



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
January 22, 2019
9:00 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 9:00 a.m. Tuesday, January 22, 2019, at the Government Services Center in Fergus Falls, MN, with Commissioners Doug Huebsch, Chair; Lee Rogness, Vice-Chair; Wayne Johnson, John Lindquist and Betty Murphy present.

Approval of Agenda

Chairman Huebsch called for approval of the Board Agenda. Motion by Johnson, second by Rogness and unanimously carried to approve the Board of Commissioners Agenda of January 22, 2019, with the following addition:

Modify the Board of Commissioners' Meeting Schedule
New York Mills County Building

Consent Agenda

Motion by Rogness, second by Lindquist and unanimously carried to approve Consent Agenda items as follows:

1. January 8, 2019, Board of Commissioners' Meeting Minutes
2. Warrants/Bills for January 22, 2019 (Exhibit A)
3. Human Services & Public Health Bills & Claims for January 22, 2019 (Exhibit A)
4. Human Services Contract Renewals
5. Waiver of the Exhibitions and Shows Ordinance for the OTC ON ICE Event
February 8 - 9, 2019
6. Final Payment to AAA Striping Service for C.P. 18:TM
7. Approve SW Hauler's License – City of Fergus Falls & Ballard Sanitation

U.S. Fish and Wildlife Service (USFWS) Waterfowl & Habitat Easements

USFWS Supervisory Realty Specialist Stacy Salvevold appeared before the Board and requested certification of five waterfowl management easements and three habitat easements. Documentation was previously submitted regarding the request. After County Board approval, the easement requests will be considered by the State Land Exchange Board. The owners continue to be responsible for maintenance and taxes on the properties. Habitat land must remain in grass and wetlands and the USFWS is subject to any restrictions on the property that were in place at the time of acquiring the easement. After questions and consideration, a motion was offered by Johnson, seconded by Lindquist and unanimously carried to approve certification for the USFWS to secure the following waterfowl and habitat easements:

Klinnert, Michael: J. – Wetland Easement

T. 136 N., R. 42 W., 5th P.M.
Section 24, N½NE¼

Leitch, Terry W. – Habitat Protection Easement

T. 132 N., R. 42W., 5th P.M.
Section 10, Parts of the SW¼SE¼ and Government Lot 2,
Section 11, Parts of Government Lots 7 and 8, all to be determined by a survey

Moske, Gene E. – Wetland Easement

T. 131 N, R. 38W, 5th P.M.

Government Lot 3 and Government Lot 4, Section 25.

Government Lot 1 and Government Lot 2, Section 26 as described in Exhibit B

Norrgard, Rayment A., et al – Habitat Protection Easement

T. 132 N, R. 42 W, 5th P.M.

Section 33, that part of the SW $\frac{1}{4}$ SW $\frac{1}{4}$ as delineated on a plat designated Raymond A. Norrgard, et al. Tracts (905G,1) bearing the date of December 21, 2018, on file in the Office of the Regional Director, Region 3, U.S. Fish and Wildlife Service, more particularly described in Exhibit C.

Norrgard, Raymond A. – Habitat Protection Easement

T. 132 N, R. 42 W, 5th P.M.

Section 33, that part of the NE $\frac{1}{4}$ SW $\frac{1}{4}$ and that part of Government Lot Four as delineated on a plat designated Raymond A. Norrgard Tract (904G), bearing the date of December 21, 2018, on file in the Office of the Regional Director, Region 3, U.S. Fish and Wildlife Service, more particularly described in Exhibit D.

Scotland Family, LLLP – Wetland Easement

T. 132N, R. 44 W, 5th P.M.

Section 2, NW $\frac{1}{4}$ and N $\frac{1}{2}$ SW $\frac{1}{4}$

Lee B. Skold Revocable Trust – Wetland Easement

Legal Description as described in Exhibit E

Motion by Johnson, second by Lindquist with Rogness abstaining, to approve certification for the USFWS to secure the following waterfowl management easement:

LaWayne Rogness Revocable Living Trust – Wetland Easement

Legal Description as described in Exhibit F

Legislative Priorities

Administrator John Dinsmore presented the Otter Tail County 2019 Legislative Recommendations handout focusing on Economic Development, Health and Human Services and Transportation and Trails. Motion by Johnson, second by Rogness and unanimously carried to approve a revised 2019 Legislative Recommendations handout. Legislative Consultant Sarah Psick will facilitate meetings during County Day at the Capitol on February 13, 2019.

Maintenance Worker – New Position

Motion by Lindquist, second by Rogness and unanimously carried to approve filling a .75 FTE Maintenance Worker 1 position as recommended by the Facilities Operations Manager.

Employees' Committee

On behalf of the Employees' Committee, Katie Black requested purchase and installation of an ice machine in the lunchroom at the courthouse. Motion by Rogness, second by Lindquist and unanimously carried to approve purchase and installation of an ice machine at the County Courthouse, at an approximate cost of \$5,424.00, subject to employee's raising one-half of the total cost with Facilities Operations paying for the remainder of the purchase.

