



OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Government Services Center, Commissioners' Room

515 W. Fir Avenue, Fergus Falls, MN

Tuesday, December 18, 2018

9:30 a.m.

AGENDA

- 9:00 – 9:25 *Finance Committee (Huebsch & Johnson)*
- *ATM Machine for Courthouse*
 - *Highway Dept. Capital Expenditures*
- 9:30 – 9:35 (1) Pledge of Allegiance
Call to Order:
- Approval of Agenda – December 18, 2018
- (2) Approval of Consent Agenda:
1. December 11, 2018 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for December 18, 2018
 3. HS & Public Health Warrants/Bills for Dec. 18, 2018
 4. Human Services Contract Renewals
 5. Approve Issuance of 2019 Tobacco Licenses to B&D's Foods Inc, JC's General Store and Under Mart Inc.
- 9:35 – 9:55 (3) OTC COLA Officials, Sylvia Soeth, John Kruse & Dave Majkrzak:
- Coalition of Lake Associations Water Quality Testing Results Report
- 9:55 – 10:05 (4) Communications & External Relations Director, Nick Leonard:
- Appraisal of C.A.R.E. Building and Public Posting of Sale
- 10:05 – 10:20 (5) Human Services Director, Deb Sjostrom:
Human Services Supervisor, Melanie Courier:
- Disability Service Report
- 10:20 – 10:35 (6) Human Services Supervisor, Michelle Fischer:
- Long Term Care Annual Report
- 10:35 – 10:45 (7) Internal Services/HR Director, Nicole Hansen
- MOU for Administrative Bank
 - Court-Appointed Attorney 2019 Contracts
 - Community Development Director – New Position
- 10:45 – 10:55 (8) Public Health Director, Jody Lien:
- Food Protection Ordinance Updated
- 10:55 – 11:00 Break

- 11:00 – 11:15 (9) Land & Resource Director, Chris LeClair:
- Planning Commission Recommendations
 - Land & Resource 2019 Fee Schedule
 - Redeye River One Watershed One Plan (1W1P) Memorandum of Agreement
 - Aquatic Invasive Species (AIS) Task Force Minutes
 - Planning Commission Appointments
- 11:15 – 11:30 (10) Auditor-Treasurer, Wayne Stein:
- Approve 2019 Levy & Budget Public Hearing Minutes
 - Adoption of Final Budget & Levy for CY2019
 - Approve Operating Transfer from Capital Improvement Fund to Road & Bridge Fund
 - End-of-Year 2018 County Bill Payment Authorization
- 11:30 – 11:35 (11) Assistant Solid Waste Director, Zach Fjestad:
- 2019 Solid Waste Fee Schedule
- 11:30 – 12:10 (12) Communications & External Relations Director, Nick Leonard:
- Hoot Lake Power Plant Studies/Reports
 - External Communications Update
 - Community Development Board
- 12:10 – 12:30 *Public Works Committee (Johnson & Rogness)*
- *Highway Project Bonding*
- 12:30 Adjourn
- Other:
- County Attorney
 - County Administrator

UPCOMING

12/17/18	9:00 a.m.	WOTSWCD Board Meeting, 506 Western Ave N, Fergus Falls, (JL/WJ)
12/18/18 & 12/19/18		Conservation Tillage Conference, Hilton Garden Inn, Fargo ND
12/24/18	Afternoon	Regular County Offices Closed for Christmas Eve Holiday
12/25/18		Regular County Offices Closed for Christmas Day Holiday
01/01/19		Regular County Offices Closed for New Year's Holiday
01/10/19	4 – 5:00 p.m.	CB, BOA, & PC Training Session – Lenthe Variance Case, GSC
02/04/19	5:30 p.m.	LRSP Open House, Lake Region Elec Coop, Pelican Rapids
02/05/19	5:30 p.m.	LRSP Open House, Government Services Center, Fergus Falls
02/06/19	5:30 p.m.	LRSP Open House, Perham Area Community Center
02/07/19	5:30 p.m.	LRSP Open House, Prairie Event Center, Parkers Prairie