

OTTER TAIL COUNTY PLANNING COMMISSION

Otter Tail County Government Services Center, 540 West Fir, Fergus Falls, MN 56537 218-998-8095

August 8, 2018

Meeting of the Otter Tail County Planning Commission was held on August 8, 2018 at 6:30 P.M. in the Commissioner's Room, Government Services Center, Fergus Falls, Minnesota.

Roll Call:

Members Present: Loren Bailey, Rod Boyer, Brent E. Frazier, Richard Gabe, Bert Olson, Bruce Stone, David Trites, David Wass and Rick Wilson.

Members Absent: Jack Rosenthal.

Michelle Eldien represented the County Attorney's Office and Chis LeClair represented the Land & Resource Management Office.

Minutes of July 11, 2018: A motion by Frazier, second by Wilson to approve the July 11, 2018 Minutes as presented. Voting: All members in favor.

Brian & Renah Meyer – Tabled to September 12, 2018:

A Conditional Use Permit Application (*as stated by the Applicant on the Application*): Proposing to: 1. Remove stumps. 2. Cut a 25' x 40' x 4' area (Lakeside). The spoils will be used to fill in stump areas and fill area depressions on the east and west side of mound. The cut area will slope towards the north to help maintain run-off. 3. Fill Depressions: a. 89' (L) x 76' (L) x 20' (L) – A triangle shape = 110 cubic yards of fill b. 89' (L) x 68'(L) x 20' (L) – A triangle shape = 110 cubic yards of fill. The deepest fill area in both depressions is 16'. 4. Construct 2 Retaining Walls each being 130' Long by 13' High. a. Retaining Wall #1 will have a 7' max cut in the center of the mound tapering out to 0' on the east and west side, Spoils will be used in the fill areas. b. Retaining Wall #2 will have a 13' max cut in the center of the mound tapering out to 0' on the east and west side. Spoils will be used in the fill areas. c. Proposing to add 2 catch-basins on the east side of the proposed retaining walls. The catch-basins will have 2 13' pvc pipes 2' in diameter. 5. Remove existing railroad tie steps and replace with concrete/stone steps in a new location (west side of retaining walls) – Approx. 30' long. Will top dress, hydroseed and use appropriate erosion control measures. The proposal is located on Lot 14 Blk 1 of Lenius Beach 1st Addn., Section 03 of Edna Township; Little McDonald Lake (56-328), GD.

Motion – June 20, 2018: A motion by Trites, second by Bailey to table (at the Applicant's request) to August 8, 2018 to allow time for the Applicant to provide an engineer's plan that addresses drainage flow rates & patterns, stability of any proposed retaining walls, treatment of water run-off and an erosion control plan. Material must be received by July 20, 2018.

An email dated July 24, 2018, from Brian Meyer requesting to table his Conditional Use Permit Application to the September 2018 Meeting was read into the record.

Motion: A motion by Gabe, second by Bailey to table the Conditional Use Permit Application as requested, material must be received by Land & Resource no later than August 22, 2018.

Voting: All Members in favor.

“Madelyn Runck %Derik Bartelson – Withdrawn:

A Conditional Use Permit Application (*as stated by the Applicant on the Application*): Request 3 RCU’s onsite, a Residential PUD. Please refer to letter of intent. The sight will be primitive. No wells at this time. Everything is located in Tier 1, containing 23,446 ft.². The proposal is located in Pt of GL Lot 7, Section 23 of Scambler Township; Tamarac Lake (56-931), RD.

Motion – June 20, 2018: A motion by Trites, second by Rosenthal to table (at the Applicant’s request) to the August 8, 2018 Meeting to allow the Applicant time to address the requirements of a Residential Planned Unit Development (identified in the Shoreland Management Ordinance). Material must be submitted to Land & Resource by July 20, 2018. **Voting:** All Members in favor.

An email dated July 3, 2018, from Derik Bartelson requesting withdrawal of his Conditional Use Permit Application, was read into the record.

Motion: A motion by Boyer, second by Wilson to acknowledge the request for withdrawal of the Conditional Use Permit Application. **Voting:** All Members in favor.

Jeff & Karen Lees – Approved With Conditions:

We are requesting a permit for a small commercial tasting room on Ethel Lake. Items to be tasting include: wine, alcoholic cider, beer, water, and soft drinks. Parking available for 10 cars and 4 slips for boats. Hours of operation: 3-9 Wednesday through Sunday. We will be living onsite, occupying approximately 800 sq.ft. out of 3500 sq.ft. total. Max seating 28 indoor/outside. Exterior lighting, LED dim ground to mark path & patio. The proposal is located on Lot 2 Blk 2 of Foursquare Addition, Section 5 of Girard Township; Ethel Lake (56-193), Recreational Development (RD).

Karen & Jeffrey Lees represented the Application.

Jessie Norberg expressed concerns on noise, the request for boat slips and traffic. Larry Estes expressed a concern on alcohol consumption.

Written correspondence was read into the record.

Motion: A motion by Trites, second by Frazier to approve as requested, with the following conditions: 1. A design for a compliant septic system is approved by Land & Resource prior to issuing the Conditional Use Permit. 2. The Applicant is responsible for dust control on Foursquare Road. 3. The closing time is no later than 9 p.m. 4. The exterior lighting be dim to ground for the pedestrian traffic. 5. The owner/operator must reside onsite. 6. The sign on the property can be no larger than 4’ x 4’ and must be unlit. **Voting:** All Members in favor, except Boyer and Olson.

Steven L. Becker Rev Tst, Et Al – Withdrawn:

An Interim Use Permit Application (*as stated by the Applicant on the Application*): Interim Use Request – Existing 540 SF cabin to remain until new home is complete. Existing cabin to then be removed, no later than July 1, 2019. The proposal is located on K-B Beach Lot 26 and Lot 27, K-B Beach 1st Addition Lot 1, Section 31 of Corliss Township; Little Pine (56-142), General Development (GD).

An email from Steve and Julie Becker, requesting withdrawal of their Interim Use Permit Application, was read into the record.

Motion: A motion by Wass, second by Gabe to acknowledge the request for withdrawal of the Interim Use Permit Application. **Voting:** All Members in favor.

Adjourn: At 7:42 P.M., Chairman Olson set the Meeting. The next Meeting is scheduled for 6:30 P.M. on September 12, 2018.

Respectfully submitted,

A handwritten signature in black ink that reads "Marsha Bowman". The signature is written in a cursive style with a large, stylized initial "M".

Marsha Bowman
Recording Secretary