DONATIONS TO OTTER TAIL COUNTY HUMAN SERVICES
Otter Tail County Resolution No. 2019 - 08

Upon a motion made by Johnson, seconded by Murphy and unanimously carried, the following resolution was adopted:

WHEREAS, community members, service organizations, businesses and Church groups, offer to donate items or gift cards to Otter Tail County Human Services to assist in meeting the needs of people served by Human Services programs, and;

WHEREAS, Minnesota Statute 465.03 requires a county to accept gifts by resolution; and;

WHEREAS, the donations received though-out the year from community members, service organizations, businesses and Church groups will be for the sole purpose of assisting people receiving services from Otter Tail County Human Services to meet needs that are otherwise not covered, and;

WHEREAS, acceptance of the items or gift cards in accordance with the donor's terms is in the best interest of the County of Otter Tail.

NOW, THEREFORE, BE IT RESOLVED that the Otter Tail County Board of Commissioners does accept the above-described funds as donated throughout the year from community members, service organizations, businesses and Church groups and extends its grateful appreciation.

Adopted at Fergus Falls, MN this 22nd day of January 2019

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____

Attest: _____

Douglas A. Huebsch, Board Chair

John W. Dinsmore, Clerk

Aquatic Invasive Species (AIS) Task Force

The proposed budget for AIS education/awareness was presented. Motion by Johnson, second by Murphy and unanimously carried to approve the AIS Task Force budget proposal for AIS prevention education and awareness dated January 14, 2019, in the amount of \$34,610.00.

AIS Decontamination Units

The MN Department of Natural Resources (DNR) has two portable decontamination units originally purchased by Otter Tail County that are not being used full time. Chris LeClair, Land & Resource Director and Bernie Steeves, AIS Task Force Chair, requested approval to take back one decontamination unit from the DNR and operate it as a County pilot project. The proposal would be to place the unit on the east side of Otter Tail lake and staff it with the seasonal AIS Inspectors. Lengthy discussion took place regarding the number of boat accesses in Otter Tail County, how to determine the best place to put the unit, staffing and State laws. Motion by Rogness, second by Johnson and unanimously carried to support and staff the proposed decontamination pilot project as presented.

Closed to the Public

At 10:13 a.m., Chair Huebsch declared the Board of Commissioners meeting closed to the public to discuss matters regarding sale of County property located at 1174 Western Ave, Fergus Falls, MN. The closed session is authorized under M.S. 13D.05, Subd. 3(c)(1). Present were all five seated Commissioners, Attorney Michelle Eldien, Administrator John Dinsmore, Auditor-Treasurer Wayne Stein, Facilities Managers Terry Hoff and Doug Cannell, Communication and External Relations Director Nick Leonard, Internal Services and HR Director Nicole Hansen, and Board Secretary.

Recess & Reconvene

At 10:40 a.m., upon completion of the closed session, Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 10:45 a.m.

Former Chemical Addiction Recovery Enterprise (C.A.R.E.) Building

Motion by Rogness, second by Johnson and unanimously carried to encourage County Officials to continue to pursue options related to the County owned building at 1174 Western Avenue in Fergus Falls, MN.

Registered Land Survey No. 21

Motion by Johnson, second by Lindquist and unanimously carried to authorize the appropriate County Official's signatures to execute Registered Land Survey No. 21 as presented by Minnesota Land Surveyor Micah Radach.

Lakeland Mental Health Center (LMHC) Service Agreement

Motion by Johnson, second by Rogness and unanimously carried to authorize the appropriate County Officials' signatures to execute a Purchase of Services Agreement between Otter Tail County and LMHC, Inc, for evaluation services for court ordered assessments. The agreement is effective for calendar year 2019.

Phelps Mill Country Presentation

Phelps Mill Country Treasurer David Iverson discussed the possibility of adding a craft beer and wine tasting event to the Phelps Mill Festival. Public Works Director Rick West indicated that this idea has been discussed with the Public Works Committee. During discussions, it was recognized that the County Park Ordinance would need to be revised/updated to accommodate the event. The park is rented for other events such as weddings and family reunions which would also need to be addressed in a comprehensive review of the current ordinance. Commissioners requested that this topic be added to the next Board Agenda for further discussion with a goal of informing Phelps Mill Country within 60 days.

Payment Approval

Motion by Johnson, second by Lindquist and unanimously carried to approve payment to Perham Health, in the amount of \$2,515.80, for cost incurred under the provision of M.S. 609.35 for Case No. 18034179.

Forgiveness of Penalty and Interest

Motion by Rogness, second by Lindquist and unanimously carried to approve the request of Legacy 57 Properties, LLC for the abatement of the following penalties and interest as the reason for abatement is consistent with the County's guidelines:

Parcel	Penalty	Interest
Parcel 76-000-99-0349-000	\$65.23	\$5.49
Parcel 76-000-99-0350-000	\$28.83	\$2.42
Parcel 76-000-99-0351-000	<u>\$27.73</u>	<u>\$2.33</u>
Total	\$121.79	\$10.24

SPONSORING AGENCY
Otter Tail County Resolution No. 2019 - 09

Upon a motion made by Murphy, seconded by Rogness and unanimously carried, the following resolution was adopted:

BE IT RESOLVED THAT: Otter Tail County agrees to act as sponsoring agency for a "Safe Routes to School" project identified as Henning's Light Up the Night-Parking Lot Project seeking Greater Minnesota Safe Routes to School funding and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED THAT: Charles Grotte, P.E., County Engineer, is hereby authorized to act as agent on behalf of this sponsoring agency.

