



# OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Government Services Center, Commissioners' Room

515 W. Fir Avenue, Fergus Falls, MN

Tuesday, October 15, 2019

8:30 a.m.

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## AGENDA

- 8:15 – 8:30                      *Internal Services Committee Meeting*
- *Probation Agent*
- 8:30 – 8:35                      (1) Pledge of Allegiance  
Call to Order:
- Approval of Agenda – October 15, 2019
- (2) Approval of Consent Agenda:
1. October 1, 2019 Board of Commissioners' Meeting Minutes
  2. Warrants/Bills for October 15, 2019
  3. LG220 Application for Exempt Permit as submitted by Perham's Promise for an event (Bingo) scheduled for Friday, November 15, 2019 at The Cactus located at 43521 Fort Thunder Road
  4. Issuance of Tobacco License to Josie Norgren dba Hillbillies Vittles and Brew for the period of January 1, 2020 to December 31, 2020 (Subject to Payment of the License Fee)
  5. Issuance of Tobacco License to DG Retail, LLC dba Dollar General Store #21009 for the period of January 1, 2020 to December 31, 2020
- 8:35 – 8:50                      (3) Probation Director, Michael Schommer
- Probation Agent
  - Request for Out of State Travel
- 8:50 – 9:05                      (4) Long Term Care Supervisor, Michelle Fischer
- LTC & MNChoices Report and Update
  - Quarterly Report
- 9:05 – 9:10                      (5) Internal Services/HR Director, Nicole Hansen
- Health Insurance Premiums – 2020
- 9:10 – 9:20                      (6) Pat Prunty
- Set Public Hearing Date for Potential Eagle Lake LID
- 9:20 – 9:35                      General Discussion
- 9:35 – 9:55                      (7) Veterans Service Officer, Charlie Kampa
- Resolution to Accept Grant from the MN Dept of Veterans Affairs
  - Request to Increase Flat Fee Rate for Drivers
  - Homeless Veterans Statistics & Assistance 2018
  - Veterans Suicide Statistics and Initiatives in Crisis Intervention

- 9:55 – 10:10 (8) Public Worker Director, Rick West
- Long Range Strategic Planning Update
- 10:10 – 10:30 (9) County Engineer, Charles Grotte
- Highway Department 2018 Annual Report
  - New Bridge Postings
  - CSAH 34 Reconstruction Project Update
  - Request for Approval of Legal Services Agreement with Pemberton Law - CSAH 34 Right of Way Acquisition
  - Request for Approval of Proposal for Engineering Services, West Segment – Perham to Pelican Rapids Regional Trail with Houston Engineering, Inc
- 10:30 – 10:40 (10) Auditor-Treasurer, Wayne Stein
- Agreement for Consulting Services
  - Approval of Payment
- 10:45 – 11:00 *Finance Committee Meeting (Huebsch & Johnson)*
- *SpyGlass Proposal*
- 11:00 – 11:20 *Public Works Committee Meeting (Johnson & Rogness)*
- *Review of Transportation Plan Update*
- 12:00 – 4:30 *Board Retreat*
- Other:
- County Attorney
  - County Administrator

### UPCOMING

10/10/19	6:30 p.m.	Damage and Impact Assessment Workshop, Prairie Event Center, Parkers Prairie
10/15/19	12:00 p.m.	County Board Retreat
10/21/19		Land of the Dancing Sky (WJ)
10/22/19	9:05 a.m.	Public Meeting for Twin Spruce Farm North Feedlot, GSC, Fergus Falls
10/22/19	10:00 a.m.	Reconvene Public Hearing for Ditch #52, GSC, Fergus Falls
10/22/19	1:00 p.m.	Reconvene Public Hearing to Revise the Sanitation Code of Otter Tail County, GSC, Fergus Falls
10/22/19	11:15 a.m.	Chasing the Clouds Away, Grace Methodist Church, 1100 Friberg Ave, Fergus Falls
10/24/19	6:00 p.m.	Sustainable Living for the Future, First Lutheran Church, 402 S Court St. Fergus Falls
10/25/19	8:00 a.m.	AMC District Meeting, 125 Charles Avenue, St. Paul
11/05/19	10:00 a.m.	Public Hearing for Issuance of Private Activity Bonds for Proposed Tri County Health Project