



OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Prairie Event Center, 201 W. Main Street

Parkers Prairie, MN

Tuesday, November 6, 2018

9:30 a.m.

AGENDA

- 9:30 – 9:35
- (1) Pledge of Allegiance
Call to Order:
- Approval of Agenda – November 6, 2018
- (2) Approval of Consent Agenda:
1. October 16, 2018 Board of Commissioners' Meeting Minutes
 2. Warrants/Bills for November 6, 2018
 3. Human Services & PH Bills/Warrants for Nov. 6, 2018
 4. Authorize Issuance of County Credit Card to Ryan K. Murphy, Attorney Dept.
 5. Approve 2019 Tobacco Licenses to:
City of Dalton Liquor Store, Dollar General Stores 15614 and 17996, Elizabeth General Store, Rocky's Bait, and The Corner Store on Otter Tail Lake
- 9:35 – 9:45
- (3) County Officials:
- Honorary Resolution in Tribute to Roger Froemming's Years of Public Service
- 9:45 – 9:55
- (4) Human Resources Director, Nicole Hansen
- MOU for Chief Deputy Recorder
- 9:55 – 10:05
- (5) Administrator, John Dinsmore:
- Approval for Sale of Ice Machine and Recorder Department Printers to Other Units of Government
- Auditor-Treasurer Items:
- Request to Repurchase Tax Forfeited Property Resolution
 - Approval of Payment to Sanford Health
- 10:05 – 10:15
- (6) Emergency Manager, Patrick Waletzko:
- 2018 Emergency Management Performance Grant
- 10:15 – 10:30
- (7) Ditch Inspector, Kevin Fellbaum:
- County Ditch No. 16 – Utility 5' to 6' below County Ditch and Crossing Markers Placement
 - County Ditch No. 64 Cleanout
- 10:30 – 10:50
- (8) Highway Engineer, Charles Grotte:
- Request for Approval of Contracts:
--CSAH 6 Cattle Pass Repair & CSAH 44 Culvert Replacement, DM Enterprises
 - Approval of Tuition Assistance Agreement
 - Approval to Reduce Retainage for SAP 056-030-003, DM Enterprises

Highway Engineer, Charles Grotte:

- Approval of Engineering Services Agreement for Geotechnical Evaluation for CSAH 1 Reconstruction, Braun Intertec
- CSAH No. 1 Right of Way Acquisition Resolution
- 2018 Local Road Improvement Program Funding
- Highway Capital Improvement Requests
- Miscellaneous

10:50 – 11:00

General Discussion

11:00 – 11:10

(9) Solid Waste Director, Chris McConn:

- State Solid Waste Management Tax Discussion

11:10 – 11:25

(10) Public Health Director, Diane Thorson

- Request for Adoption of Fees for Environmental Health Licensing
- Approval of Credit Card for Karen Oehler
- Request for Approval of Contract with Land of the Dancing Sky
- Partnership for Health Community Health Board Update

11:25 – 12:10

(11) SRF Consulting Planner, Stephanie Falkers:

- Long Range Strategic Plan Update

12:10 – 1:10

Lunch

1:15 – 2:00

Public Works Committee (Johnson & Rogness):

- *Proposed 2019 Land & Resource Fee Schedule*
- *Pelican Rapids Redemption Center Update*
- *Ag Plastics Recycling Update*

Other:

- County Attorney
- County Administrator

UPCOMING

11/08/18	2-4 p.m.	Public Health Director Diane Thorson Retirement Celebration
11/09/18	9:00 a.m.	PdT River Association Joint Powers Board, ARS Soils Lab, Morris (JL)
11/13/18	10:00 a.m.	Public Hearing for OTC Food Protection Ordinance, GSC
11/13/18	10:30 a.m.	Public Hearing for Increase to Solid Waste Management Charges, GSC
11/13/18	1:00 p.m.	Public Hearing for Change in OTC Economic Development Authority Structure
11/13/18	2:00 p.m.	Canvassing Board, GSC, Fergus Falls, (LR,JL)
11/15/18	1:30 p.m.	Countywide Labor Mgmt Committee Meeting, Dead Lake Room (DH)
11/15/18	7:00 p.m.	OTC Conservation Committee, Prairie Wetland Center (JL,WJ)
11/22/18 & 11/23/18		Thanksgiving Holiday, Regular County Offices Closed
11/28/18	10:00 a.m.	Prairie Lakes MSWA Board Meeting, Perham Recovery Facility (DH,JL)
12/02/18 – 12/04/18		Annual Assoc. MN Counties Conference, Doubletree Hotel Bloomington
12/11/18	1:00 p.m.	Change County Board Meeting from 9:30 a.m. to 1:00 p.m.
12/11/18	6:00 p.m.	Budget & Levy Public Hearing, GSC
12/19/18		SWCD Conference at NDSU