Adopted at Fergus Falls, MN this 22nd day of January 2019

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas A. Huebsch, Board Chair

Attest: _____
John W. Dinsmore, Clerk

Drainage Systems

Ditch #70:

Ditch Inspector Kevin Fellbaum hired a camera contractor to view an area of tile in Ditch 70 that was no longer functioning at sufficient capacity after a 2016 repair. It was determined that there could be portions of the tile that are severely crushed and restricting flow. Motion by Lindquist, second by Murphy and unanimously carried to award the repair project of 850 ft. of 8-inch dual wall tile to Weets Drainage and Excavating, LLC, at an estimated cost of \$9,317.50, to restore efficient flow to the Ditch #70 system.

Ditch #21:

Motion by Rogness, second by Lindquist and unanimously to authorize the following work in Ditch 21 as recommended by the Ditch Inspector:

Property owner Justin Moe will remove trees along the Ditch 21 corridor shown in red on the map submitted, clean out the open channel and install culvert crossings to allow for access to fields. The expense for this work will be paid by Mr. Moe as he is the sole benefactor of the crossings. The Ditch Inspector will work with the contractor to ensure proper size and placement of the culvert crossings.

The channel downstream of Mr. Moe's property needs to be repaired (about 700 ft.) by mechanical cleaning and an area further downstream (1,700 ft.) will be sprayed for vegetation as part of the yearly spraying program to remove overgrowth. This work is indicated in yellow and green of the map submitted with the supporting documents and cost of this work will be covered by the applicable ditch fund.

2019 Ditch Assessments:

Motion by Rogness, second by Murphy and unanimously carried to approve the 2019 Ditch Assessments as submitted by the Ditch Inspector.

Orders for Redetermination of Benefits:

County Attorney Michelle Eldien finalized the Findings and Order for Redetermination of Benefits in the matter of Ditch #50 and Ditch #64 as previously authorized by the County Board.

Public Information Meetings:

Motion by Rogness, second by Lindquist and unanimously carried to schedule the following public information meetings:

County Ditch	Purpose	Date & Time
Ditch #12	Redetermination of Benefits	March 25, 2019 at 7:00 p.m. (location TBD)
Ditch #45	Redetermination of Benefits	April 1, 2019 at 7:00 p.m. (location TBD)
Ditch #20	Redetermination of Benefits	April 15, 2019 at 7:00 p.m. (location TBD)

Board of Commissioners' Meeting Schedule

Motion by Johnson, second by Lindquist and unanimously carried to cancel the February 26, 2019, Board meeting and change the March 5, 2019, Board meeting to begin at 12:00 p.m.

Agricultural Utilization Research Institute (AURI)

Motion by Rogness, second by Johnson and unanimously carried to authorize Commissioners' attendance at the AURI 2019 Forum March 27 & 28, 2019, at the Mariott West, Mpls, MN.

5G Cellular Technology

Commissioners discussed the upcoming 5G cellular service which requires more towers or cellular equipment stations than the current technology. They requested that this be considered during the long-range planning process. Administrator John Dinsmore will facilitate research on the issue and bring recommendations to the appropriate committee.

Proposed Child Care Building – New York Mills

Nick Leonard, Communications and External Relations Director, reported that the Community Development Agency (CDA) will begin meeting and discuss the current childcare initiative. Motion by Rogness, second by Johnson and unanimously carried to recommend that the new CDA, in partnership with the OTC Housing and Redevelopment Authority (HRA), allocate up to \$100,000 for the redevelopment of the building at 109 S. Walker in New York Mills for the creation of childcare pods.

Lease Agreement

Motion by Lindquist, second by Johnson and unanimously carried to authorize County Officials to draft a formal lease agreement between the County of Otter Tail and the New York Mills Police Department for the Police Department space utilized at the New York Mills County Office building.

Motion by Johnson, second by Rogness and unanimously carried to rent a 36' x 40' storage space in the New York Mills County Office building to the NYM Cultural Center for \$100.00/month as presented by the Communications and External Relations Director.

Adjournment

At 12:16 p.m., Chairman Huebsch declared the Otter Tail County Board of Commissioners meeting adjourned. The next Board meeting is scheduled at 9:00 a.m. on Tuesday, January 29, 2019, at the Government Services Center in Fergus Falls, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Douglas A, Huebsch, Board Chair

