



OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Government Services Center, Commissioners' Room

515 W. Fir Avenue, Fergus Falls, MN

Tuesday, December 11, 2018

1:00 p.m.

AGENDA

- 1:00 – 1:05 p.m. (1) Pledge of Allegiance
Call to Order:
 • Approval of Agenda – December 11, 2018
- (2) Approval of Consent Agenda:
 1. November 27, 2018 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for December 11, 2018
 3. HS & Public Health Bills & Claims for Dec. 11, 2018
 4. Human Services Contract Renewals
 5. Approve LG220 application for Exempt Permit submitted by Stalker Lake Sportsman's Club for an Event on June 14, 2018
 6. Approve the issuance of 2019 Tobacco License to:
 - Bluffton Oil Company, Big Chief, Inc., Battle Lake Standard, Lakeland General Store & Crossroads Convenience Center
 7. Approve an On-Sale Liquor & Sunday Liquor License for Bells Resort Bar and Grill (frmly Galaxy Resort & Restaurant)
- 1:05 – 1:15 (3) Land & Resource Director, Chris LeClair:
 • Planning Commission Recommendation - Meyer Conditional Use Permit
 • Final Plat Extension of "Rush Lake View"
 • Final Plat Extension of CIC No. 74, Eitrem's Fjord
 • Appointment of Planning Commission Members
- 1:15 – 1:25 (4) Historical Society Executive Director, Chris Schuelke:
 • 150th Anniversary Summary/Update
- 1:25 – 1:55 (5) Internal Services/HR Director, Nicole Hansen
 • Closed Session: Negotiation Strategy
 • 2019-2021 Contracts for Human Services Professionals; Public Health Nurses; Human Services & Public Health Support Specialists; and Facilities
 • Proposed Amendments to the Personnel Rules
- 1:55 – 2:00 General Discussion
- 2:00 – 2:15 (6) Public Hearing on the Proposal to Establish an Economic Development Authority (EDA)
- 2:15 – 2:30 (7) Public Hearing on the Creation of an Ordinance to Divide the Powers of the County HRA between the County HRA and the County EDA

- 2:30 – 2:35 (8) External Relations Director, Nick Leonard:
- Battle Lake Tax Increment Financing District Notice
- 2:35 – 2:40 General Discussion/Break
- 2:40 – 2:50 (9) Glendalough State Park Manager, Jeffrey Wiersma:
- Expansion of Statutory Boundary of Glendalough State Park
- 2:50 – 3:05 (10) Nick Leonard
- New York Mills Childcare
 - Appraisal of Former C.A.R.E. Building
- 3:05 – 3:40 (11) Chairman Johnson:
- Discussion Regarding County Board Meetings for CY2019
 - Association of Minnesota Counties Annual Conference Report
 - Committee Assignments
- 3:40 – 3:55 (12) Highway Engineer, Chuck Grotte:
- Perham to Pelican Rapids Regional Trail – Phase 2, Sponsoring Agency Resolution
 - Perham to Pelican Rapids Regional Trail – Phase 2, Agreement to Maintain Resolution
 - Miscellaneous
- 3:55 – 4:10 (13) County Administration, John Dinsmore
- 2019 Budget Overview
- 4:10 – 4:25 *Public Works Committee (Johnson & Rogness):*
- *Phelps Mill Festival Discussion*
- 4:25 – 4:35 *Internal Services Committee (Lindquist, Rogness)*
- *Community Development Director – New Position*
- 4:35 – 4:45 *Finance Committee (Huebsch, Johnson)*
- *Community Development Director – New Position*
- 4:45 – 5:45 Supper Break

Other:

- County Attorney
- County Administrator
- Board of Adjustment Appointments for 2019

UPCOMING

12/11/18	6:00 p.m.	Budget & Levy Public Hearing, County Board Room, GSC
12/12/18	1:00 p.m.	MICA Board Meeting, Best Western Capital Ridge, St. Paul (WJ,LR)
12/14/18	2:00 p.m.	Patsy Nelson Retirement Celebration, Otter Tail Lake Room
12/17/18	9:00 a.m.	WOTSWCD Board Meeting, 506 Western Ave N, Fergus Falls, (JL/WJ)
12/18/18 & 12/19/18		Conservation Tillage Conference, Hilton Garden Inn, Fargo ND
12/24/18	Afternoon	Regular County Offices Closed for Christmas Eve Holiday
12/25/18		Regular County Offices Closed for Christmas Day Holiday
01/01/19		Regular County Offices Closed for New Year's Holiday
01/10/19	4 – 5:00 p.m.	CB, BOA, & PC Training Session – Lenthe Variance Case, GSC