



OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
Tuesday, November 05, 2019
8:30 a.m.

AGENDA

- 8:30 – 8:35
- (1) Pledge of Allegiance
Call to Order:
- Approval of Agenda – November 05, 2019
- (2) Approval of Consent Agenda:
1. October 22, 2019 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for November 05, 2019
 3. Human Services & Public Health Warrants/Bills for November 05, 2019
 4. Issuance of a County Credit Card to Duane Kokesch, Assistant County Attorney
 5. Approval of a Tobacco License for Carr Enterprises, Inc. dba Carr's Lake Country Supermarket and David Fix dba Larry's Super Market
- 8:35 – 9:05
- (3) Public Health Director, Jody Lien
- Influenza Vaccination
 - Partnership4Health Community Health Improvement Plan
 - Infant Scale Donation Request
- 9:05 – 9:20
- (4) Communications & External Relations Director, Nicholas Leonard
- Greater MN Regional Parks and Trails Commission Update
- 9:20 – 9:30
- (5) Human Services Director, Deb Sjostrom & Social Services Supervisor, Melanie Courrier
- Disability Services Report
- 9:30 - 9:40
- (6) Ditch 52 Redetermination of Benefits
- 9:40 – 9:55
- General Discussion
- 9:55 – 10:00
- (7) Internal Services/HR Director, Nicole Hansen
- Government Services Technical Labor Agreement
- 10:00 – 10:30
- (8) National Healthcare Capital, LLC – Tom Mayfield
- Public Hearing for Issuance of Private Activity Bonds for Proposed Tri County Health Project
- 10:30 – 10:45
- (9) County Engineer, Charles Grotte
- Request for Approval of Engineering Services Master Agreement and Task Order No. 1 for CSAH 96 & CSAH 100 Reconstruction in Pelican Rapids – Apex Engineering Group for S.A.P. 056-696-006 & 056-700-003

- Request for Approval of Engineering Service Agreement for the Perham to Pelican Rapids Regional Trail – West Segment - REVISED– Houston Engineering
- Request for Approval of Engineering Service Agreement for the Perham to Pelican Rapids Regional Trail – Maplewood State Park to CSAH 34 – REVISED – Houston Engineering
- CSAH 34 Reconstruction Project Update

10:45 – 11:00 (10) Land & Resource Assistant Director, Kyle Westergard

- Pomme de Terre River Comprehensive Watershed Management Plan

11:00 – 11:10 (11) Land & Resource Management Director, Chris LeClair

- Otter Tail County’s Subsurface Sewage Treatment Systems Ordinance

11:10 – 11:25 *Finance Committee Meeting (Huebsch & Johnson)*

- *Professional Services*

11:10 – 11:25 *Internal Services Committee Meeting (Rogness & Lindquist)*

- *Human Services Reclassification Requests*

11:25 – 11:45 *Community Services Committee Meeting (Huebsch & Murphy)*

- *Tobacco Ordinance Alignment and T21*
- *Feedback on Dental Coordinator Grant Opportunity for Partnership4Health CHB*

11:25 – 11:55 *Public Works Committee Meeting (Johnson & Rogness)*

- *Natural Resources Block Grant Subsurface Sewage Treatment Systems Fit-Up Grant Application/Policy*
- *Planning Commission/Board of Adjustment in Shoreland Ordinance*

Other:

- County Attorney
- County Administrator

UPCOMING

11/06/19	12:00 p.m.	Community Development Agency (CDA) Meeting, Thumper Pond, Ottertail City (DH,LR)
11/06/19	1:30 p.m.	Building an Industrial Hemp Industry in MN Conference, University of St. Thomas Schulze School
11/12/19	9:00 a.m.	West Otter Tail Soil & Water Conservation District Meeting, WOT SWCD Office, Fergus Falls (JL)
11/14/19	2:30 p.m.	Emergency Procedures Training, NYM Building closed to the public at 2:30 p.m.
11/15/19	TBD	Apple Tree Dental Groundbreaking Celebration, AmericInn, Fergus Falls
11/18/19	5:30 p.m.	OTC Long Range Strategic Plan Open House, PACC, Meeting Room No. 1, Perham
11/19/19	5:30 p.m.	OTC Long Range Strategic Plan Open House, GSC, Fergus Falls
11/19/19	6:30 p.m.	West Otter Tail Township Officer Association, Otter Tail Power Community Rooms, Fergus Falls
11/20/19	5:30 p.m.	OTC Long Range Strategic Plan Open House, Lake Region Electric, Pelican Rapids
11/21/19	10:00 a.m.	Human Services LMC, Dead Lake Rm (BJM)
11/21/19	1:30 p.m.	County Wide LMC Meeting, Dead Lake Rm (DH)
11/21/19	5:30 p.m.	OTC Long Range Strategic Plan Open House, Prairie Event Center, Parkers Prairie
12/03/19	6:00 p.m.	Truth in Taxation (Budget) Meeting, GSC, Fergus Falls
12/08/19 – 12/11/19		Association of MN Counties Annual Conference, River’s Edge Convention Center, St. Cloud
12/16/19	7:00 p.m.	Public Information Meeting for Ditch 13 & 19, Prairie Event Center, Parkers Prairie