



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
September 4, 2018
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened at 9:30 a.m. Tuesday, September 4, 2018, at the Government Services Center in Fergus Falls, MN, with Commissioners Wayne Johnson, Chair; Roger Froemming, Vice-Chair; John Lindquist, Lee Rogness and Doug Huebsch present.

Approval of Agenda

Chairman Johnson called for approval of the Board Agenda. Motion by Froemming, second by Rogness and unanimously carried to approve the Board of Commissioners Agenda of September 4, 2018, as presented.

Consent Agenda

Motion by Froemming, second by Rogness and unanimously carried to approve Consent Agenda items as follows:

1. August 28, 2018, Board of Commissioners' Meeting Minutes
2. Warrants/Bills and HS Program Bills for September 4, 2018 (Exhibit A)
3. Approve Exempt Permit – Amor Rumors Restaurant
4. Approve Payment to Sanford, in the amount of \$4445.30, for Services Provided under M.S. 609.35

Purchase Agreement

Motion by Huebsch, second by Rogness and unanimously carried to approve a Purchase Agreement between Otter Tail County (buyer) and Mark G. and Cindy L. Hauge (owner) to acquire real estate located at 25037 County Highway 27, Fergus Falls, MN, due to intrusion with the CSAH 27 highway project. Purchase price of \$145,000 plus closing costs was determined after consideration of an appraisal and relocation benefits.

Staffing

Motion by Rogness, second by Lindquist and unanimously carried to replace two current Public Health positions (Dietician & Public Health Nurse) changing from .80 FTE to 1.0 FTE.

Motion by Lindquist, second by Huebsch and unanimously carried to approve a Chief Deputy position in the Recorder's office to be filled internally. The internal position moving to the Chief Deputy position will not be backfilled.

County Drainage Systems

Judicial Ditch (JD)#2:

Motion by Lindquist, second by Rogness and unanimously carried to authorize Otter Tail County to apply, on behalf of JD 2 interested parties, for clean water project funds for the outlet portion of the ditch, as submitted by the County Ditch Inspector.

Ditch #70:

Motion by Rogness, second by Lindquist and unanimously carried to authorize the Ditch Inspector to hire a pipeline inspection company to view the tile in Ditch 70 that was repaired in 2016. Brian Fronning is concerned that this area is no longer functioning.

Ditch #25:

Ditch Inspector Kevin Fellbaum provided a brief history regarding a portion of Ditch 25 including property owned by Bill and Elaine Schepper. The Scheppers have requested a clean out of Ditch 25 south of CSAH 35. After their request, concerns were expressed regarding the water quality in this area and the affect a clean out could have on Big McDonald Lake. Mr. Fellbaum shared E-coli readings at the CSAH 35 crossing, in Wendt Lake, and the northside of Big McDonald Lane. E-coli readings were very high in Wendt Lake and the CSAH 35 crossing area and low on the northside of Big McDonald Lane. The cattails in the ditch before it flows into Big McDonald Lake have been naturally filtering the water. After receiving the water quality data and referencing M.S. 103E.015, a motion was offered by Lindquist, seconded by Huebsch and unanimously carried to deny the request of Bill and Elaine Shepper to perform repair work south of CSAH 35 in Ditch 25. The motion included a directive for the Ditch Inspector to survey the culvert(s) for elevation readings at Big McDonald Lane.

Recess & Reconvene

At 9:59 a.m., Chair Johnson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The County Board meeting was reconvened at 10:09 a.m.

Pictometry Product Demonstration

Land Services Director Brian Armstrong demonstrated a mapping product through EagleView and explained its capabilities. EagleView provides access to its aerial imagery, 3D models, and measurement and analytical tools through proprietary software. Mr. Armstrong explained how some of this technology could be incorporated into the current GIS maps accessible on the County website.

2018/2019 Legislative Discussion

At 10:40 a.m., MICA Lobbyists Keith Carlson, Nancy Silesky, and Steve Novak briefed the Board and other County officials on the 2018 overview of legislative changes, specifically in the areas of taxes, health & human services, and transportation. Lobbyist Sarah Psick of Psick Capitol Solutions will also be at the capitol with Otter Tail County's priorities in mind especially looking for opportunities for bonding dollars for specific projects. Commissioners discussed several areas of concern for possible consideration in the upcoming legislative session.

Recess & Reconvene

At 11:40 a.m., Chair Johnson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The County Board meeting was reconvened at 11:54 a.m. with Commissioner Roger Froemming absent.

Riverview Dairy Tour

Motion by Huebsch, second by Rogness and unanimously carried to authorize commissioners to tour the Riverview Dairy Thursday, September 20, 2018, at 4:00 p.m. in Campbell, MN.

