNA	100.92
LEE/THOMAS	419.48
LIBERTY BUSINESS SYSTEMS FARGO	20.00
LITTLE BEAR TOWING	400.00
LITTLE FALLS MACHINE INC	2,136.29
LOCATORS & SUPPLIES INC	2,159.58
LOE/DORIS	382.80
LONG WEEKEND SPORTSWEAR	71.00
M-R SIGN COMPANY INC.	27,549.20
MALMSTROM/WESTON	77.20
MARCO INC ST LOUIS	577.33
MARCO TECHNOLOGIES LLC	603.19
MARK SAND & GRAVEL CO	130,808.15
MARVEL/JACOB	116.00
MCKESSON MEDICAL-SURGICAL INC	64.72
MEIS/DALE	44.08
MIDWEST MACHINERY CO	1,688.80
MIDWEST PRINTING CO	70.00
MINNKOTA ENVIRO SERVICES INC	20.00
MN CO INTERGOVERNMENTAL TRUST	1,005.00
MN DEPT OF LABOR AND INDUSTRY	280.00
MORRIS/JASON	161.80
MUCHOW/GREGORY	111.94
NAPA CENTRAL MN	61.96
NAPA OF PERHAM	162.18

<u>Vendor Name</u>	<u>Amount</u>
NARDINI FIRE EQUIPMENT	104.05
NATURES GARDEN WORLD	1,457.21
NELSON AUTO CENTER	290.00
NETWORK SERVICES COMPANY	1,625.84
NEWMAN PAINTING INC	865.00
NEWMAN SIGNS, INC	816.66
NEWVILLE/DARREN	474.00
NORTHERN PLUMBING SUPPLY	231.38
NORTHERN SAFETY TECHNOLOGY INC	622.47
NORTHERN STATES SUPPLY INC	155.49
NORTHLAND FIRE PROTECTION	972.00
NORTHLAND TRUCK SALES, INC	28,500.00
NUSS TRUCK & EQUIPMENT	509.12
NUTRIEN AG SOLUTIONS, INC	1,077.70
OFFICE OF MNIT SERVICES	2,100.00
ONE CALL LOCATORS LTD	526.02
OTTER ELECTRIC LLC	2,655.49
OTTER TAIL CO HUMAN SERVICES	1,950.00
OTTER TAIL CO TREASURER	25.00
OTTER TAIL TIRE INC	225.61
OTTERTAIL AGGREGATE	223.09
OTTERTAIL TRUCKING INC	31,580.30
PACE ANALYTICAL SERVICES INC	591.20
PALMER/GEORGE	242.40
PARK REGION CO OP	237.60
PAW PUBLICATIONS LLC BATTLE LAKE R	296.20
PELICAN PETE BODY SHOP & TOWING IN	221.50
PELICAN RAPIDS PRESS	119.53
PEMBERTON LAW, PLLP	1,118.50
PETE'S AMOCO	255.00
PETERSON/CODY	87.84
PETERSON/JOEL	120.06
PHOENIX SUPPLY	1,065.53
POLICEONE.COM	495.00
POWERPLAN OIB	7,582.49
PRAXAIR DISTRIBUTION INC	434.29
PREMIER ELECTRIC INC	577.82
PREMIUM WATERS INC	8.50
PRICE FAMILY CONSTRUCTION	368.00
PRO AG FARMERS CO OP	132.08
PRODUCTIVE ALTERNATIVES INC	93.18
R & R READY MIX INC	10,231.17

<u>Vendor Name</u>	<u>Amount</u>
RAMSEY COUNTY	1,632.00
RATZ/JEFFREY	53.88
RDO EQUIPMENT CO	439.29
RDO TRUCK CENTERS	2,473.86
REGENTS OF THE UNIVERSITY OF MN	3,110.00
RINKE NOONAN LAW FIRM	114.00
ROLLIE/WILLIAM	187.92
RUFFRIDGE-JOHNSON EQUIP CO INC	85.38
RUTHER EXCAVATING, INC	1,480.00
SAEWERT/JETT	94.54
SALATHE/HUNTER	128.76
SALATHE/KELVIN	151.38
SCHIERER/STEVE	339.26
SCHWANTZ/CHRISTOPHER	134.56
SELANDER/NATHAN	579.83
SERVICE FOOD SUPER VALU	21.13
SHEILS/RICK	18.94
SHOEMAKER/BRENDA	25.75
SIGNWORKS SIGNS & BANNERS LLC	216.00
SIRCHIE FINGER PRINT LABORATORIES	58.30
SODERSTROM/DENNIS	297.54
SQUEEGEE SQUAD	834.05
SRF CONSULTING GROUP INC	1,567.52
STEEVES/BERNARD A	1,186.92
STEINS INC	1,144.63
STEVE'S SANITATION INC	24.37
STREICHERS	721.77
STROMMEN/DILLON	126.67
SUMMERVILLE ELECTRIC, INC.	10,684.59
SUMMIT COMPANIES	190.00
SUPER SEPTIC & EXCAVATION	594.00
THOMSON REUTERS - WEST	4,607.22
TIGGES/DENNIS	286.48
TITAN MACHINERY	120,008.00
TNT REPAIR INC	63.25
U S POSTAL SERVICE	20,000.00
ULINE	234.75
US AUTOFORCE	584.00
VICTOR LUNDEEN COMPANY	138.19
VIKING COCA-COLA	450.00
VIKING GARAGE DOOR COMPANY INC	1,186.90
VIPOND/KRIS	7.00