Attest: _____
John Dinsmore, Clerk

WARRANTS APPROVE ON 01/22/2019

<u>Vendor Name</u>	<u>Amount</u>
5TH DISTRICT JAIL ADMINISTRATOR'S AS	1,460.00
AABERG/JANICE	68.53
ACME TOOLS FARGO	339.36
ALEX RUBBISH & RECYCLING	599.73
AMAZON CAPITAL SERVICES, INC	704.78
AMERIPRIDE SERVICES INC	2,103.83
APEX ENGINEERING GROUP INC	32,141.25
APEX EQUIPMENT LLC	240.00
ASSOCIATION OF MN COUNTIES	65.00
BACKGROUND SOLUTIONS LLC	790.00
BAILEY/LOREN K	211.04
BALLARD SANITATION INC	42.34
BARNESVILLE AMBULANCE	3,780.00
BATTLE LAKE STANDARD	113.81
BEN HOLZER UNLIMITED WATER LLC	33.00
BEYER BODY SHOP INC	8,303.78
BOBCAT OF OTTER TAIL COUNTY	70.25
BOYER/RODNEY	124.05
BRANDON COMMUNICATIONS INC	3,132.37
BRAUN INTERTEC CORPORATION	2,037.30
BRAUN VENDING INC	28.50
BUREAU OF CRIM APPREHENSION	2,560.00
BUY-MOR PARTS & SERVICE LLC	9,106.26
CARGILL INCORPORATED	19,696.07
CAROLINA SOFTWARE	2,350.00
CARR'S TREE SERVICE	51,564.50
CENTRAL CONCRETE CONSTRUCTION	806.00
CENTURION SKILLS INC	495.00
CERTIFIED AUTO REPAIR	324.32
CHEMSEARCH	4,326.85
CINEQUIPT	79.44
CITIZENS ADVOCATE	306.50
CLEAN PLUS INC	893.13
CLEAN SWEEP COMMERCIAL SERVICES	1,183.00
CO OP SERVICES INC	182.30
COMMISSIONER OF TRANSPORTATION	7,103.43
COMPANION ANIMAL HOSPITAL	58.08
COMPASS MINERALS AMERICA	17,922.56
COOPERS TECHNOLOGY GROUP	1,812.38
CULLIGAN	26.50
CULLIGAN OF WADENA	66.75
CULLIGAN WATER CONDITIONING	45.50

<u>Vendor Name</u>	<u>Amount</u>
D & T VENTURES LLC	989.00
DACOTAH PAPER COMPANY	213.93
DAILY JOURNAL/THE	355.70
DAN'S TOWING & REPAIR	63.83
DATASPEC INC	1,745.00
DEANS DISTRIBUTING	2,420.31
DICK'S STANDARD	48.95
DINSMORE/JOHN	263.40
DM ENTERPRISES	7,200.00
EAST SIDE OIL COMPANIES	132.00
EASTLAND COUNTY CLERK	6.00
ELDIEN/MICHELLE M	91.51
ERDMAN/SCOTT	159.98
EVERTS LUMBER CO	74.87
EXTREME MARINE LLC	582.94
FARMERS CO OP OIL ASSN	1,828.80
FARNAM'S GENUINE PARTS INC	589.92
FASTENAL COMPANY	21.35
FERGUS FALLS/CITY OF	1,123.50
FERGUS POWER PUMP INC	3,000.00
FIDLAR TECHNOLOGIES, INC	13,280.00
FIELD/TERRY	104.64
FORCE AMERICA DISTRIBUTING LLC	135.42
FORTE PAYMENT SYSTEMS INC	1,645.65
FORUM COMMUNICATIONS COMPANY	383.96
FOTH INFRASTRUCTURES & ENVIROMEN	9,212.47
FRANZ REPROGRAPHICS INC	13.91
FRAZIER/BRENT	208.86
FRONTIER PRECISION INC	785.00
GABE/RICHARD B	113.15
GALLAGHER BENEFIT SERVICES INC	350.00
GALLS LLC	1,426.87
GIRL SCOUT TROOP 30027	250.00
GIRL SCOUT TROOP 30210	250.00
GRAINGER INC	159.81
GREATAMERICA FINANCIAL SVCS	844.03
HAMAN/LOREN	341.79
HAUGE/MARK	154.99
HAWES SEPTIC TANK PUMPING LLC	6,007.89
HEALTHCARE ENVIRONMENTAL SERVICE	119.30
HENNING HARDWARE	411.59
HOLO/GERALD A	78.76

<u>Vendor Name</u>	<u>Amount</u>
HONEYWELL INTERNATIONAL INC	2,100.88
HOUSTON ENGINEERING INC	41,303.00
INDEPENDENT EMERGENCY SERVICES	904.68
INDEPENDENT/THE	91.58
INNOVATIVE OFFICE SOLUTIONS	262.56
INTERSTATE ENGINEERING INC	4,920.00
INTERSTATE POWER SYSTEMS INC	64.15
JAKE'S JOHNS LLC	298.02
JH SIGNS & DESIGNS INC	315.00
JK SPORTS	8.00
JORGENSON/MICHELLE	175.00
KADRMAS LEE & JACKSON INC	3,045.00
KELLY SERVICES INC	1,050.28
LAKE COUNTRY GRAPHICS INC	12.43
LAKE REGION HEALTHCARE	14,147.00
LAKE SUPERIOR COLLEGE	2,400.00
LAKELAND MENTAL HEALTH CENTER	7,895.00
LAKES AREA COOPERATIVE	306.88
LARRY OTT INC TRUCK SERVICE	3,550.00
LARSON/DOUG	75.00
LAWSON PRODUCTS INC	616.70
LEE/THOMAS	88.92
LEIGHTON BROADCASTING/FF	650.00
LIBERTY BUSINESS SYSTEMS FARGO	166.10
LIBERTY TIRE RECYCLING LLC	748.10
LOCATORS & SUPPLIES INC	913.76
LONG WEEKEND SPORTSWEAR	82.00
MACO	2,500.00
MACVSO	300.00
MALMSTROM/WESTON	28.42
MARCO INC ST LOUIS	646.28
MARCO TECHNOLOGIES LLC	1,059.04
MARKS FLEET SUPPLY INC	46.96
MARTY ELECTRIC INC	935.36
MATTHEW BENDER & COMPANY INC	215.10
McCONN/CHRISTOPHER	10.00
MEND CORRECTIONAL CARE	9,337.74
MID-CENTRAL EQUIPMENT INC	36,880.00
MINNESOTA MOTOR COMPANY	189.45
MINNESOTA SHERIFFS' ASSOCIATION	13,606.02
MN ASSOCIATION OF TOWNSHIPS	15.00
MN CO ENGINEERS ASSOC	700.00