Closed to the Public

At 12:13 p.m., Chair Johnson declared the Board of Commissioners meeting closed to the public to discuss attorney-client privileged matters involving potential litigation regarding County drainage system issues. The closed session is authorized under Attorney-Client privilege, M.S. §13D.05, Subd. 3(b). Present were Commissioners Huebsch, Johnson, Lindquist and Rogness, Rinke Noonan Attorney John Kolb, Attorney Michelle Eldien, Administrator John Dinsmore, Ditch Inspector Kevin Fellbaum, Public Works Director Rick West, Highway Engineer Charles Grotte, Land & Resource Director Chris LeClair, Asst. Land & Resource Director Kyle Westergard, Engineering Technician Gordon Cline, and Wetlands Inspector Tyler Marthaler.

Adjournment

Upon the conclusion of the closed session, at 1:56 p.m., Chairman Johnson declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Wednesday, September 12, 2018, at the Justice Two Coffeehouse in Clitherall, MN.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Wayne Johnson, Chair

Attest: _____
John Dinsmore, Clerk

approved minutes

WARRANTS APPROVED ON 9/04/2018

<u>Vendor Name</u>	<u>Amount</u>
ALBANY RECYCLING CENTER	2,299.09
ALLSTREAM	370.39
AMAZON CAPITAL SERVICES, INC	1,184.13
AMERICAN SPECIALTY AMMO	104.91
AMERIPRIDE SERVICES INC	55.82
ANDERSON RPR/CHERI	30.00
BEN HOLZER UNLIMITED	20.00
BERGQUIST/RICHARD	228.34
BHH PARTNERS	4,477.82
BREMSETH/ANDREW	24.96
CITIZENS ADVOCATE	381.65
CITRIX SYSTEMS INC	5,340.00
CLEAN SWEEP COMMERCIAL SERVICES	1,183.00
COMMISSIONER OF TRANSPORTATION	3,533.50
CUMMINS SALES & SERVICE	866.90
DAILY JOURNAL/THE	2,559.80
DEXYP	22.85
ELDIEN/ANIKA K	78.75
ENVIROTECH SERVICES INC	6,498.09
ESSER PLUMBING & HEATING	2.85
FERGUS TIRE CENTER	309.80
FIELD/TERRY	78.48
GOVERNMENT FORMS & SUPPLIES	10,606.38
GRAINGER INC	455.60
GREATAMERICA FINANCIAL SVCS	1,070.64
HERMAN/CRYSTAL	134.26
HORGEN/JERRY	442.83
HUBER ELECTRIC MOTOR & PUMP REPAIR	645.00
INNOVATIVE OFFICE SOLUTIONS	365.42
J.P. COOKE CO	158.90
JORGENSEN/MICHELLE	385.00
KEEPRS INC	499.79
L & O ACRES TRANSPORT INC	4,120.41
LAKES COUNTRY SERVICE CO OP	7,089.00
LARRY OTT INC TRUCK SERVICE	1,000.00
LOCATORS & SUPPLIES INC	144.00
MAILFINANCE	2,568.24
MARCO INC ST LOUIS	162.28
MARCO TECHNOLOGIES LLC	8,173.93
MARKS FLEET SUPPLY INC	15.09
MATCO TOOLS	109.26
MATTHEW BENDER & COMPANY INC	165.43

<u>Vendor Name</u>	<u>Amount</u>
MID- CENTRAL EQUIPMENT INC	33.90
MN COUNCIL OF NONPROFITS	45.00
MN PESTICIDE INFO & EDUCATION	540.00
MORTENSON/KURT A	33.79
MOTION INDUSTRIES	64.10
NETWORK SERVICES COMPANY	1,143.10
NEW YORK MILLS DISPATCH	381.65
OFFICE OF MN.IT SERVICES	2,100.00
OLSON/BENJAMIN	31.61
OTTER ELECTRIC LLC	284.85
OTTER TAIL CO TREASURER	1,559.48
OTTERTAIL TRUCKING INC	11,126.72
PEMBERTON SORLIE RUFER KERSHNER PI	3,025.25
PHOENIX SUPPLY	264.50
QUALITY TOYOTA	81.00
RDO EQUIPMENT CO	101.03
RECYCLING ASSOC OF MN	730.00
RINGDAHL AMBULANCE INC	852.00
SERVICE FOOD SUPER VALU	22.07
SOETH/SYLVA	924.51
SONSALLA/NICK	10.00
SRF CONSULTING GROUP INC	2,965.71
STEINS INC	1,132.99
STREICHERS	265.33
SUMMERVILLE ELECTRIC, INC.	3,720.00
SWANSTON EQUIPMENT CORP	36,200.00
THOMSON REUTERS - WEST	292.00
TIGGES/DENNIS	280.59
TIRES PLUS TOTAL CAR CARE	151.41
TNT REPAIR INC	66.86
TOSHIBA FINANCIAL SERVICES	403.80
TRI- STATE DIVING	380.00
ULSCHMID/SUSAN	188.91
VANDERVEUR, RPR/BRENDA	80.00
VICTOR LUNDEEN COMPANY	124.32
VIPOND/GARY	30.00
Final Total:	137,599.07