



# OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Government Services Center, Commissioners' Room

515 W. Fir Avenue, Fergus Falls, MN

Tuesday, November 27, 2018

9:30 a.m.

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## AGENDA

- 9:00 – 9:15                      *Internal Services Committee (Lindquist, Rogness)*
- *Personnel Rules Updates*
- 9:30 – 9:35                      (1) Pledge of Allegiance  
Call to Order:
- Approval of Agenda – November 27, 2018
- (2) Approval of Consent Agenda:
1. November 13, 2018 Board of Commissioners' Meeting Minutes
  2. Warrants/Bills for November 27, 2018
  3. HS and Public Health Warrants/Bills for Nov. 27, 2018
  4. 2019 Human Services Contract Renewals
  5. Approve Issuance of County Credit Card to Kristi Wentworth, Family Services Supervisor
  6. Human Services Purchase of Services Agreements Annual Renewal
- 9:35 – 9:55                      (3) Probation Director, Desta Lutzwick:
- Probation Department Update
  - Request for Approval of WCRJC 2019 Purchase Agreement
- 9:55 – 10:00                      (4) Auditor-Treasurer, Wayne Stein:
- 2019 Board of Adjustment Membership
  - Approve Tri-County Healthcare Payment
- 10:00 – 10:10                      (5) University of MN NW Regional Director, Ben Anderson:
- Request for Approval of Agreement with the University of Minnesota Extension Service
- 10:10 – 10:30                      (6) County Attorney, Michelle Eldien:  
PHN, Jessica Metzger:  
Lieutenant, Greg Seim:
- Discussion Regarding Possible Animal Control & Nuisance Ordinance
- 10:30 – 10:40                      (7) County Assessor, Doug Walvatne:
- Clerical Changes/Abatement Policy

- 10:40 – 11:00 (8) Human Services Director, Deb Sjostrom:  
Human Services Supervisor, Margaret Williams:
- Adult & Children's Local Advisory Council (LAC) Presentations
  - Children's Mental Health & Adult Mental Health Report
  - Request for Approval of Becker, Clay, Ottertail, Wadena (BCOW) Grant from MN DHS
  - Request for Approval of the Adult Mental Health Initiative (AMHI) Grant
  - Chemical Dependency Annual Report
- 11:00 – 11:20 (9) Land & Resource Director, Chris LeClair:
- Planning Commission Recommendations
  - Nov. 19 2018, AIS Task Force Minutes, 2018 AIS Prevention Aid Resolution, & AIS Task Force Member Appointment
- 11:20 – 11:35 (10) SWCD Managers, Darren Newville & Brad Mergens:  
BSWR Conservationist, Pete Waller:
- Land & Resource Performance Review and Assistance Program (P.R.A.P.)
- 11:35 – 11:50 (11) Public Works Director, Rick West:
- Long-Range Strategic Planning
  - Little McDonald Kerbs Paul/Devils Little Devils (LMKP/DLD) Lakes Outlet Project Update
- 11:50 – 12:20 (12) Tourism & Economic Development Director, Nick Leonard:
- Economic Development Committee Recommendation
- 12:20 – 12:30 (13) Highway Engineer, Chuck Grotte:
- Request for Approval of Engineering Agreement for Phelps Mill Dam modifications – Final Planning Phase, Houston Engineering
  - Miscellaneous
- 12:30 – 1:00 *Public Works Committee (Johnson, Rogness)*
- *Trail Funding*
- 1:00 – 1:20 *Finance Committee (Johnson, Huebsch)*
- *2019 Budget Update (Stein, Vipond, Dinsmore)*

## Other:

- County Attorney
- County Administrator

**UPCOMING**

11/28/18	10:00 a.m.	Prairie Lakes MSWA Board Meeting, Perham Recovery Facility (DH,JL)
12/3/18 & 12/4/18		AMC Annual Conference, DoubleTree by Hilton, Bloomington
12/06/18	9:00 a.m.	Mustinka-Bois de Sioux 1W1P Policy Committee Mtg, BdSW District Office (JL/LR)
12/11/18	1:00 p.m.	Change Start Time of County Board Meeting from 9:30 a.m. to 1:00 p.m.
12/11/18	6:00 p.m.	Budget & Levy Public Hearing, GSC
12/17/18	9:00 a.m.	WOTSWCD Board Meeting, 506 Western Ave N, Fergus Falls, (JL/WJ)
12/18/18 & 12/19/18		Conservation Tillage Conference, Hilton Garden Inn, Fargo ND