<u>Vendor Name</u>	<u>Amount</u>
MN COUNTIES COMPUTER CO-OP	1,579.51
MN DEPT OF AGRICULTURE	110.00
MN DEPT OF LABOR AND INDUSTRY	100.00
MN DEPT OF TRANSPORTATION	300.00
MN SUPPLY	633.82
MN TRANSPORTATION ALLIANCE	5,000.00
MONSIDO INC	3,510.00
N F FIELD ABSTRACT CO LLC	2,100.00
NACVSO	100.00
NAPA OF PERHAM	143.01
NELSON AUTO CENTER	342.77
NETWORK SERVICES COMPANY	1,513.36
NEW YORK MILLS DISPATCH	171.95
NEWMAN PAINTING INC	900.00
NEWVILLE/DARREN	124.88
O'DAY EQUIPMENT, LLC	45.00
OFFICE OF MN.IT SERVICES	2,100.00
OLSON OIL CO INC	299.99
OLSON/BERTON	358.53
OTTER ELECTRIC LLC	1,152.65
OTTER TAIL CO RECORDER	40.00
OTTER TAIL CO TREASURER	219,779.00
OTTER TAIL LAKES COUNTRY ASSOCIATI	1,000.00
OTTER TAIL POWER CO	141.65
OTTER TAIL TIRE	723.98
OTTERTAIL TRUCKING INC	30,122.52
OUTDOOR RENOVATIONS LANDSCAPE &	14,203.75
OVERLAND MECHANICAL SERVICES	671.04
PARK REGION CO OP	332.78
PARKERS PRAIRIE/CITY OF	325.00
PAW PUBLICATIONS LLC BATTLE LAKE R	772.35
PEDERSEN/ALVIN	202.38
PELICAN RAPIDS PRESS	9,499.01
PEMBERTON SORLIE RUFER KERSHNER	12,235.35
PENROSE OIL COMPANY	950.90
PEOPLEFACTS LLC	52.12
PETE'S AMOCO	195.00
PHILLIPPI/DR JAY	475.00
PHOENIX SUPPLY	602.59
PITNEY BOWES	1,460.94
POSTMASTER	54.00
PRAXAIR DISTRIBUTION INC	267.07

<u>Vendor Name</u>	<u>Amount</u>
PRECISE MRM LLC	648.45
PREMIUM WATERS INC	8.50
PRO AG FARMERS CO OP	175.55
PRODUCTIVE ALTERNATIVES INC	117.26
PROFESSIONAL PORTABLE X-RAY INC	600.00
RAZOR BLADE COMPANY/THE	257.26
RDO EQUIPMENT CO	547.25
RINKE NOONAN LAW FIRM	630.00
RMB ENVIRONMENTAL LABORATORIES II	773.93
ROSENTHAL/JACK	127.78
RTVISION INC	10,850.66
RUSSELL ATTORNEY AT LAW/ROBERT L	1,000.00
SAURER/MATTHEW	70.00
SCHIERER/STEVE	75.00
SCOTT HOFLAND CONSTRUCTION INC	5,800.00
SERVICE FOOD SUPER VALU	46.94
SHERWIN WILLIAMS	35.96
SHI CORP	2,807.00
SIGNWORKS SIGNS & BANNERS LLC	90.00
SMITH/GENE	47.95
SPARKS SALES LLC	3,660.50
SRF CONSULTING GROUP INC	6,042.62
STAPLES BUSINESS CREDIT	695.47
STAR EQUIPMENT INC	8,788.46
STAR TRIBUNE	947.44
STEINS INC	969.03
STEVE'S SANITATION INC	3,806.42
STOEL RIVES LLP	1,926.00
STRAND HARDWARE & RADIO SHACK	52.20
STREICHERS	428.93
SUMMIT COMPANIES	1,352.50
SUMMIT FOOD SERVICE, LLC	9,824.85
SWAA - AMC	150.00
TACTICAL SOLUTIONS	1,761.25
TAG UP	1,538.90
THOMSON REUTERS - WEST	2,288.61
THRIFTY WHITE PHARMACY	2,734.18
THUNSELLE/KRISTI	144.99
THYSSEN KRUPP ELEVATOR CORPORAT	1,557.68
TRITES/DAVID	96.80
ULINE	1,363.73
ULTEIG ENGINEER'S INC	22,717.67

