

OTTER TAIL COUNTY PLANNING COMMISSION

Otter Tail County Government Services Center, 540 West Fir, Fergus Falls, MN 56537 218-998-8095

March 13, 2019

Meeting of the Otter Tail County Planning Commission was held on March 13, 2019 at 6:30 P.M. in the Commissioner's Room, Government Services Center, Fergus Falls, Minnesota.

Roll Call:

Members Present: Rod Boyer, Judd Fischer, Brent E. Frazier, Richard Gabe, Jack Rosenthal, David Wass and Rick Wilson.

Members Absent: Bert Olson, Bruce Stone and David Trites.

Ben Olson represented the County Attorney's Office and Chis LeClair represented the Land & Resource Management Office.

Minutes of December 12, 2018: A motion by Frazier, second by Wass to approve the December 12, 2018 Minutes as presented. Voting: All members in favor.

Herbert Christensen Jr. – Tabled to April 10, 2019:

A Conditional Use Permit Application (*as stated by the Applicant on the Application*): Proposing a Plat of "Balken Addition" which will be submitted at a later date. Currently there is an existing Road and Cul-De-Sac (High Vista Drive) to the proposed Plat. The existing Road meets the requirements that is required for a Subdivision and the Road is also maintained by the Township. The Cul-De-Sac does not meet the requirements required by the Subdivision Controls Ordinance. We will be removing trees, raising the Cul-De-Sac area and will also place Class 5 on top. The fill that is needed to raise the Cul-De-Sac will be borrowed onsite. Will need to raise Cul-De-Sac area a max of 3.5' to 4' on the east side to make level and place Class 5 on top. Will build new drive surface to the specified 100' diameter required. Will shape and replace the salvaged topsoil on the borrow area and ditch areas as well as seed and stabilize areas. Total cubic yards of earthmoving requested are 830 cubic yards which will include topsoil removal, re-shaping and class 5 surface. The proposal is located in Lot 1 & NE1/4 NE1/4 Ex Platted (71.70 Acres), Section 31 of Ottertail Township; Otter Tail Lake (56-242), General Development (GD).

Motion – October 10, 2018: A motion by Trites, second by Wilson to table (at the Applicant's request) to November 14, 2018.

Motion – November 14, 2018: A motion by Trites second by Frazier to table the Conditional Use Permit Application to the March 2019 Meeting as requested in an email from the Applicant.

Jack Rosenthal abstained from this Application.

An email from the Applicant dated February 5, 2019 requesting the Conditional Use Permit Application be tabled to the April 2019 meeting was read into the record.

No correspondence was received on the Application.

Motion: A motion by Gabe second by Wass to table the Conditional Use Permit Application to the April 10, 2019 Meeting as requested in the Applicant's email. Voting: All Members in favor.

Otter Tail County Highway Department – Approved With A Condition:

A Conditional Use Permit Application (*as stated by the Applicant on the Application*): Otter Tail County (OTC) is proposing reconstruction of approximately 3.24 miles of CSAH 34 near Perham, MN. Additionally, a multi-use trail segment will be incorporated into the reconstruction. The widest portion of the corridor is 230' at Sta 139+00. The total fill volume within 1000 ft of the shoreline is 75,285 CY. The project is 3.24 miles of CSAH No. 34 near Perham, MN; Section 18 of Perham Township and Sections 10, 11, 12, 13, 14, 15 & 16 of Edna Township; Ceynowa Lake (56-337), Natural Environment (NE), Little McDonald Lake (56-328), General Development (GD), Unnamed Lake (56-1339), Natural Environment (NE), Paul Lake (56-335), Recreational Development (RD) and Rusch Lake (56-1641), Natural Environment (NE).

Charles Grotte (Otter Tail County Highway Engineer) represented the Application.

Correspondence was read into the record.

Conrad Mack had questions regarding the end result of the total project, the impact of the total project on his property, and on the proposed trail. Tyler Marthaler (Otter Tail County Wetland Specialist) informed the Planning Commission that the Wetland Technical Evaluation Panel requests approval meets the requirements of the Wetland Conservation Act.

Motion: A motion by Rosenthal, second by Frazier to approve as requested, with the condition the Applicant works with Board of Water & Soil Resources (BWSR) regarding the requirements of the Wetland Conservation Act. **Voting:** All Members in favor.

Adjourn: At 6:58 P.M., Vice Chairman Wilson set the Meeting. The next Meeting is scheduled for 6:30 P.M. on April 10, 2019.

Respectfully submitted,



Marsha Bowman
Recording Secretary