



OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Government Services Center, Commissioners' Room

515 W. Fir Avenue, Fergus Falls, MN

Tuesday, January 22, 2019

9:00 a.m.

AGENDA

- 9:00 – 9:05
- (1) Pledge of Allegiance
Call to Order:
- Approval of Agenda – January 22, 2019
- (2) Approval of Consent Agenda:
1. January 8, 2019 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for January 22, 2019
 3. Human Services & PH Warrants/Bills for 01/22/19
 4. Human Services Contract Renewals
 5. Waiver of the Exhibitions and Shows Ordinance for the OTC ON ICE Event February 8 - 9, 2019
 6. Final Payment to AAA Striping Service for C.P. 18:TM
 7. Approve Hauler's License – City of Fergus Falls & Ballard Sanitation
- 9:05 – 9:20
- (3) USFWS Realty Specialist Supervisor, Stacy Salvevold:
- Request for Approval of Eight Habitat and Wetland Easements
- 9:20 – 9:30
- (4) Administrator, John Dinsmore:
- Legislative Priorities
- 9:30 – 9:35
- (5) Facilities Operations Manager, Terry Hoff:
- Request for Approval of New Position – Maintenance Worker 1
- 9:35 – 9:40
- (6) Paralegal, Katie Black:
- Request Ice Machine for Employees at Court House
- 9:40 – 9:45
- (7) Human Services Director, Deb Sjostrom:
- Request for Approval of Donation Resolution
- 9:45 – 10:00
- (8) Land & Resource Director, Chris LeClair:
AIS Specialist, Spencer McGrew:
- Aquatic Invasive Species (AIS) Task Force 2019 Awareness/Education Budget Recommendations
- 10:00 – 10:25
- (9) Closed Session:
Auditor-Treasurer, Wayne Stein:
External Relations Director, Nicholas Leonard:
Administrator, John Dinsmore:
- Consultation: Discussion Regarding Proposed Sale of Property located at 1174 Western Avenue, Fergus Falls, MN
- 10:25 – 10:30
- (10) Radach Land Surveying, Micah Radach:
- Request for Approval of Registered Land Survey #21

- 10:30 – 10:35 (11) Internal Services/HR Director, Nicole Hansen:
- 2019 Service Agreement with LMHC for Evaluations
- 10:35 – 10:55 (12) Phelps Mill Country Treasurer David Iverson:
Public Works Director, Rick West:
- Phelps Mill Country Presentation
- 10:55 – 11:05 (13) Auditor-Treasurer, Wayne Stein:
- Approve Perham Health Payment
 - Legacy 57 Properties LLC for Abatement
- 11:05 – 11:15 (14) County Engineer, Charles Grotte:
- Resolution for Henning School SRTS Grant Application – Sponsoring Agency
 - Miscellaneous
- 11:15 – 11:45 (15) Ditch Inspector, Kevin Fellbaum:
- Ditch 70 – Tile Repair
 - Ditch 21 – Repair Request
 - 2019 Ditch Assessments
 - 2019 Ditch Meetings & Hearings
 - Miscellaneous
- 11:45 – 11:55 (16) General Discussion
- 2019 New Uses Agricultural Forum (AURI)
- 11:55 – 12:05 (17) Communications & External Relations Director, Nick Leonard:
- NYM Childcare Redevelopment Recommendation
- 12:15 – 12:45 *Internal Services Committee (Rogness & Lindquist)
Glendalough Room:*
- *New Land & Resource Inspector Position*
 - *Social Services Supervisor – Children & Family Services*
 - *Assistant Veterans Service Officer – Additional Hours*
 - *Database Developer - Reclassification*
- 12:45 – 1:15 *Finance Committee (Huebsch & Johnson)
Administration Conference Room:*
- *Assistant Veterans Service Officer – Additional Hours*
 - *Database Developer – Reclassification*
 - *Employee's Committee – 2018 Expenses Approval*
 - *Capital Improvement Requests – Highway, Building Maintenance, IT, Phelps Mill, & Extension*

Other:

- County Attorney
- County Administrator

UPCOMING

01/23/19 – 01/25/19		AMC Conference for Newly Elected Officials, (BJM)
01/25/19	9:30 a.m.	Mahube-Otwa CAP Board Meeting, 1125 W River Rd, DL (BJM/DH)
02/04/19	5:30 p.m.	LRSP Open House, Lake Region Elec Coop, Pelican Rapids
02/05/19	5:30 p.m.	LRSP Open House, Government Services Center, Fergus Falls
02/06/19	5:30 p.m.	LRSP Open House, Perham Area Community Center
02/07/19	5:30 p.m.	LRSP Open House, Prairie Event Center, Parkers Prairie
02/11/19	9:00 a.m.	WOTSWCD Board Meeting, 506 Western Ave N, Fergus Falls (JL/LR)
02/13/19		Legislative Conference, County Day at the Capitol, St. Paul Riverfront