



OTTER TAIL COUNTY BOARD OF COMMISSIONERS
County Offices, 118 N. Main Ave S, New York Mills, MN
Tuesday, August 7, 2018
8:30 a.m.

AGENDA

(please silence your cell phones)

- 8:30 – 8:35 (1) Pledge of Allegiance
Call to Order:
• Approval of Agenda – August 7, 2018
- (2) Approval of Consent Agenda:
1. July 24, 2018 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for August 7, 2018
3. Human Services Bills & Claims
4. Authorize Issuance of County Credit Cards to Elisabeth Spilde, Benjamin Olson, and Charles Beery
5. Approve On-Sale Liquor License Submitted by Birak Shrine Club
6. Approve Final Payment - C.P. 17:TM, 2017 County Wide Traffic Marking Project to Traffic Marking Service, Inc.
- 8:35 – 8:45 (3) Administrator, John Dinsmore:
• Discussion Regarding Human Services Bills & Claims
- 8:45 – 9:00 General Discussion
- 9:00 – 9:20 (4) Anez Consulting, Jeff Baumann:
Owner Mark Riestenberg:
• Public Meeting - Feedlot Expansion located at 44588 Hwy 108, Perham
- 9:20 – 9:25 (5) Anez Consulting, Jeff Baumann:
• Public Meeting – TURCO Feedlot Expansion located at 41963 Co. Hwy 53, New York Mills – PID 52000220154001
- 9:25 – 9:40 (6) Chairman Wayne Johnson:
• Discussion Regarding Process for T21 Ordinance Public Hearing Scheduled on August 14, 2018
- 9:40 – 9:45 (7) Lieutenant, Keith Van Dyke:
• Request for Out-of-State Travel for Computer Evidence Recovery Training
- 9:45 – 10:00 (8) Finance Division Director, Wayne Stein:
• Vehicle Purchase from Capital Improvement Fund
• Appoint Commissioners to County Canvassing Board
- 10:00 – 10:10 (9) Plant Manager, Terry Hoff:
• Gast Construction Final Payment-Attorney's Offices

- 10:10 – 10:30 (10) Chairman Wayne Johnson:
- Lake Entertainment Safety Discussion
- 10:30 – 10:45 (11) Mike Holstrom:
- Amor Park 100th Anniversary Waiver of Shows & Exhibitions Ordinance Request
- 10:45 – 11:10 *Internal Services Committee (Lindquist & Rogness)*
- *New Position in Highway Department– Administrative Assistant*
 - *New Position in Public Health – Administrative Specialist*
 - *NYM Building Update*
- 11:10 – 11:20 (12) County Administrator, John Dinsmore & Public Works Director, Rick West:
- SRF Consultant Update
- 11:20 – 11:35 (13) External Communications Director, Nick Leonard:
- Broadband Market Study
 - 150th Anniversary Update
 - EDA Community Group
- 11:35 – 11:45 (14) Human Resources Director, Nicole Hansen:
- New Position in Highway Department – Administrative Assistant
- 11:45 – 12:00 (15) County Ditch Inspector, Kevin Fellbaum:
- Ditch No. 19 – Drone Flight/Repair Requests
 - Ditch No. 31 – Culvert Failure
 - Ditch No. 18/37 – Tile Repair
 - Miscellaneous
- 12:00 – 12:05 (16) County Engineer, Chuck Grotte:
- Request for Approval of Bid: Right of Way Acquisition Services – S.A.P. 056-634-011/S.P. 056-090-013, Perham to Pelican Rapids Regional Trail – Phase 1, Storm Right of Way Solutions, LLC, Princeton, MN
 - Request for Approval of Utility Relocation Agreement for the CSAH 27 reconstruction project with Otter Tail Power Company – S.A.P. 056-627-014
 - Miscellaneous
- 12:05 – 12:20 *Finance Committee (Huebsch & Johnson)*
- *Legislative & State Capital Bonding*
 - *New Position in Public Health – Administrative Specialist*
 - *2019 Budget Meetings*
- 12:20 – 1:00 p.m. Employee Picnic

Other:

- County Attorney
- County Administrator

UPCOMING

08/08/18	9:30 a.m.	WCI Pine to Prairie GIS Users Group Mtg, 506 Western Ave, FF
08/08/18	1:00 p.m.	MICA Board Meeting, Best Western Capital Ridge, St. Paul (WJ,LR)
08/08/18	1:00 p.m.	MICA Board Meeting,
08/11/18	9:00 a.m.	Pelican Group of LID Annual Meeting, Dunn Township Hall
08/13/18	9:00 a.m.	WOTSWCD Board Meeting, 506 Western Ave N, FF (JL/WJ)
08/14/18	10:00 a.m.	County Canvassing Board Meeting, GSC
08/14/18	Noon	Employee Picnic at the Courthouse
08/23/18		SWCD Tour
08/28/18	12–1:30 p.m.	Luncheon Meeting with DNR Commissioner, Otter Tail Lake Rm, GSC
09/14/18	6:30 p.m.	Mobile Theater Production for OTC 150 th Anniversary, Battle Lake
9/15/18	12:00 p.m.	Mobile Theater Production for OTC 150 th Anniversary, Perham
9/15/18	6:30 p.m.	Mobile Theater Production for OTC 150 th Anniversary, Pelican Rapids
9/16/18	12:00 p.m.	Mobile Theater Production for OTC 150 th Anniversary, Parkers Prairie