<u>Vendor Name</u>	<u>Amount</u>
UNITED PARCEL SERVICE	17.05
VICTOR LUNDEEN COMPANY	463.56
VIKING GARAGE DOOR COMPANY INC	1,465.96
VISUAL GOV SOLUTIONS LLC	2,088.38
VORDERBRUGGEN/KENNETH	260.20
WASS/DAVID F	449.33
WASTE MANAGEMENT	15,088.65
WAYNE'S TOOLWAGON	44.85
WELLER OIL CO	148.48
WEST CENTRAL JAIL ADMINISTRATOR'S ,	1,010.00
WILKIN CO SHERIFF	2,585.00
WILSON/WARREN R	185.97
ZAHL-PETROLEUM MAINTENANCE CO	526.49
ZIEGLER INC	1,115.93
Final Total:	824,845.45

<u>Vendor Name</u>	<u>Amount</u>
OTTER TAIL COUNTY TREASURER-EXPRI	578.66
Final Total:	578.66

approved m.

<u>Vendor Name</u>	<u>Amount</u>
BEYER BODY SHOP INC	75.00
BREVER/MELISA	134.07
COLE/MELANIE	19.14
CONVENE, LLC	999.00
COOPERS TECHNOLOGY GROUP	743.17
COUNTIES PROVIDING TECHNOLOGY	240.00
DAHLEN/JODY	7.66
DAN'S TOWING & REPAIR	529.13
FERGUS FALLS POLICE DEPT	75.00
FERGUS TIRE CENTER	463.52
HARRIS/LUANN	560.81
INDEPENDENT CONTRACT SERVICES OF	759.02
LAKES COUNTRY SERVICE CO OP	4,803.53
MARTIN/MICHAEL	202.20
MIDWEST MONITORING	1,600.00
MINNESOTA MONITORING INC	196.25
MN COUNTIES COMPUTER CO-OP	4,921.53
MN DEPT OF HUMAN SERVICES	3,266.25
MORICAL/LINDA	389.50
OTTER TAIL CO RECORDER	42.00
OTTER TAIL CO SHERIFF	73.50
OTTER TAIL CO TREASURER	105,757.00
OTTER TAIL CO TREASURER	35,913.06
OTTER TAIL COUNTY TREASURER-EXPRI	2,750.78
PACIFIC INTERPRETERS	1,240.60
PAUSCH/STEPHANIE	8.72
PREMIER BIOTECH LABS, LLC	1,190.00
ROTERING/DEVORA	88.29
SJOSTROM/DEBORAH	214.73
STANISLAWSKI/MARI	42.96
TODD CO SHERIFF	50.00
VICTOR LUNDEEN COMPANY	1,815.75
WEST CENTRAL REG JUVENILE CTR	51,036.08
Final Total:	220,208.25

<u>Vendor Name</u>	<u>Amount</u>
BARKER/MEGAN	193.86
BESEMAN/KAREN	219.64
BYE/KRISTIN	110.10
COOPERS TECHNOLOGY GROUP	57.95
DEMME/ANDREA	80.01
DUENOW/MELISSA	6.55
FEI.COM, INC.	50,833.00
FIELD/DEB	159.69
FRUSTOL/ANNE	142.79
GAUWITZ/CARLA	57.77
GEORGESON/ANTHONY	136.80
GIBBS/ANN	46.87
GUCK/AMY	208.74
KOEHLER-TABERY/ANNA MARIE	78.48
MAGNUSSON/LANE	30.35
MARTENSON/PAULA	56.68
MCCC MI 33	157.16
MCKESSON MEDICAL - SURGICAL	110.03
METZGER/JESSICA	84.48
OFFICE DEPOT	111.05
OTTER TAIL CO SHERIFF	64.00
PACIFIC INTERPRETERS	26.00
PERHAM AREA EMS	64.00
PERRIER/MATTHEW	36.52
SCHMIDT/JANE	89.16
SERVICE FOOD SUPER VALU	22.36
SUTHERLAND/NORA	1.70
TALSNESS/PEGGY	58.86
THACKER/SARAH	221.27
VOSS/NANCY	55.59
WENTWORTH/KRISTI	173.95
WESTBY/LINDA	170.59
Final Total:	53,866.00

app

Moske, Gene E.

E1/2SE1/4, Section 23, excepting therefrom that part of the Northeast Quarter of the Southeast Quarter of Section 23 described as follows:

Beginning at the east quarter corner of said Section 13: thence North 89 degrees 55 minutes 39 seconds West, assumed bearing, along the north line of said Northeast Quarter of the Southeast Quarter, 1296.93 feet to the west line of said Northeast Quarter of the Southeast Quarter; thence South 01 degrees 07 minutes 26 seconds East, along said west line, 1306.66 feet to the centerline of State Highway No. 235; thence northeasterly, along said centerline and along a non-tangential curve concave to the northwest, radius 3819.72 feet, central angle 06 degrees 31 minutes 35 seconds, 435.09 feet, the chord of said curve bears North 84 degrees 28 minutes 24 seconds East 434.86 feet; thence North 03 degrees 23 minutes 27 seconds West, non-tangent to last said curve, 503.05 feet; thence North 82 degrees 52 minutes 06 seconds East 446.67 feet; thence South 12 degrees 30 minutes 06 seconds East 452.85 feet to said center-line of State Highway No. 235; thence northeasterly, along said centerline and along a non-tangential curve concave to the northwest, radius 3819.72 feet, central angle 05 degrees 35 minutes 27 seconds, 372.72 feet, the chord of said curve bears North 70 degrees 32 minutes 35 seconds East 372.57 feet to the east line of said Northeast Quarter of the Southeast Quarter; thence North 01 degrees 21 minutes 41 seconds West, along said east line, 1023.56 feet to the point of beginning.