<u>Vendor Name</u>	<u>Amount</u>
VORDERBRUGGEN/KENNETH	510.54
WADENA ASPHALT INC	23,192.00
WADENA HIDE AND FUR COMPANY	565.60
WALTERS/CEDAR	25.52
WELLER OIL CO	140.40
WERNER JR/JOHN	225.00
WETLAND BANK ADMINISTRATOR	500.00
WIEBE/JEFFREY JON	238.92
WITT/RANDALL	302.20
ZIEGLER INC	1,393.86
Final Total:	728,985.56

APPROVED MINUTES

<u>Vendor Name</u>	<u>Amount</u>
COOPERS TECHNOLOGY GROUP	575.05
CORNERHOUSE	8,000.00
DAHLEN/JODY	7.66
GREATAMERICA FINANCIAL SVCS	2,920.84
JALLEN/CANDICE	71.33
KRUEGER/JENNIFER	74.67
KUGLER/KRISTI	9.66
LEE/NICOLE	35.14
MFWCAA CONFERENCE	2,240.00
MIDWEST MONITORING	1,200.00
MINNESOTA MONITORING INC	30.00
MINNKOTA ENVIRO SERVICES INC	143.04
MN DEPT OF HUMAN SERVICES	77.20
OTTER TAIL CO ATTORNEY'S OFFICE	4,197.50
OTTER TAIL CO SHERIFF	295.00
OTTER TAIL CO TREASURER	3,208.65
OTTER TAIL COUNTY TREASURER-EXPRI	3,188.78
PACIFIC INTERPRETERS	1,801.80
PREMIER BIOTECH LABS, LLC	709.00
PRODUCTIVE ALTERNATIVES INC	993.96
SECRETARY OF STATE	240.00
SERVICE FOOD SUPER VALU	15.00
SPANGLER/LISA	23.03
ULSCHMID/LIZA	74.71
WEST CENTRAL REG JUVENILE CTR	47,518.00
Final Total:	77,650.02

<u>Vendor Name</u>	<u>Amount</u>
LAKE REGION HEALTHCARE	562.50
MARCO INC ST LOUIS	656.53
MINNESOTA MOTOR COMPANY	45.67
MINNKOTA ENVIRO SERVICES INC	30.00
OFFICE DEPOT	316.68
PACIFIC INTERPRETERS	72.80
PERSPECTIVE ENTERPRISES	324.00
PIONEER CARE	500.00
SPEE-DEE DELIVERY SERVICE INC	22.38
VICTOR LUNDEEN COMPANY	312.50
Final Total:	2,843.06

EXHIBIT B
OTTER TAIL COUNTY, MINNESOTA
NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENTS AND GRANTING OF BUSINESS SUBSIDY

NOTICE IS HEREBY GIVEN that the County Board of Commissioners (the "Board") of Otter Tail County, Minnesota (the "County"), will hold a public hearing at a meeting of the Board beginning at 10:30 a.m., on Tuesday, September 10, 2019, in the Commissioners' Room at the Government Services Center, 515 W. Fir Avenue, Fergus Falls, Minnesota, on the request of Northstar Behavioral Health, LLC. (the "Company"), in connection with the proposed lease of the existing building located at 1174 Western Avenue, to be used as a chemical dependency treatment and mental health services facility in Fergus Falls, Minnesota, and to grant an abatement to the Company of property taxes to be levied by the County on Parcel ID No. 71003500195064, in the City of Fergus Falls (the "Property"). The total amount of the taxes proposed to be abated by the County on the Property for a period not to exceed 10 years is estimated to be not more than \$265,380. The Board will consider granting a property tax abatement, which is a business subsidy, in response to the request. The business subsidy will result in an increase of the tax base of the County and the provision of services for residents of the County. The creation of jobs is not a goal of the business subsidy.

Information about the proposed business subsidy will be on file and available for public inspection at the office of the County Administrator at the Government Services Center.

A person with residence in or the owner of taxable property in the granting jurisdiction may file a written complaint with the County if the County fails to comply with Sections 116J.993 to 116J.995, and no action may be filed against the County for the failure to comply unless a written complaint is filed.

All interested persons may appear at the public hearing and present their views orally or in writing. Anyone needing reasonable accommodations, or an interpreter should contact the County Administrator's office at the Government Services Center, telephone (218) 998-8060.