



OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
Tuesday, October 1, 2019
8:30 a.m.

AGENDA

- 8:30 – 9:00 *Internal Services Committee Meeting (Rogness & Lindquist)*
- *Fraud & Collections Support*
 - *Veterans Service Officer*
- 9:00 – 9:05 (1) Pledge of Allegiance
Call to Order:
- Approval of Agenda – October 1, 2019
- (2) Approval of Consent Agenda:
1. September 24, 2019 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for October 1, 2019
 3. Approval of Issuance of a Tobacco License to Gary Wilde dba Elizabeth General Store
 4. Approval of Final Payment to DM Enterprises – S.A.P. 056-030-003
- 9:05 – 9:15 (3) Veterans Service Officer, Charlie Kampa
- Veterans Service Officer
- 9:15 – 9:30 (4) County Attorney, Michelle Eldien
- Fraud & Collections Support Position
 - Notice of Class Action – Opioid Litigation
- 9:30 – 9:40 (5) Deputy Sheriff, Allen Mekash
- Grant Agreement Resolution
- 9:40 – 9:50 (6) Human Services Director, Deb Sjostrom
- Approval of MFIP Biennial Plan for Submission to the Department of Human Services
- 9:50 – 10:05 (7) Auditor-Treasurer, Wayne Stein
- Amendment Six Discussion
 - Approval of Release of Funds
- 10:05 – 10:20 General Discussion
- 10:20 – 10:30 (8) Community Development Director, Amy Baldwin
- MN Manufacturing Week Proclamation
- 10:30 – 10:40 (9) Highway Engineer, Charles Grotte
- Request for Approval of Professional Services Agreement for Phelps Mill County Park Master Plan – SRF Consulting Group, Inc.
 - Request for Approval for Engineering Services for Base & Bituminous Plans for Perham to Pelican Rapids Trail – East Segment, S.P. 056-090-013

- 10:40 – 11:10 (10) Commissioner, Wayne Johnson
- Sustainable Living for the Future Event
 - Appointment of HRA Board Member
- 11:10 – 11:40 (11) Communications and External Relations Director, Nicholas Leonard
- AMC Annual Conference Presentation
 - Legislative Updates
- 11:45 – 12:00 *Internal Services Committee Meeting (Rogness & Lindquist)*
- *Gas Hot Boiler for Operation Center Heating System*
 - *Tuckpointing on Courthouse*
- 11:45 – 12:00 *Finance Division Committee Meeting (Huebsch & Johnson)*
- *Phelps Mill Park Underground Water Line Replacement*
- 12:00 – 1:00 *Public Works Committee (Johnson & Rogness)*
- *Proposed Parks & Trails Ordinance Discussion*
 - *Nelson Lake/County Ditch 45/CSAH 6 High Water*
 - *Ditch Viewing Practices*
- 1:00 – 4:00 *Matt Massman, MICA Executive Director – Individual Meetings with MICA Board Members + Administrator*
- *Wayne Johnson*
 - *Lee Rogness*
 - *John Dinsmore*
- Other:
- County Attorney
 - County Administrator

UPCOMING

09/30/19	6:30 p.m.	Damage and Impact Assessment Workshop, GSC, Fergus Falls
10/02/19	10:30 a.m.	Colony Housing Ground Breaking
10/02/19	11:30 a.m.	Community Development Agency (CDA) Meeting, Pelican Rapids Library (DH,LR)
10/02/19	6:30 p.m.	Damage and Impact Assessment Workshop, Vergas Event Center, Vergas
10/10/19		MN Association of County Planning and Zoning Administrators Conference, Thumper Pond
10/10/19	6:30 p.m.	Damage and Impact Assessment Workshop, Prairie Event Center, Parkers Prairie
10/15/19	12:00 p.m.	County Board Retreat
10/21/19		Land of the Dancing Sky (WJ)
10/22/19	9:05 a.m.	Public Meeting for Twin Spruce Farm North Feedlot, GSC, Fergus Falls
10/22/19	10:00 a.m.	Reconvene Public Hearing for Ditch #52, GSC, Fergus Falls
10/22/19	1:00 p.m.	Reconvene Public Hearing to Revise the Sanitation Code of Otter Tail County, GSC, Fergus Falls
10/22/19	11:15 a.m.	Chasing the Clouds Away, Grace Methodist Church, 1100 Friberg Ave, Fergus Falls
10/24/19	6:00 p.m.	Sustainable Living for the Future, First Lutheran Church, 402 S Court St. Fergus Falls
11/06/19	12:00 p.m.	Community Development Agency (CDA) Meeting, Thumper Pond, Ottertail City (DH,LR)
11/21/19	10:00 a.m.	Human Services LMC, Dead Lake Rm (BJM)
11/21/19	1:30 p.m.	County Wide LMC Meeting, Dead Lake Rm (DH)
12/03/19	6:00 p.m.	Truth in Taxation (Budget) Meeting, GSC, Fergus Falls
12/08/19 – 12/11/19		Association of MN Counties Annual Conference, River's Edge Convention Center, St. Cloud
12/16/19	7:00 p.m.	Public Information Hearing for Ditch 13 & 19, Prairie Event Center, Parkers Prairie