Also except that part of the Northeast Quarter of the Southeast Quarter described as follows:

Commencing at the east quarter corner of said Section 23; thence North 89 degrees 55 minutes 39 seconds West, assumed bearing, along the north line of said Northeast Quarter of the Southeast Quarter, 1296.93 feet to the west line of said Northeast Quarter of the Southeast Quarter; thence South 01 degrees 07 minutes 26 seconds East, along said west line, 1306.66 feet to the centerline of State Highway No. 235: thence northeasterly, along said centerline and along a non-tangential curve concave to the northwest, radius 3819.72 feet, central angle 06 degrees 31 minutes 35 seconds, 435.09 feet, the chord of said curve bears North 84 degrees 28 minutes 24 seconds East 434.86 feet to the point of beginning of the land to be described: thence North 03 degrees 23 minutes 27 seconds West, non-tangent to last said curve. 503.05 feet; thence North 82 degrees 52 minutes 06 seconds East 446.67 feet; thence South 12 degrees 30 minutes 06 seconds East 452.85 feet to said centerline of State Highway No. 235: thence southwesterly, along said centerline and along a non-tangential curve concave to the northwest, radius 3819.72 feet, central angle 07 degrees 52 minutes 18 seconds, 524.78 feet, the chord of said curve bears South 77 degrees 16 minutes 28 seconds West 524.37 feet to the point of beginning.

Norrgard, Raymond A., et al:

COMMENCING at an iron pipe at the southwest corner of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4); thence N.00°33'51"W. (Otter Tail County Coordinate System bearings and distances), along the west line of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4), 718.04 feet to a 5/8 inch by 20 inch iron rod with a marked aluminum cap (FWS Iron Monument) on the north right-of-way line of Rose View Drive and the POINT OF BEGINNING; thence N.76°03'10"E., along said north right-of-way line, 427.57 feet to a 1 inch diameter by 30 inch long aluminum post with a marked aluminum cap (FWS Aluminum Monument); thence N.89°49'41"E., along said north right-of-way line, 800.84 feet to an FWS Aluminum Monument; thence N.71°39'49"E., 116.14 feet to an FWS Aluminum Monument on the east line of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4); thence N.00°19'27"W., along said east line, 466.70 feet to an FWS Aluminum Monument at the northeast corner of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4); thence N.89°43'25"W., along the north line of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4), 1329.47 feet to an iron pipe with a plastic cap marked "RLS 42296" at the northwest corner of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4); thence S.00°33'51"E., along the west line of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4), 615.13 feet to the POINT OF BEGINNING, containing 15.93 acres.

And,

COMMENCING at an iron pipe at the southwest corner of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4); thence S.89°47'33"E., along the south line of said Southwest Quarter Southwest Quarter (SW1/4 SW1/4), 33.00 feet to an FWS Aluminum Monument on the east right-of-way line of 245th Avenue and the POINT OF BEGINNING; thence continuing S.89°47'33"E., along said south line, 1007.58 feet to an iron pipe; thence N.00°13'12"E., 219.36 feet to an iron pipe; thence N.61°40'08"E., 281.87 feet to an FWS Aluminum Monument on the west right-of-way line of Rose View Drive; thence N.01°50'55"E., along said west right-of-way line, 388.60 feet to an FWS Iron Monument; thence N.44°09'42"W., 27.78 feet to an FWS Iron Monument on the south right-of-way line of Rose View Drive; thence S.89°49'41"W., along said south right-of-way line, 866.65 feet to an FWS Aluminum Monument; thence S.76°03'10"W., along said south right-of-way line, 333.88 feet to an FWS Iron Monument; thence S.40°21'52"W., 100.22 feet to an FWS Iron Monument on the east right-of-way line of 245th Avenue; thence S.00°33'51"E., along said east right-of-way line, 598.39 feet to the POINT OF BEGINNING, containing 19.88 acres.

Norrgard, Raymond A.:

COMMENCING at an iron pipe at the southwest corner of the Southwest Quarter (SW1/4) of said section thirty-three (33); thence S.89°47'33"E. (Otter Tail County Coordinate System bearings and distances), along the south line of said Southwest Quarter (SW1/4), 1323.87 feet to the southwest corner of said Government Lot Four (4); thence N.00°19'27"W., along the west line of said Government Lot Four (4), 795.60 feet to the centerline of Rose View Drive; thence N.89°49'41"E., along said centerline, 17.44 feet; thence S.89°58'47"E., 33.02 feet to a 1 inch diameter by 30 inch long aluminum post with a marked aluminum cap (FWS Aluminum Monument) on the west right-of-way line of Rose View Drive and the POINT OF BEGINNING; thence S.01°50'55"W., along said west right-of-way line, 68.66 feet to a 5/8 inch by 20 inch iron rod with a marked aluminum cap (FWS Iron Monument) on the north line of an ingress/egress easement; thence S.76°13'38"E., along said north line, 399.36 feet to an FWS Aluminum Monument; thence N.89°54'42"E., along said north line, 339.73 feet to an FWS Iron Monument; thence N.00°05'18"W., 278.65 feet to an iron pipe; thence N.04°02'11"W., 557.21 feet to an iron pipe with a plastic cap marked "RLS 13620/17825" (Anderson Monument); thence N.89°47'11"W., 497.61 feet to an Anderson Monument; thence S.08°55'20"W., 681.43 feet to an Anderson Monument; thence N.89°58'47"W., 82.45 feet to the POINT OF BEGINNING, containing 11.16 acres.

