



# OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Government Services Center, Commissioners' Room

515 W. Fir Avenue, Fergus Falls, MN

Tuesday, November 13, 2018

9:30 a.m.

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## AGENDA

- 9:00 – 9:15                      *Finance Committee (Huebsch & Johnson):*
- *Vehicle & Stand-Up Desks for Probation - Capital Improvement*
  - *Discuss Purchase of New Veterans Van and Relocation of the Old Van*
- 9:30 – 9:35                      (1) Pledge of Allegiance  
Call to Order:
- Approval of Agenda – November 13, 2018
- (2) Approval of Consent Agenda:
1. November 6, 2018 Board of Commissioners' Meeting Minutes
  2. Warrants/Bills for November 13, 2018
  3. Human Services & Public Health Bills & Claims
  4. Approval of Agreement for Providing Food Service for the Detention Facility – 3% increase
  5. Approve Issuance of County Credit Card to Sarah Estep-Larson, Assistant County Attorney
  6. Approve Issuance of 2019 Tobacco License to Larry's Super Market and Wagon Wheel One Stop
- 9:35 – 9:40                      (3) Northwood Specialty Company, Jay Diebold:
- Request for Approval of Registered Land Survey #20
- 9:40 – 9:45                      (4) Auditor-Treasurer, Wayne Stein:
- Request for Approval of Premise Permit Resolution
- 9:45 – 10:00                      General Discussion
- 10:00 – 10:15                      (5) Public Hearing to Receive Comments for Amendment to the Otter Tail County Food Protection Ordinance
- 10:15 – 10:30                      (6) Highway Engineer, Chuck Grotte:
- Approval of Amendment No. 1 to Engineering Agreement with Apex Engineering – CSAH 89
  - Review & Recommendation for Award of Right of Way Platting Quotes – S.A.P. 056-601-067
  - Approval of Amendment to Professional Service Agreement for Fir Avenue Feasibility Study
  - Miscellaneous
- 10:30 – 10:40                      (7) Public Hearing to Receive Comments for Adjusting the Solid Waste Management Charges

- 10:40 – 10:55 (8) Public Health Director, Diane Thorson:
- Proposed Minimum Age Tobacco Ordinance (T21)
- 10:55 – 11:30 *Public Works Committee (Johnson & Rogness):*
- *Discussion Regarding Revision of the Subsurface Sewage Treatment System (SSTS) Ordinance*
- 11:30 – 12:10 *Internal Services Committee (Rogness & Lindquist):*
- *External Relations New Position*
  - *County Administrator*
- 12:10 – 1:00 Lunch
- 1:00 – 1:30 (9) Public Hearing to Receive Comments Regarding Expansion of the Otter Tail County Housing & Redevelopment Authority (HRA) Board Membership under M.S. 469.006

## Other:

- County Attorney
- County Administrator

**UPCOMING**

11/13/18	2:00 p.m.	Canvassing Board, GSC (LR,JL)
11/15/18	1:30 p.m.	Countywide Labor Mgmt Committee Meeting, Dead Lake Room (DH)
11/15/18	7:00 p.m.	OTC Conservation Committee, Prairie Wetland Center (JL,WJ)
11/20/18	6:45 p.m.	WOT Township Officers Fall Meeting, OTP Community Rooms
11/22/18 & 11/23/18		Thanksgiving Holiday, Regular County Offices Closed
11/28/18	10:00 a.m.	Prairie Lakes MSWA Board Meeting, Perham Recovery Facility (DH,JL)
12/02/18 – 12/04/18		Annual Assoc. MN Counties Conference, Doubletree Hotel Bloomington
12/06/18	9:00 a.m.	Mustinka-Bois de Sioux 1W1P Policy Committee Mtg, BdSW District Office (JL/LR)
12/11/18	1:00 p.m.	Change County Board Meeting from 9:30 a.m. to 1:00 p.m.
12/11/18	6:00 p.m.	Budget & Levy Public Hearing, GSC
12/19/18		SWCD Conference at NDSU