



OTTER TAIL COUNTY BOARD OF COMMISSIONERS

New York Mills County Offices
118 North Main Avenue, New York Mills
Tuesday, August 27, 2019
11:00 a.m.

AGENDA

- 11:00 – 11:05
- (1) Pledge of Allegiance
Call to Order:
- Approval of Agenda – August 27, 2019
- (2) Approval of Consent Agenda:
1. August 13, 2019 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for August 27, 2019
 3. Human Services & Public Health Warrants/Bills for August 27, 2019
 4. Approval of an Application and Permit for a Temporary On-Sale Liquor License for the Pelican Rapids Area Chamber of Commerce for an event scheduled Thursday, October 10, 2019 at The Barn at Dunvilla, located at 48203 US Highway 59
 5. Approval of a LG220 Application for Exempt Permit submitted by Lake Country Sportsmen's Club of Otter Tail County for an event scheduled for Thursday, November 14, 2019 at Beach Bums Bar and Eatery, located at 35766 County Highway 72
- 11:05 – 11:30
- (3) Land & Resource Director, Chris LeClair
- Planning Commission Recommendations
 - Request for Public Hearing Regarding Sanitation Code
 - Request to Extend the Filing of a Final Plat
 - Approval of Final Plat "Rush to Rest"
- 11:30 – 11:50
- (4) County Administrator, John Dinsmore and Assistant Finance Division Director, Kris Vipond
- Capital Improvements Management Plan
- 11:50 – 12:00
- (5) Public Health Director, Jody Lien
- Public Health Updates
- 12:00 – 1:00
- Employee Picnic
- 1:00 – 1:15
- (6) County Assessor, Doug Walvatne
- New Position – Appraiser
 - Assessing Software
- 1:15 – 1:25
- (7) Communications and External Relations Director, Nicholas Leonard
- Legislative Representation Agreement
 - Request for Tax Abatement at 1174 Western Ave
- 1:25 – 1:40
- (8) Highway Engineer, Charles Grotte
- Request for Approval of Geotechnical Evaluation – S.A.P. 056-601-070

- Request for Approval of Geotechnical Evaluation – S.A.P. 056-605-012
- Request for Approval of Geotechnical Evaluation – S.A.P. 056-613-007
- Request for Approval of Geotechnical Evaluation – S.A.P. 056-654-007
- Request for Approval of Geotechnical Evaluation – S.A.P. 056-667-040
- Request for Approval of Professional Services for French Elevator Transportation Study
- Request for Approval of Legal Services for the CSAH 34 Reconstruction Project - S.A.P. 056-634-011
- Miscellaneous

- 1:40 – 1:50 General Discussion
- 1:50 – 2:05 (9) Solid Waste/Public Works - Chris McConn, Rick West
- Contract with Todd County
 - Request for Approval of Proposals from SRF and Foth
- 2:05 – 2:15 (10) Internal Services/HR Director, Nicole Hansen
- Contract Administration Guidelines – Updated
- 2:15 – 2:25 (11) Auditor-Treasurer, Wayne Stein
- Otter Tail Water Management Board of Commissioners Appointment
- 2:25 – 2:45 *Finance Committee Meeting (Huebsch & Johnson)*
- *Capital Expenditure for HS Computers for 2019*
 - *Probation – Car Purchase*
 - *Potential Refinancing of OTC Series 2011A GO and 2013A GO Disposal System Revenue Bonds*
- 2:45 – 3:05 *Public Works Committee Meeting (Johnson & Rogness)*
- *Foth Contracts*
 - *CAP Endorsements*
- Other:
- County Attorney
 - County Administrator

UPCOMING

08/27/19	8:30 a.m.	Meet @ New York Mills Offices – board mini-bus to tour Perham’s PAI Project 180, Tuffy’s Pet Food Meeting Room
08/27/19	11:00 a.m.	County Board Mtg & Employee Picnic, New York Mills County Offices
08/27/19	5:00 p.m.	City of Pelican Rapids Public Hearing for Tax Abatement for Apartment Complex
08/28/19	10:00 a.m.	PLMSWA Meeting, Perham Resource Recovery Conference Rm
09/04/19	12:00 p.m.	Community Development Agency Mtg, Dead Lake Rm, GSC (DH, LR)
09/05/19	1:00 p.m.	One Watershed, One Plan Meeting, Wheaton, MN (JL)
09/06/19		Budget Committee Meeting, Fergus Falls, GSC
09/09/19		Budget Committee Meeting, Fergus Falls, GSC
09/09/19	9:00 a.m.	West Otter Tail Soil & Water Conservation District, WOT SWCD Office, FF (JL)
09/23/19	7:00 p.m.	Public Hearing for Potential Nelson Lake Outlet, Parkers Prairie Event Center
09/23/19	9:30 a.m.	Lakeland Mental Health Meeting (BJM)
10/21/19		Land of the Dancing Sky (WJ)
10/22/19	11:15 a.m.	Chasing the Clouds Away, Grace Methodist Church, 1100 Friberg Ave, Fergus Falls