Lee B. Skold Revocable Trust:

Government Lot 1, the SE 1/4 of the NE 1/4 and the NE 1/4 of the SE 1/4 of Section 35, and the W 1/2 of the NW 1/4 of Section 36, all in Township 132 North, Range 38 West;

EXCEPT that part of the NE 1/4 of the SE 1/4, Section 35, Township 132 North, Range 38 West, described as follows: Commencing at the northwest corner of said NE 1/4 of the SE 1/4; thence on an assumed bearing of South 00 degrees 38 minutes 33 seconds East along the west line of said NE 1/4 of the SE 1/4 a distance of 326.77 feet to the point of beginning of the land to be described; thence North 89 degrees 03 minutes 41 seconds East 1333.03 feet to the east line of said NE 1/4 of the SE 1/4; thence South 00 degrees 37 minutes 59 seconds East along said east line 1012.44 feet to the southeast corner of said NE 1/4 of the SE 1/4; thence South 89 degrees 14 minutes 16 seconds West 1332.85 feet to the southwest corner of said NE 1/4 of the SE 1/4; thence North 00 degrees 38 minutes 33 seconds West along the West line of said NE 1/4 of the SE 1/4 a distance of 1008.33 feet to the point of beginning, Otter Tail County, Minnesota TOGETHER WITH a 24 foot wide easement for ingress, egress and utility purposes over, under and across that part of the N 1/2 of the SE 1/4, Section 35, Township 132 North, Range 38 West, with the centerline of such 24-foot easement described as follows:

Commencing at the northwest corner of the NE 1/4 of said SE 1/4; thence on an assumed bearing of South 00 degrees 38 minutes 33 seconds East along the west line of said NE 1/4 of the SE 1/4 a distance of 326.77 feet; thence North 89 degrees 03 minutes 41 seconds East 70.81 feet to the point of beginning of the centerline to be described; thence South 03 degrees 58 minutes 53 seconds East 599.70 feet; thence southwesterly along a tangential curve concave to the west, radius 513.89 feet, central angle 48 degrees 46 minutes 50 seconds, 437.52 feet to the center of County Road No. 65 and said centerline there terminating. The sidelines of said easement are to be prolonged or shortened to terminate on the north line of the afore-described EXCEPTION parcel, Otter Tail County, Minnesota

LaWayne Rogness Revocable Living Trust:

The SE1/4 of Section 22, Township 132 North, Range 43 West, Otter Tail County, Minnesota, EXCEPT That part of the NE1/4 of the SE1/4 of Section 22, Township 132 North, Range 43 West, Otter Tail County, Minnesota, described as follows: Commencing at the East Quarter Section Corner of said Section 22; thence South 00 degrees 03 minutes 46 seconds East (assumed bearing) along the East line of said Section 22 distance of 494.12 feet to the point of beginning; thence continuing South 00 degrees 03 minutes 46 seconds East along said East line a distance of 358.21 feet; thence South 85 degrees 14 minutes 43 seconds West a distance of 562.02 feet; thence North 00 degrees 03 minutes 46 seconds West a distance of 418.38 feet; thence South 88 degrees 36 minutes 40 seconds East a distance of 560.32 feet to the point of beginning. Containing 5.00 acres. SUBJECT TO an easement for County Road Number 25 along the East line thereof. ALSO SUBJECT TO any other easements or restrictions of record.

AND, EXCEPT That part of the NE1/4 of SE1/4 of Section 22, Township 132 North, Range 43 West, Otter Tail County, Minnesota, described as follows:

Beginning at the East Quarter Section Corner of said Section 22; thence South 00 degrees 03 minutes 46 seconds East (assumed bearing) along the East line of said Section 22 a distance of 419.12 feet; thence North 88 degrees 36 minutes 40 seconds West a distance of 560.32 feet; thence North 00 degrees 03 minutes 46 seconds West a distance of 65 feet more or less to the shoreline of a non-meandered lake; thence Northerly along the shoreline of said lake a distance of 360 feet more or less to its intersection with the East-West Quarter Section line of said Section 22; thence South 89 degrees 14 minutes 23 seconds East along said East-West Quarter Section line a distance of 563 feet more or less to the point of beginning. Containing 5.19 acres, more or less. SUBJECT TO an Easement for County Road Number 25 over and across the East 50 feet thereof. ALSO SUBJECT TO any other Easements or Restrictions of record together with all hereditaments and appurtenances belonging thereto.